



WEST NORTHFIELD SCHOOL DISTRICT 31

3131 Techny Road, Northbrook, Illinois 60062-5899

847-272-6880

Fax 847-272-4818

www.district31.net

AGENDA FOR THE REGULAR MEETING OF THE BOARD OF EDUCATION

June 17, 2021 - 7:00pm

Per SB2135 the District 31 Board Meeting will be held electronically and in-person in the Field School Learning Center, 3131 Techny, Northbrook, IL

[Link for Public Viewing of the Board of Education Meeting Via Zoom](#)

[Public Comment Link](#) - Link closed at 6:30 pm on May 20, 2021.

7:00 PM

- I. CALL TO ORDER
- II. ROLL CALL OF MEMBERS
- III. ADDITIONS OR CHANGES TO THE AGENDA
- IV. RECOGNITION OF AUDIENCE
- V. RECOGNITION
 - A. [June Recognition and Celebrations](#)
- VI. PRESENTATION
 - A. [End of the Year in Review](#) - Dr. Erin K. Murphy, Superintendent and Becky Mathison, Assistant Superintendent of Curriculum and Instruction
- VII. CONSENT AGENDA
 - A. [Approve the Open Session Minutes of the May 20, 2021 Regular Meeting of the Board of Education](#)
 - B. [Approve the Closed Session Minutes of the May 20, 2021 Closed Meeting of the Board of Education](#)
 - C. [Approve Warrants for the first half of the Month of May in the Amount of \\$823,763.77](#)
 - D. [Approve Warrants for the second half of the Month of May in the Amount of \\$89,804.16](#)
 - E. [Approve Payroll for the first half of the Month of May in the Amount of \\$502,312.30](#)

- F. [Approve Payroll for the second half of the Month of May in the Amount of \\$461,489.83](#)
- G. [Records Disposal Certificate](#)
- H. [Approve Personnel Report](#)
- I. [Accept Donations](#)
- J. Approve Policies -
 - 1. [Committees and Organizational Involvement](#)
 - 2. [Public Participation at Board Meetings and Petitions to the Board](#)
 - 3. [Residence](#)

VIII. ACTION ITEMS

- A. [Approve Quest Food Service Contract](#)

IX. INFORMATION AND DISCUSSION ITEMS

- A. Administrative Reports
 - 1. District Information
 - a) [District 31 By the Numbers](#) - Dr. Erin K. Murphy, Superintendent
 - b) [June Enrollment Report](#)
 - c) [Registration Numbers](#) - Dr. Erin K. Murphy, Superintendent
 - 2. Strategic Plan Update - verbal - Dr. Erin K. Murphy, Superintendent
- B. Cathy Lauria, Assistant Superintendent of Finance and Operations/CSBO
 - 1. [Financial Reports - May 2021](#)
 - 2. [P-Card - May 2021](#)
- C. Board Reports: Committee and Organization Updates - verbal
 - 1. Meredith Estes
 - 2. Daphne Frank
 - 3. Laura Greenberg
 - 4. Dr. Allison Slade
 - 5. Jeffrey Steres
 - 6. Melissa Valentinas
 - 7. Dr. Maria Vasilopoulos
- D. Freedom of Information Act Requests - None
- E. Discussion Items
 - 1. [Equity Next Steps](#)
 - 2. [Vaccination Discussion](#)

F. CLOSED SESSION TO CONSIDER PENDING LITIGATION, COLLECTIVE BARGAINING, AND THE APPOINTMENT, EMPLOYMENT, COMPENSATION, OR PERFORMANCE OF SPECIFIC EMPLOYEES.

G. BOARD EFFECTIVENESS SLIP

H. ADJOURN MEETING

Respectfully submitted,

Dr. Erin K. Murphy
Superintendent of Schools

Committee Assignments

Northfield Township Presidents - Dr. Allison Slade
True North Educational Cooperative 804 - Dr. Allison Slade
Illinois Association of School Boards - Jeffrey Steres
ED Red - Not assigned
Northbrook Economic Development Committee - Laura Greenberg
Glenview Plan Commission - Meredith Estes
District 31 Education Foundation and PTO - Melissa Choo Valentinas
Safety Committee - Dr. Maria Vasilopoulos
Calendar Committee - Daphne Frank
Finance Committee - Dr. Allison Slade and Jeffrey Steres
Policy Committee - Meredith Estes and Daphne Frank
Buildings and Grounds - Dr. Maria Vasilopoulos and Jeffrey Steres
Strategic Plan - Dr. Allison Slade and Dr. Maria Vasilopoulos



2020-2021 End of the Year in Review

West Northfield School District 31
June 17, 2021



Thinking Back...

Our primary scope of work this year will be safely and effectively educating our students as we navigate the global COVID-19 pandemic.

While our focus is on effectively educating our students as we navigate the global COVID-19 pandemic, we want to use this year as a jumping off point to effectively build for an effective, future-forward strategic plan and re-opening for the 2021-2022 school year.

(September BOE Meeting)

Celebrations

- In Person School from August - June (minus our adaptive pause)
 - No School related Covid-19 outbreaks
 - Add students to in-person education per parent request throughout the year.
 - By end of the year, approximately 71.5% (60% at beginning of year)
 - Field - 75%
 - Winkelman - 68%
- Fully remote programming from August - June
 - Elementary School - Consistent teachers and programming in self contained remote classroom setting
 - Middle School - dual platform to allow pacing and concurrent programming

Celebrations

Student Growth and Achievement

- Begin implementing goals of SPED audit
- Finish refining accelerated learning program
- Implemented OTUS
- Targeted Professional Development - appropriate for 2020-2021
- Development of curriculum pacing guides
- Support in-person and remote learning

Learning Environment

- Implementation of a more robust SEL programming
- Parent programming on a variety of SEL and learning topics
- Focus on basic needs of the community
 - Groceries
 - School lunch and breakfast programs
 - Adjusted schedules and calendar to allow for collaboration, office hours, PD
- Guest speakers on equity and SEL
- Virtual conference for differentiated opportunities for teachers
- Work with DLT on gathering info for setting goal about climate and culture
- Implementation of a more robust SEL programming

- Parent programming on a variety of SEL and learning topics
- Focus on basic needs of the community
 - Groceries
 - School lunch and breakfast programs

Professional Practices

- Adjusted schedules and calendar to allow for collaboration, office hours, PD
- Guest speakers on equity and SEL
- Virtual conference for differentiated opportunities for teachers
- Work with DLT on gathering info for setting goal about climate and culture

Engaging Parents and the Community

- Parent Education Series
- Live streamed Board meetings
- Social Media
- Collaborated with PTO and Ed Foudnation on safe school events
- Newsletters

Finances

- Implementation of Forecast 5 underway
- Long term NSSED plan

Celebrations

Preparation for Strategic Planning

- Complete equity audit
- Complete EL Audit
- Complete Curriculum Audit
- Implement first year SPEDS plan

Strategic Planning Underway

- Orientation - Complete
- Data Retreat - Complete
 - Deliverable is a SWOT analysis
- July - Vision Retreat
- July - Pulling the hole plan together
- Two parent and staff opportunities to give feedback to the SWOT and draft plan
- August-present plan to board

Areas of Opportunity

- Culture and climate - ongoing
- Long term financial planning
- Parent engagement and programming
- Developing student voice
- Increasing collaborative practices
- Continuing work to implement an aligned and coordinated curriculum and instruction program
- Implementing new early childhood and EL programming

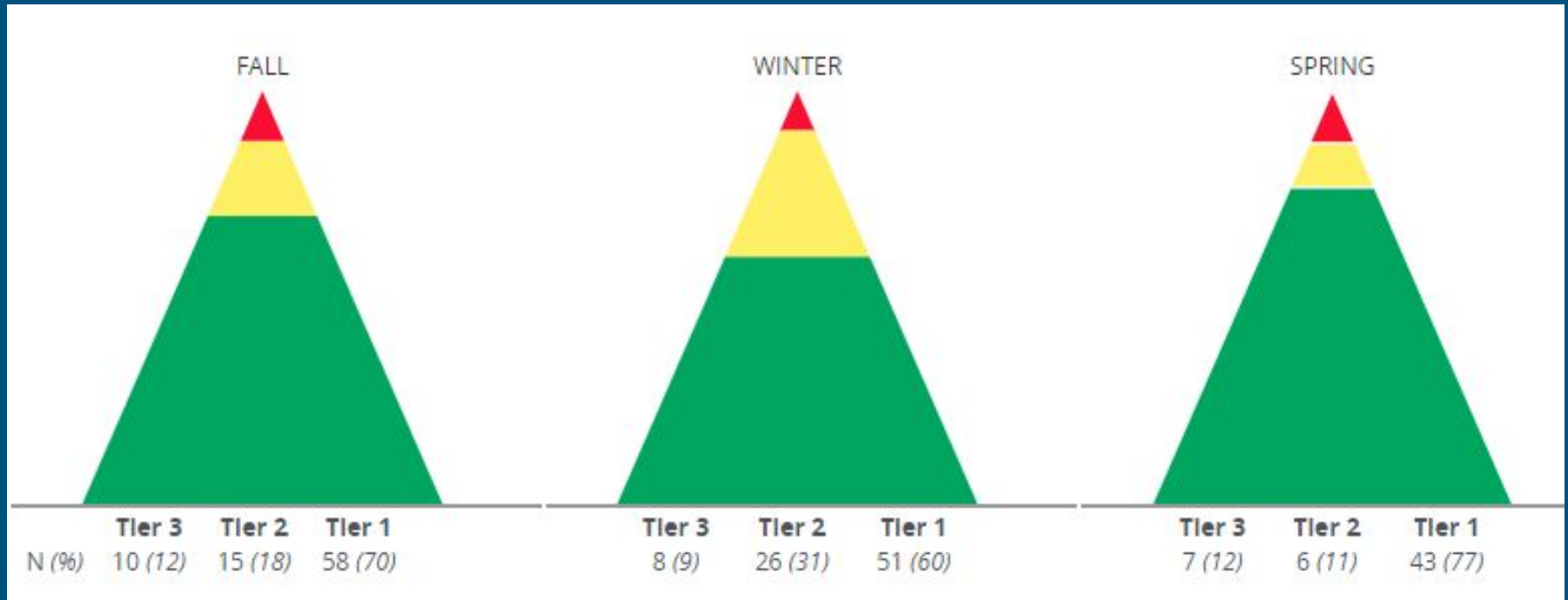
IMPLEMENTING STRATEGIC PLANNING GOALS

2020-2021 BENCHMARK DATA

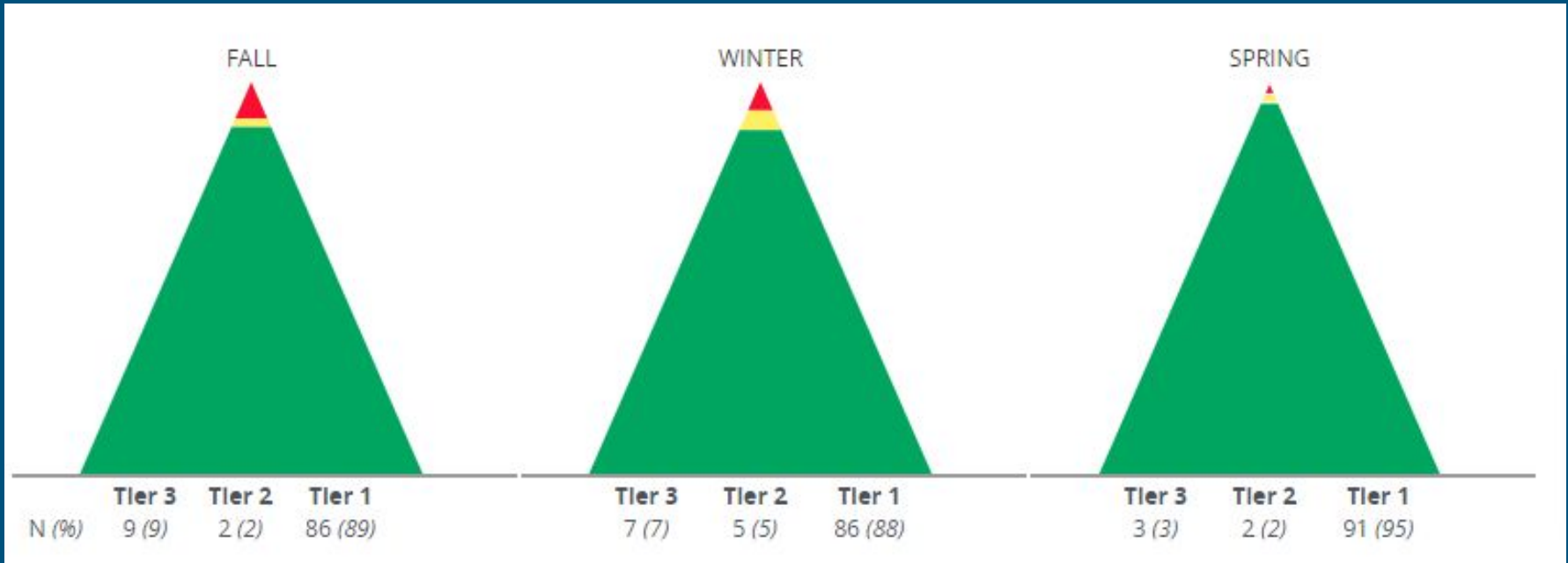
Fall to Spring

aimsweb: K-5

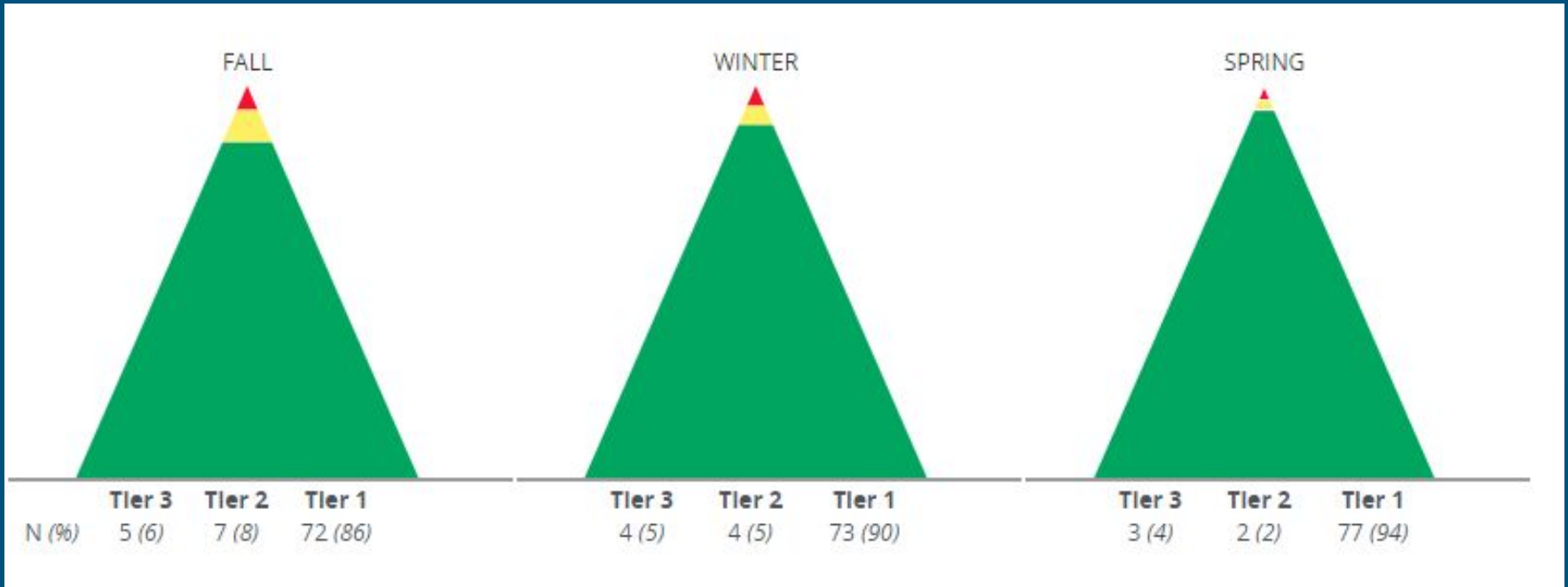
K- Early Literacy



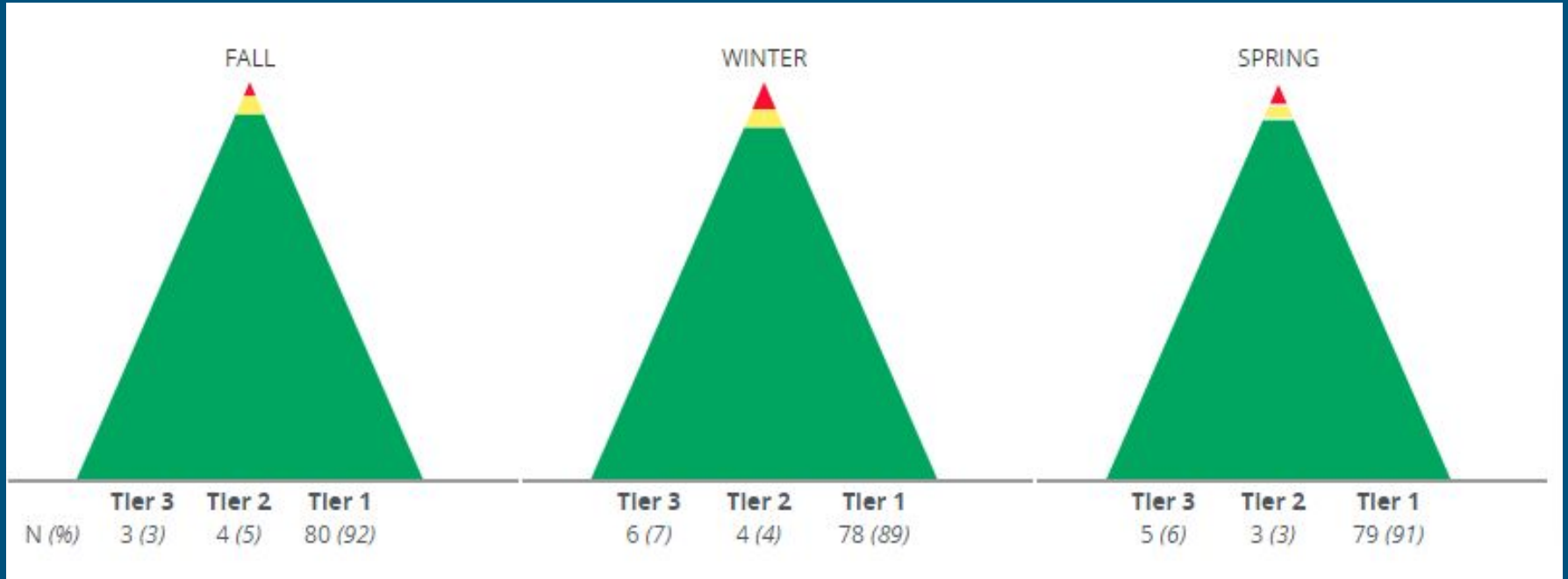
1st- Early Literacy



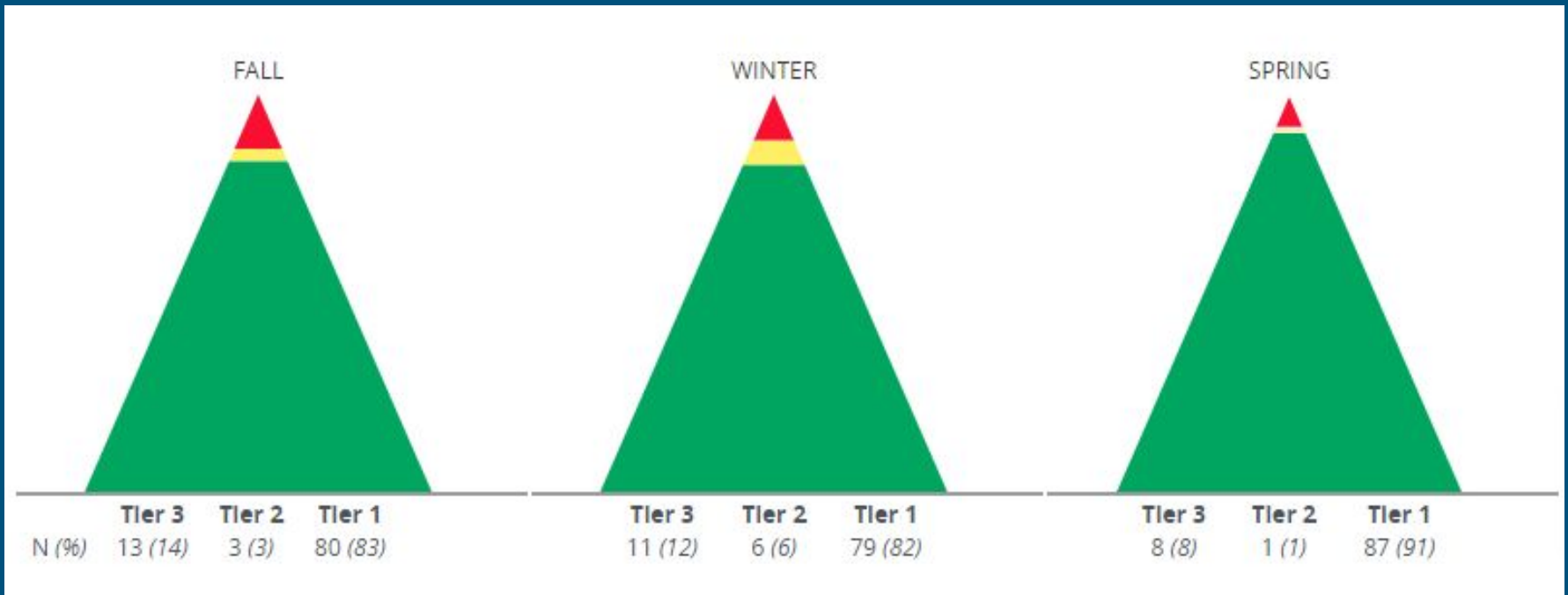
2nd grade - Reading



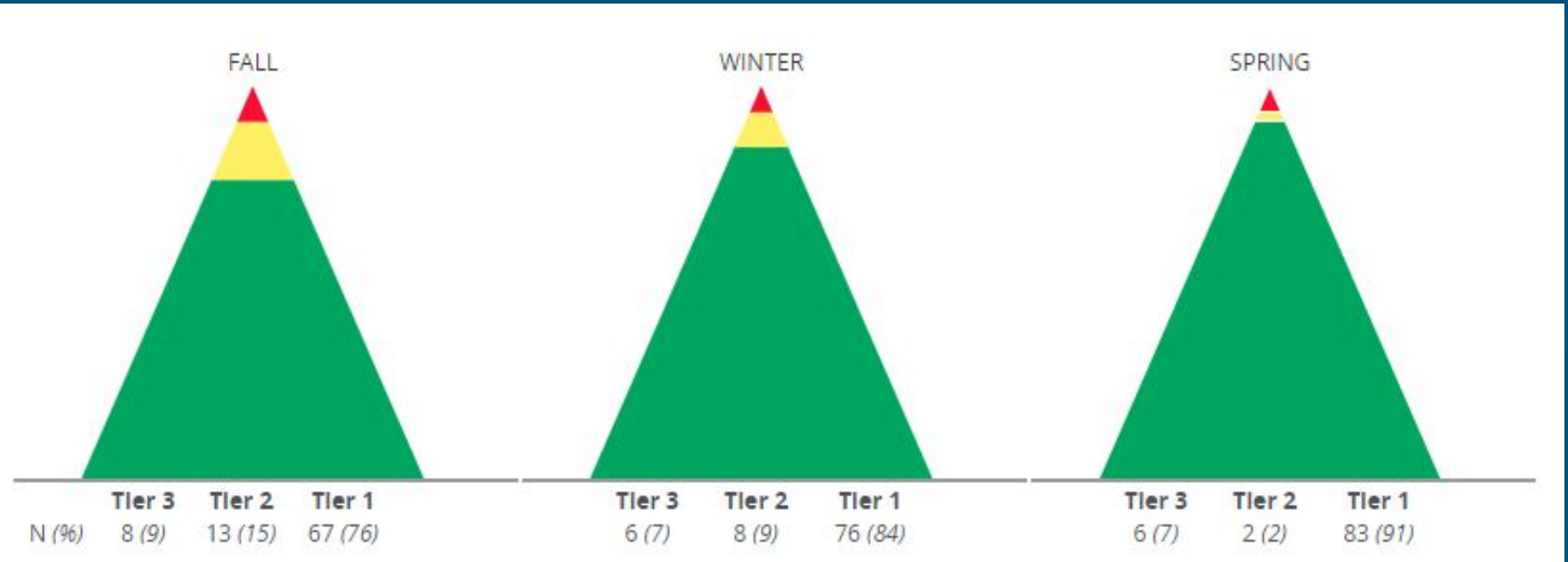
3rd- Reading



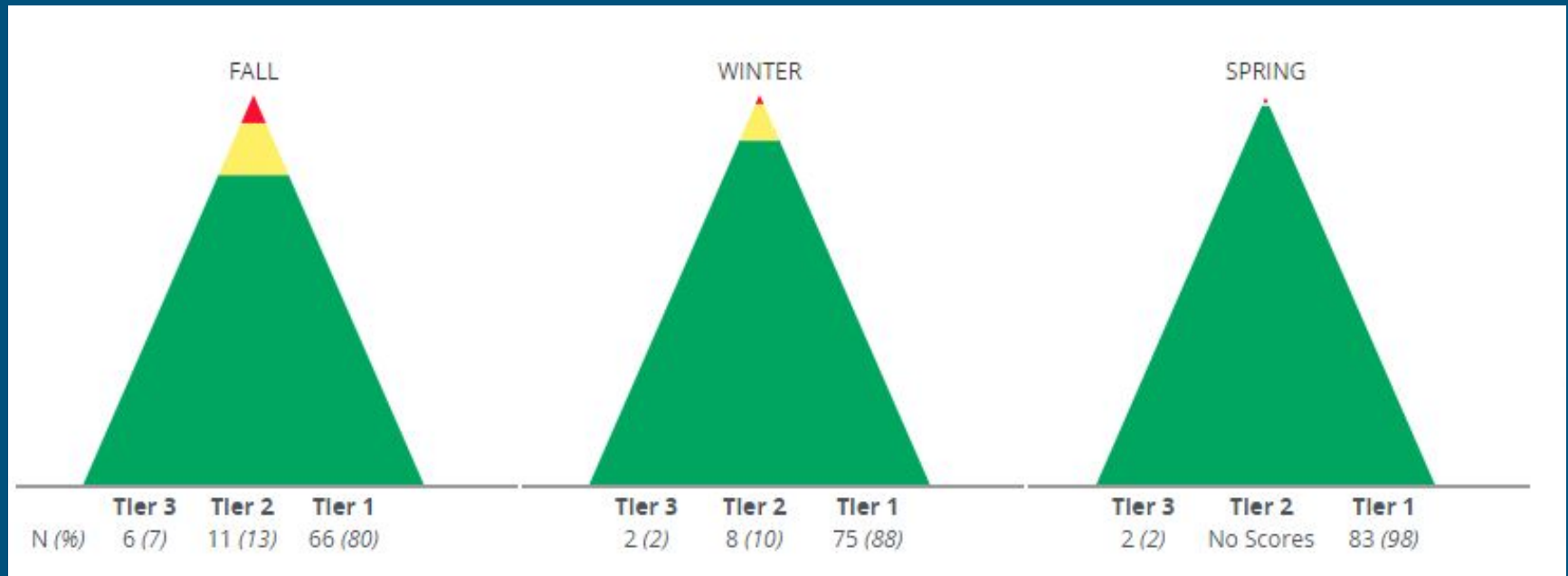
4th- Reading



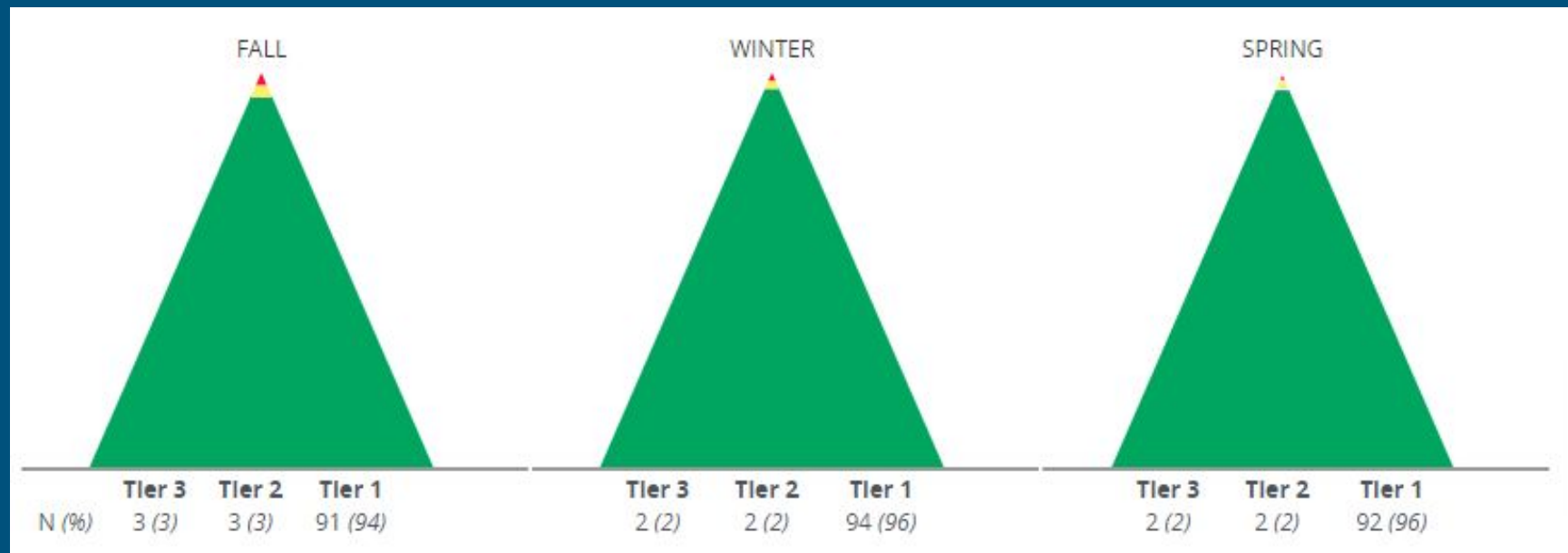
5th- Reading



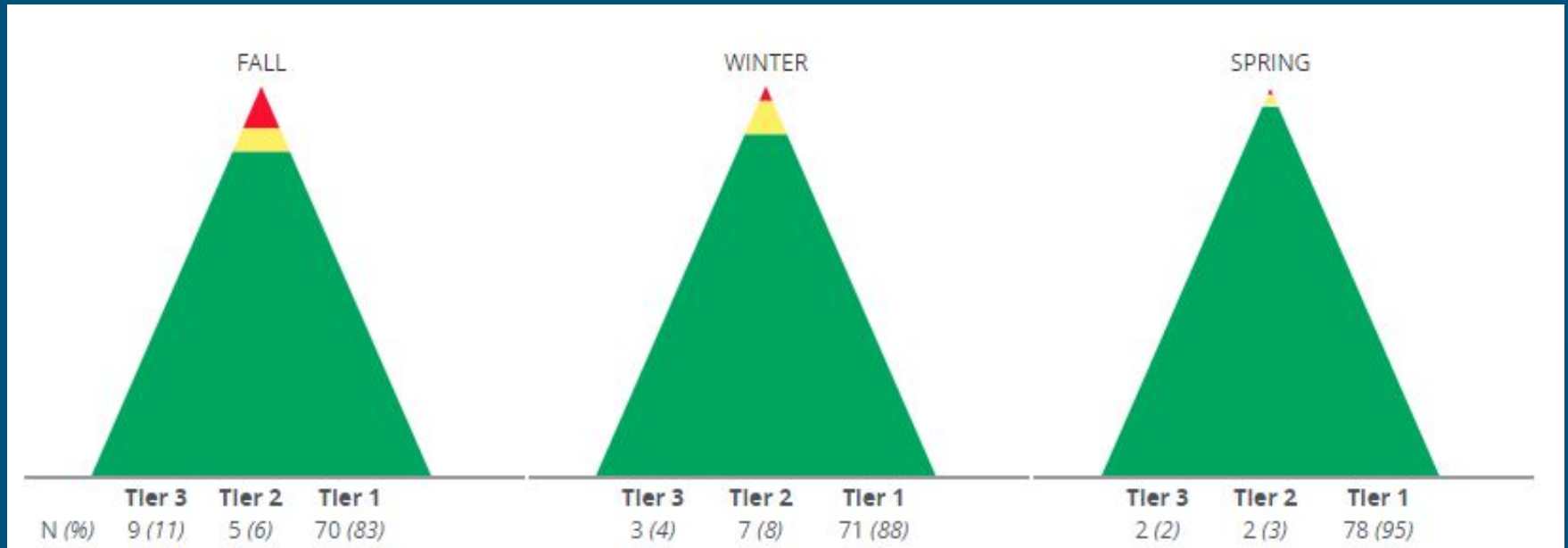
K- Early Numeracy



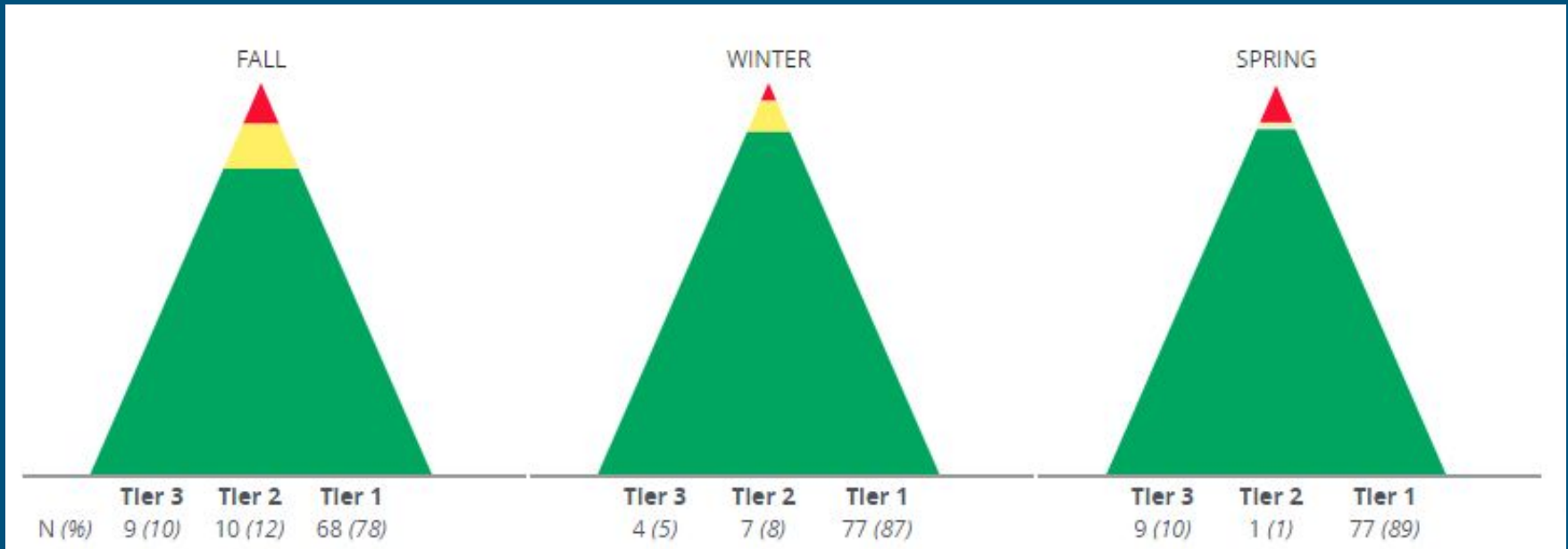
1st- Early Numeracy



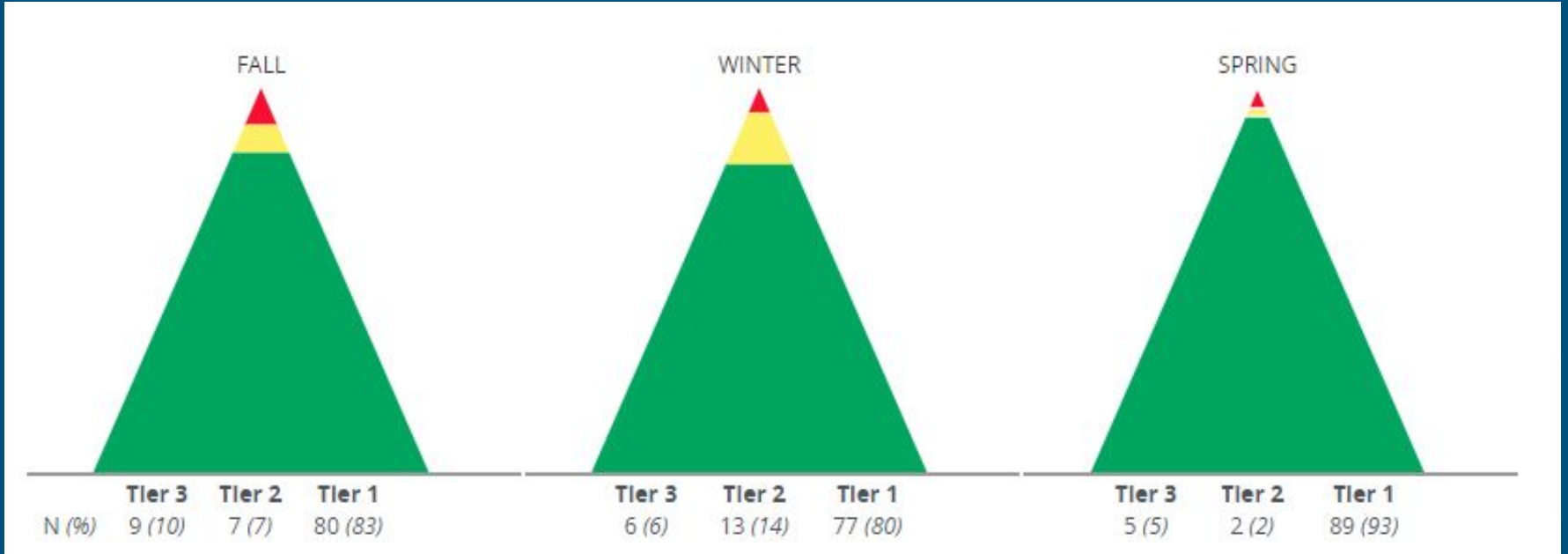
2nd- Math



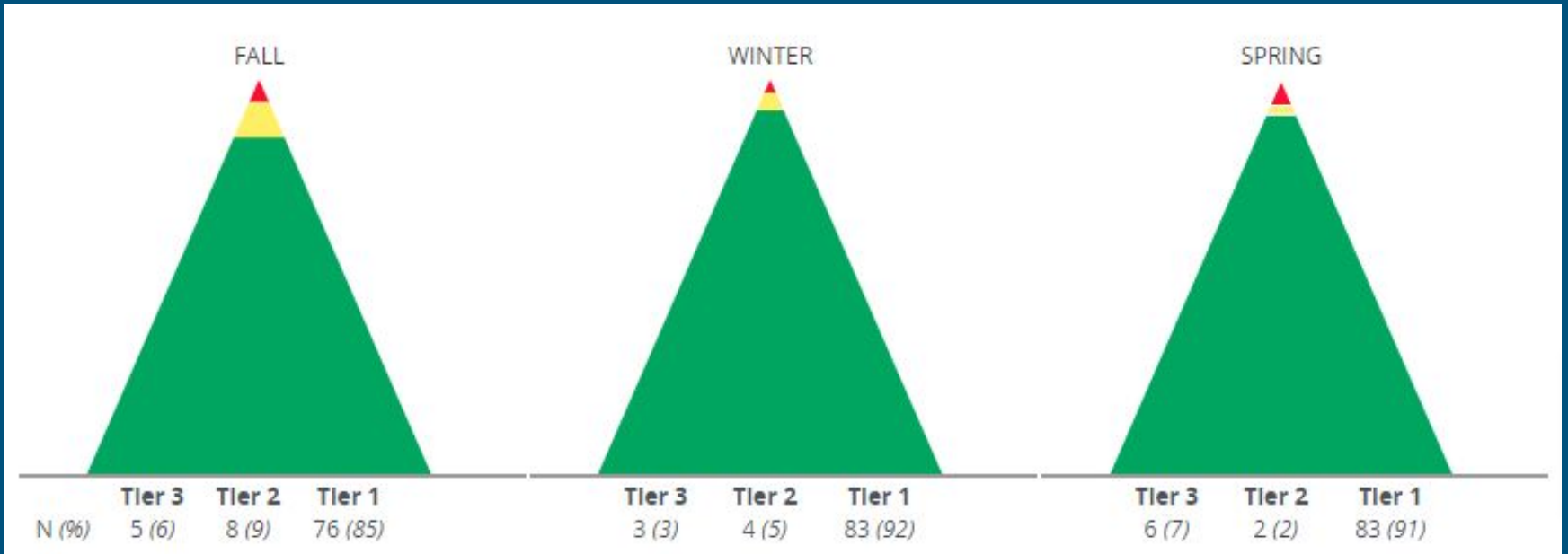
3rd- Math



4th- Math



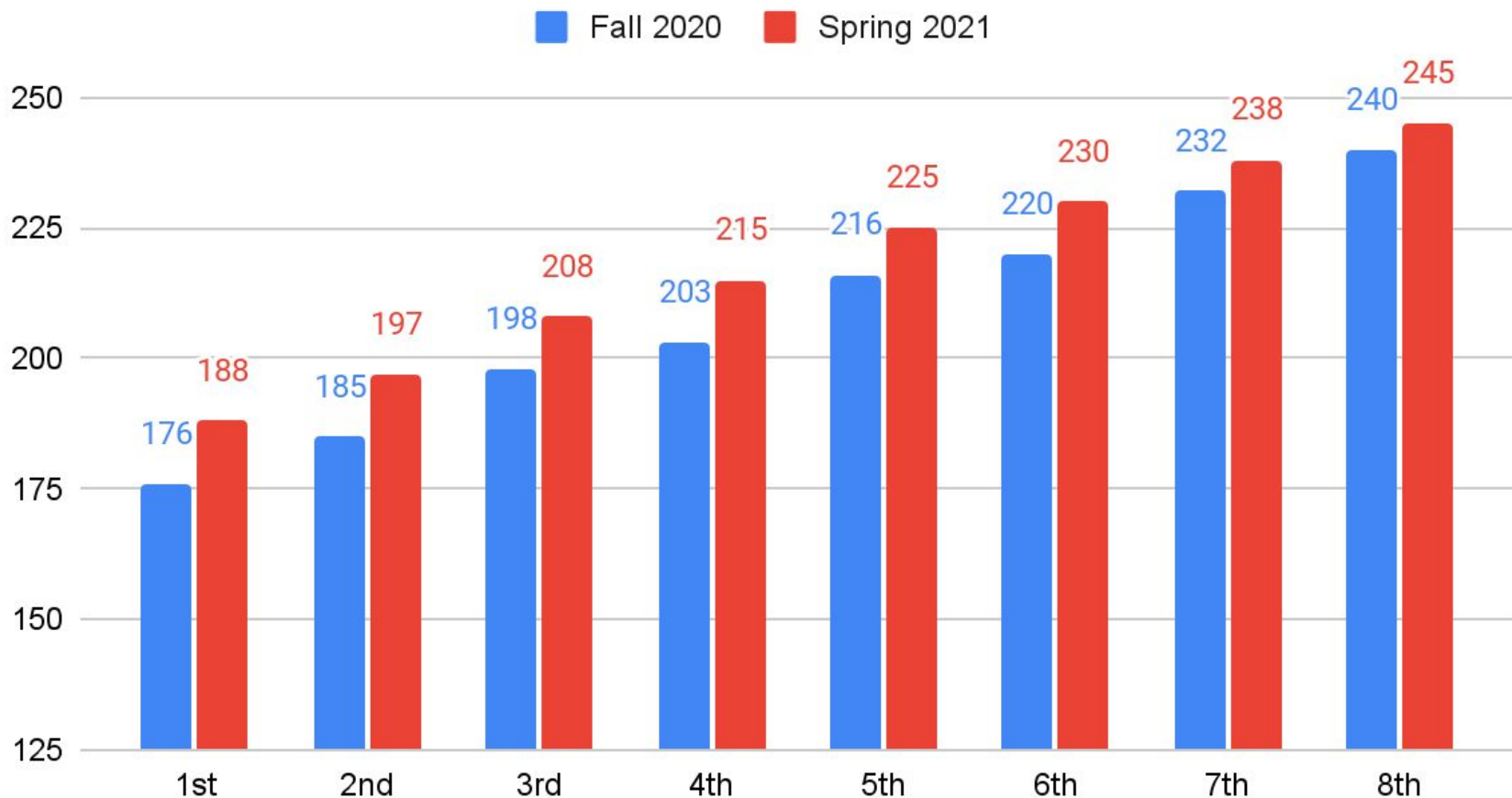
5th- Math



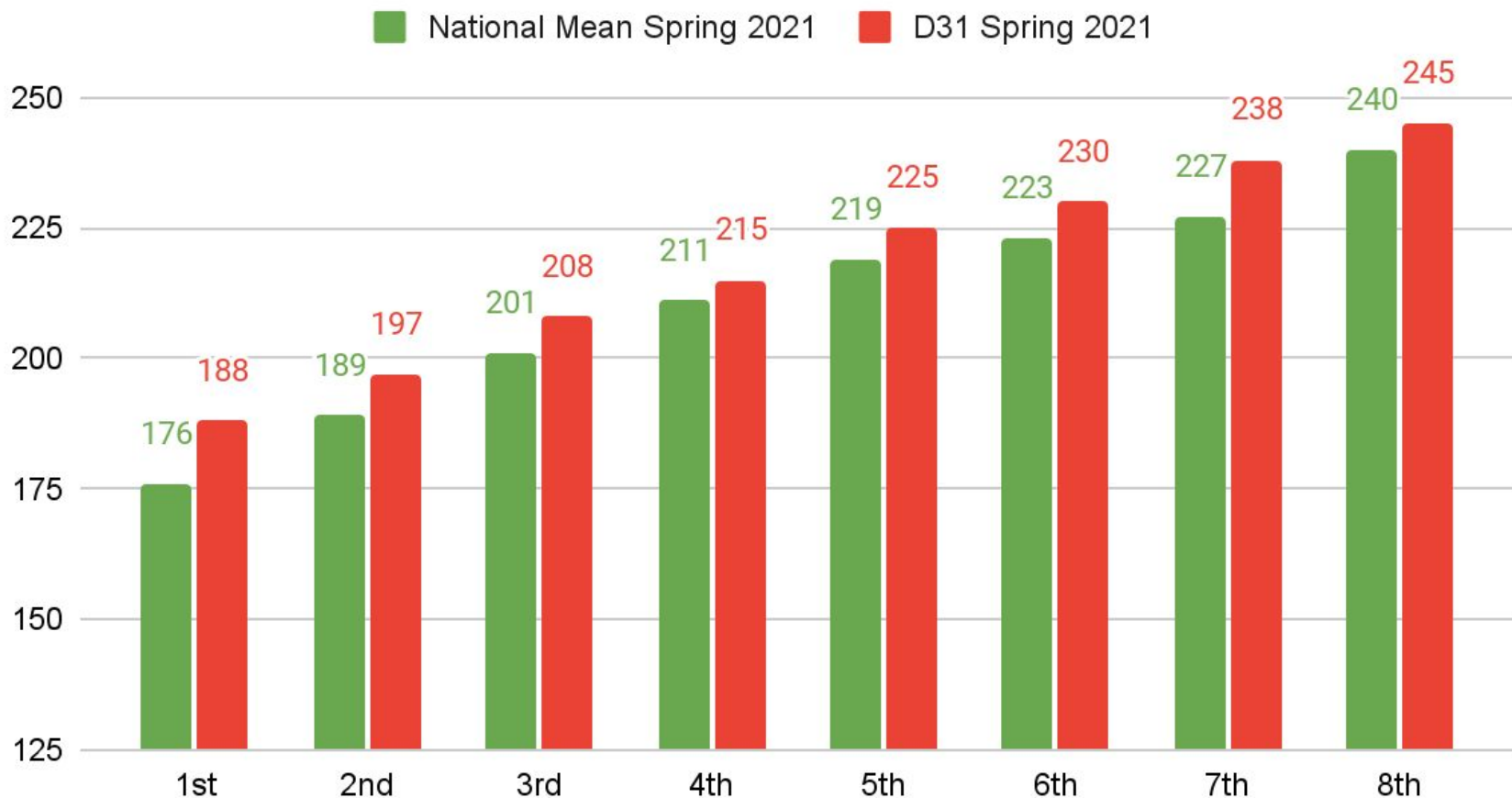
MAP: 1-8



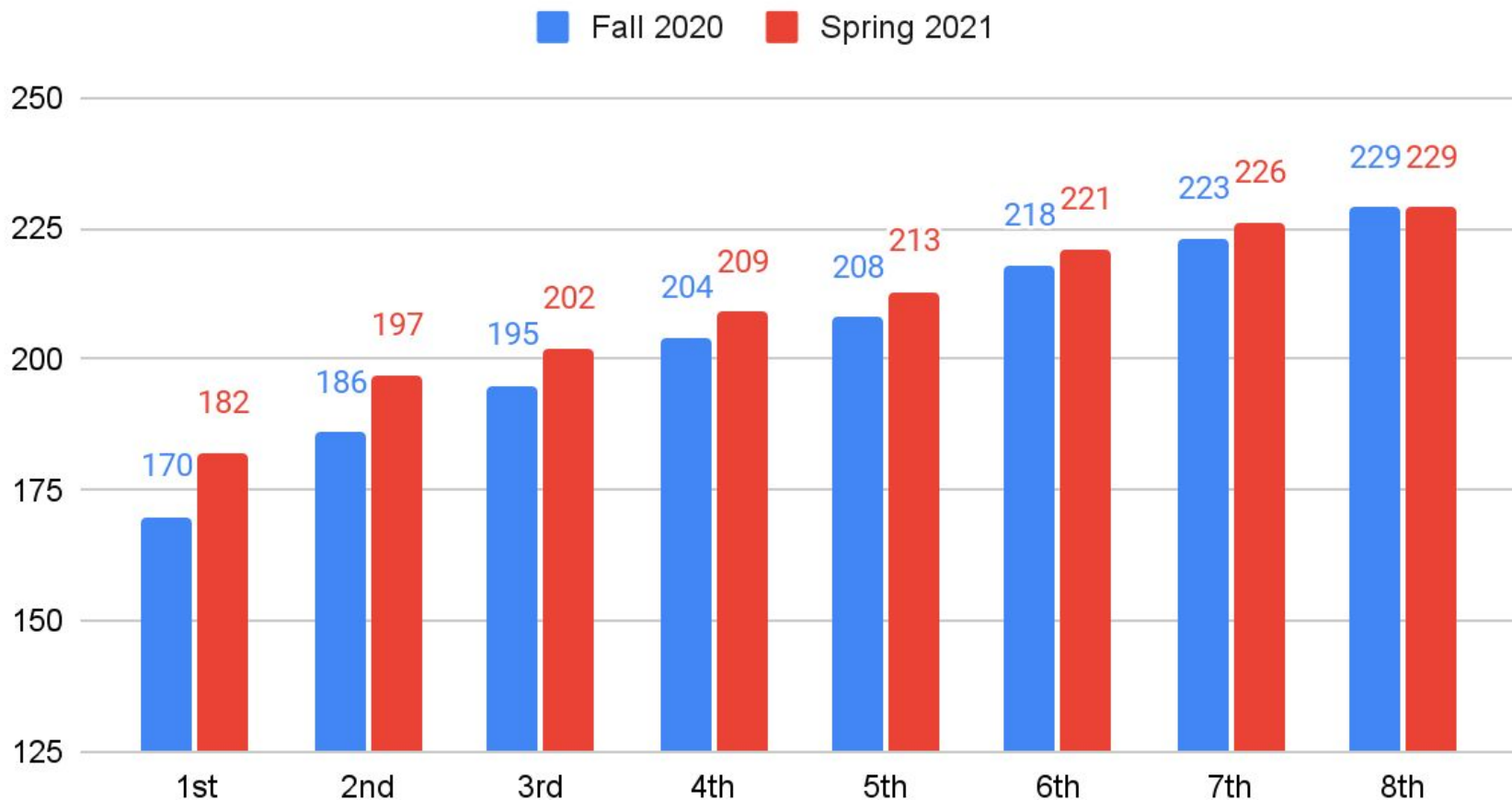
MAP Math: District 31 RIT Means



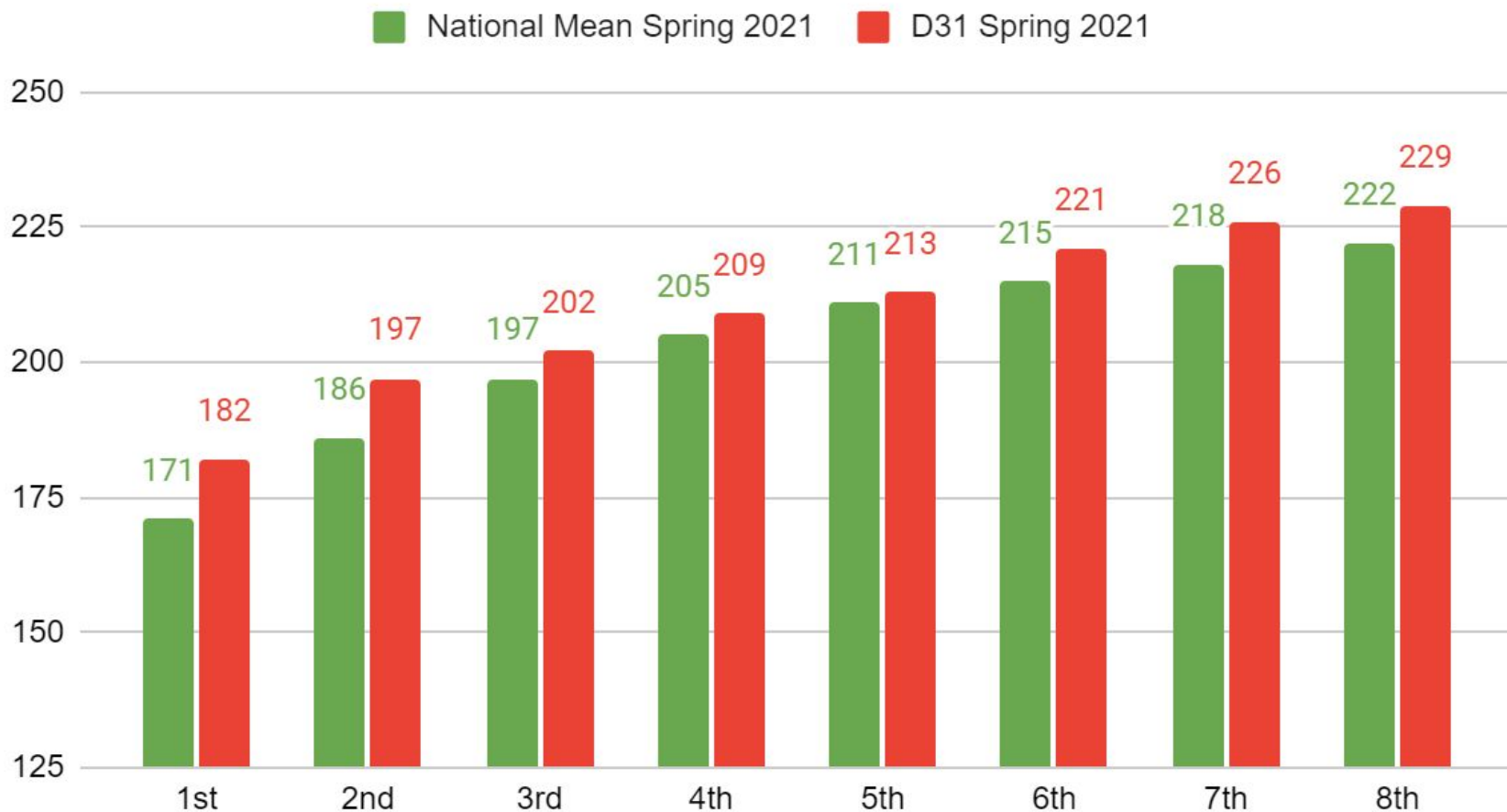
MAP Math: National and District 31 RIT Means



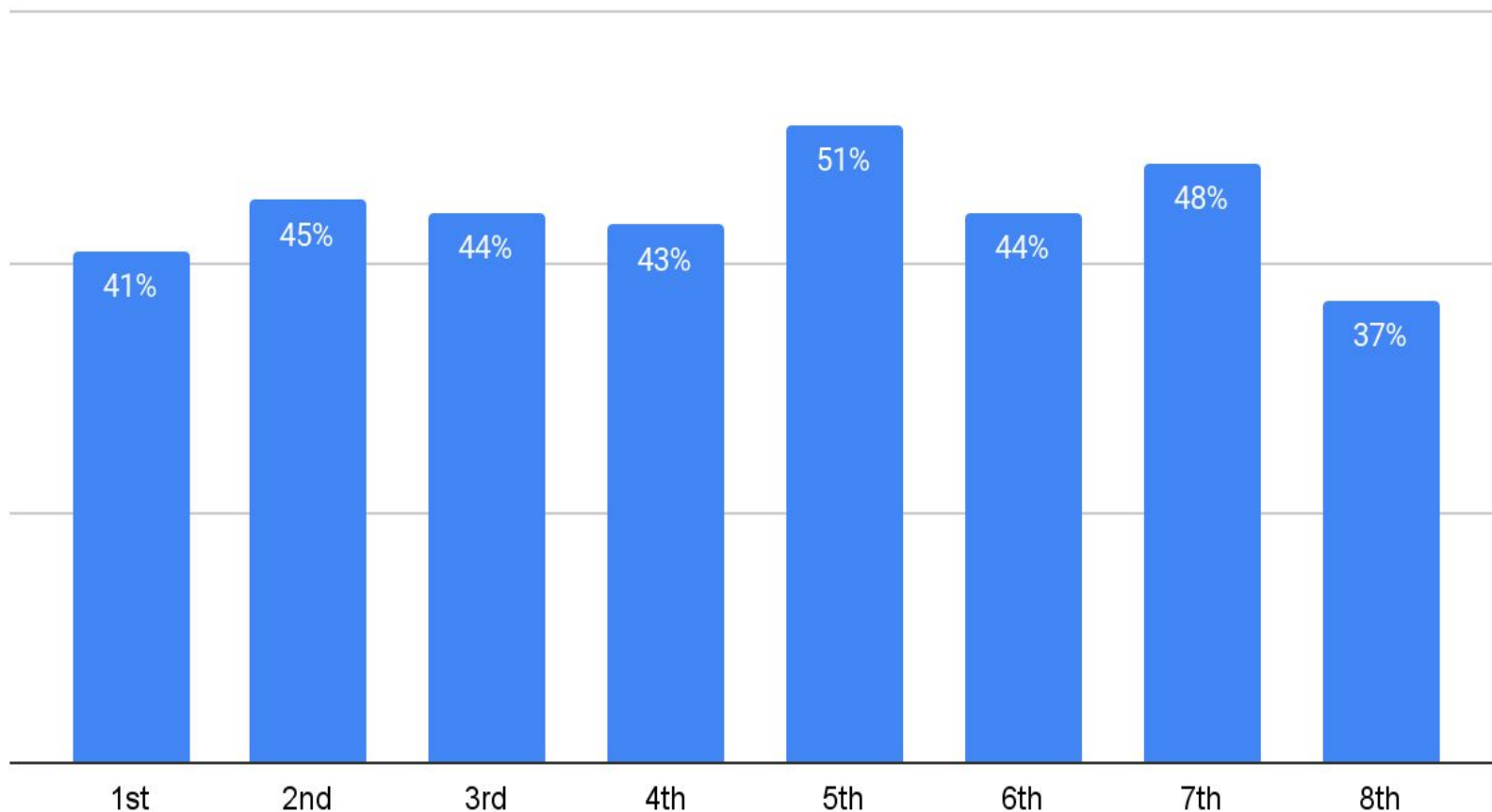
MAP Reading: District 31 RIT Means



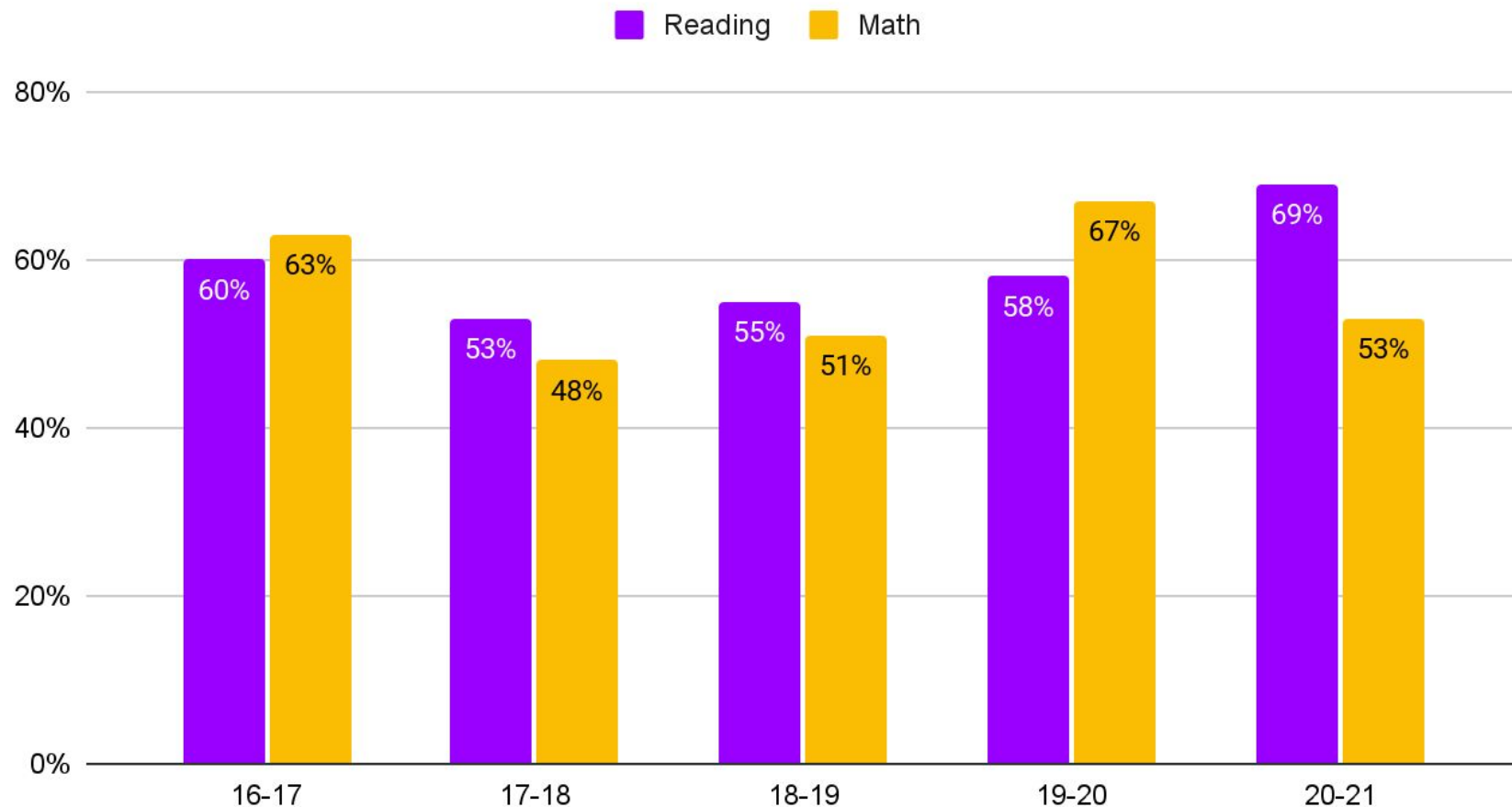
MAP Reading: National and District RIT Means



MAP Reading: Students Met/Exceeded Projected Growth Fall to Spring



MAP: Students Met/Exceeded Projected Growth Winter to Winter



Subbing Review

Review of Subbing in D31

September-December 2020 - 8 active subs

- Began transition to Kelly subs in Fall of 2020, transition took longer than anticipated
- Kelly began signing up subs in December 2020

June 2021 - 33 Active Subs

- 18 subs considered D31 subs
 - 54.5% of the sub pool
 - These are individuals who did not make the transition to Kelly or they may have joined us during the transition time when we were still migrating to Kelly.
 - 62.1% of the substitute jobs
- 15 subs considered Kelly subs
 - 45.5% of the sub pool
 - New subs recruited by Kelly and existing subs who transitioned over to Kelly
 - 27.9% of substitute jobs taken by Kelly subs
 - 12 started in D31 as Kelly subs
- All new subs in District 31 must now enter the system through Kelly

Review of Subbing Information Continued

Challenge:

- Finding more subs that will take middle school subs. Most subs seem to prefer elementary jobs.
- Veteran subs share that the process to transfer to Kelly seems tedious.
- Although sub shortages have diminished, they still exist. Continual recruiting needed.

Positive:

- Kelly subs have been good quality and we have overall been happy with the subs.
- We have been consistently adding to the sub pools.
- Our sub fill rate has improved (combination of evolving need and increase dsub pool).

Recommendations to continue to partner with Kelly Services for the FY22 school year to determine Kelly effectiveness for an entire school year. All new subs will be Kelly subs.

Looking Forward to 2021-2022

What do we know? Start returning to Normalcy!

- We are opening school to in person instruction for all
- 3-6 foot social distancing
- Return of some extracurricular programming and sports, with appropriate modifications
- Introduce parent involvement/engagement into the programming, with appropriate modifications
- Introduce pull out programming to Winkelman
- Remote programming only permitted for students who are not eligible for vaccinations AND are under a quarantine order, per ISBE
- Need for continued SEL programming and re-integrations strategies
- Smaller elementary class sizes (added one section to each grade) to address any learning loss and promote reintegration.
- Summer school programming for both schools
- Field increased support opportunities to address any learning loss and promote reintegration.
- Maintain high levels of cleaning/sanitation practices

What do we assume?

- Vaccination opportunity for younger students in late summer/early fall
- Many 7th and 8th grade students will return to school fully vaccinated. We are currently collecting copies of vaccine cards.
- Rules and guidance will continue to evolve
- Students will be able to do more collaborative work since they will be following 3-6 foot social distancing
- Exploring testing opportunities to reduce close contact
- Large indoor gatherings/assemblies and field trips will still be limited for the first semester, and then re-evaluated after that.

What questions do we have?

- What are “appropriate modifications?”
 - Meals: Breakfasts, snacks, lunch
 - Classroom activities
 - Sports and activities
 - Larger gatherings?
 - Pick-up/drop off
 - Transitions
- Guidelines
 - Close contact/quarantining
 - Masking rules
 - Social distancing
- Procedures and Practices - Operational needs of a school to make it run smoothly.

How do we prepare for next year?

Summer is a busy time!

June - Summer School, wrapping up 2020-2021, begin working with teams, strategic planning, registration, scheduling and sectioning, finalizing hiring and staffing.

CONTINUOUSLY MONITOR GUIDELINES FROM ISBE, CCDPH/IDPH

July - Gathering information, finalize handbook and 2021-2022 addendum, continue to work with teams, strategic planning, system rollovers, registration, deep cleaning of buildings, classroom moves, building FY22 budget, planning professional development, technologically improvement, ESSER grant funding planning

CONTINUOUSLY MONITOR GUIDELINES FROM ISBE, CCDPH/IDPH

August - Begin communicating with families and staff, prepare for opening days, classroom set-up, New Teacher orientation, student activities, teacher institute days

Recognition and Celebration

West Northfield School District 31
June 17, 2021



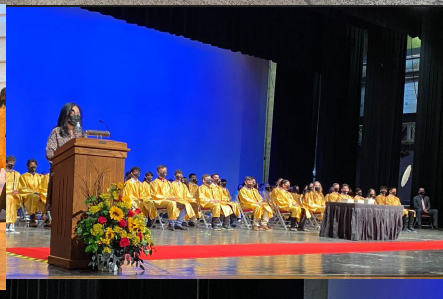
Winkelman School Update

Farewell to 5th



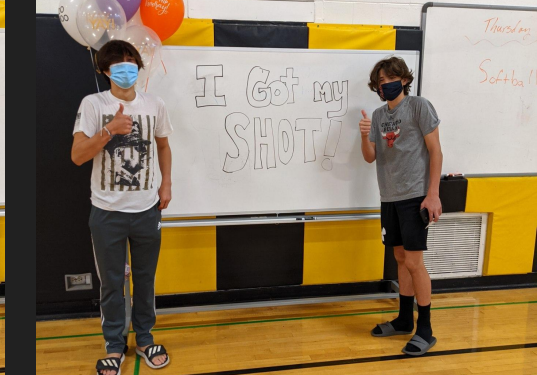
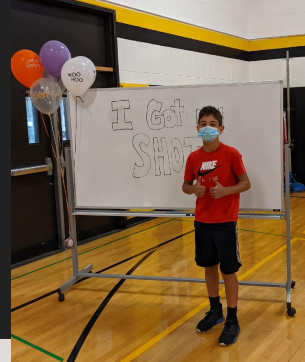
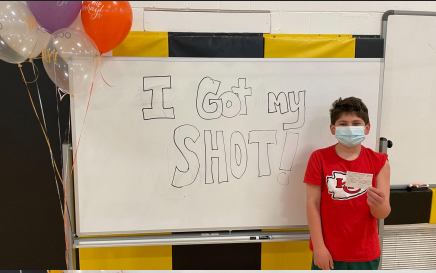


Field Middle School Update In-person Graduation





Vaccination Clinics



WEST NORTHFIELD SCHOOL DISTRICT 31
MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION
Per SP2135 the District 31 Board Meeting was held electronically and in-person in the
Field Learning Center, 3131 Techny Road, Northbrook, Illinois
May 20, 2021 at 7:00PM

CALL TO ORDER

The regular meeting of the Board of Education was called to order by President Allison Slade Rothstein at 7:02pm.

ROLL CALL

Board Members:

Present: Meredith Estes
 Daphne Frank
 Allison Slade
 Jeffrey Steres
 Melissa Choo Valentinas
 Maria Vasilopoulos

Absent: Laura Greenberg

District Administration:

Present:

Dr. Erin K. Murphy, Superintendent of Schools
Mrs. Catherine M. Lauria, Asst Superintendent Finance & Operations/CSBO
Dr. April Miller, Principal Field Middle School
Mrs. Shaton Wolverton, Principal Winkelman School
Dr. Janine Gruhn, Assistant Superintendent of Student Services
Mrs. Becky Mathison, Assistant Superintendent of Curriculum & Instruction

A quorum of the Board was confirmed by President, Allison Slade

RECOGNITION OF AUDIENCE

Union President and Stem Teacher, Dave Kondela, of West Northfield School District 31 presented to the Board of Education a letter representing the teachers wherein it stated that they were unhappy that teaching assistants, office staff, custodians and administrators received a COVID bonus but the teachers did not receive one.

Superintendent Erin Murphy read the following comments from four different families thanking the Board for adding Eid to the school calendar.

RECOGNITION

The Field and Winkelman principals shared highlights of May activities in both schools. Dr. Janine Gruhn highlighted Exceptional Children's Week. Dr. Murphy celebrated District 31 retirees.

- Beth Rohrer, Winkelman - 39 Years in District 31
- Barb Braje, Field - 34 Years in District 31
- Ruth Ann Nally - 4 Years with District 31, 14 Years with NSSED

PRESENTATION

Svetlana Popvovic, Humanex representative presented the [Humanex Insightex Survey](#) results. She reviewed the difference between climate and culture, shared the overall participation in the survey, overall results of engaged staff, and next steps.

Dr. Ivette Dubiel, Systemic Educational Equity, LLC presented the overall findings and process of an [Equity Audit](#). The overview explained the following:

- Equity Audit Process
- Quantitative and Qualitative
- Equity Audit Findings
- Next Steps

The Board of Education requested two proposals for the next steps of the Equity Audit to be presented at the June Board meeting.

CONSENT AGENDA

Member Maria Vasilopoulos made a motion to approve items A-J of the consent agenda. Member Jeffrey Steres seconded the motion.

Final Resolution:

Aye: 6:0

Nay: None.

The motion passed 6:0.

ACTION ITEMS

None

INFORMATION AND DISCUSSION ITEMS

Administrative Reports

Superintendent Erin Murphy gave the return to school update.

- Vaccine opportunity for students on May 22.
- Glenbrook Hospital will be doing a vaccine site at Winkelman on June 5th.
- A survey for remote learning for next year showed two students are interested in exploring virtual academy options. There are not enough students to create a remote

for the township program.

President Allison Slade and Superintendent Erin Murphy presented the “District 31: By the Numbers” sheet as an example of the dashboard of information that might be helpful for the BOE.

After the Board of Education reviewed the sheet, they would like to continue to have the monthly enrollment report included that has year to date and class sizes.

Finance

Assistant Superintendent of Finance and Operations, Catherine Lauria, stated that she added an additional summary report on the financials in the Board packet and will provide this summary in each Board packet. She added that the district is under budget with the revenues and catching up with expenses.

BOARD REPORTS

President Allison Slade reported on the NSSD meeting wherein she stated the following:

- There were 11 new governing board members and it mainly was an organizational meeting.
- They had many retirees this year.
- They are changing their name to True North Educational Cooperative 804.
- They have a 10% reduction in staff for next year.
- They are down 4.25 positions and they had one person to reduce in force.
- They are looking to present the budget in June.

President Allison Slade reported that the Northfield Township Board Presidents meetings are being resurrected and the five districts will be represented and will meet quarterly.

Member Melissa Choo Valentinas reported on the following for the PTO:

- Spring Fling was held for the entire community and had many fun activities such as a pie throwing contest.
- New PTO board has been voted for the term beginning July 1st. Meghan McMillian and Lisa Brown will be co-presidents. They are looking for two non-board positions. One is the Manager of Directory Spot App and the Restaurant's Fundraising Chair. May 26th is the last restaurant fundraiser event which is a Taco Contest.
- The Education Foundation is meeting June 8th at 7:00pm. The Walk to School event was a big hit. They had 154 participants with 233 people and 112 donations totalling \$2,736 raised. The Foundation's current balance is \$21,000 plus. Sarah Goldman is new to the Education Foundation. The Education Foundation is still welcoming new members. Anyone interested please reach out to Darrin Stern.

Member Meredith Estes reported on the Glenview Planning Commission and the Northbrook Economic Development Committees wherein she stated that:

- North Branch is building a permanent outdoor eating area.
- The plan commission did recommend “no” to rezoning the Pfingsten/Willow shopping center. That will remain residential and we will keep a lookout on future traffic studies so that we can review and take any necessary action.

FREEDOM OF INFORMATION ACT REQUESTS

None

DISCUSSION ITEMS

Superintendent Erin Murphy stated that every 4 years the school district has a compliance visit from the State that is on all aspects of the district. In the Board packet is the summary of the compliance visit. The District received an “A” in all categories.

President Allison Slade reviewed the Committee and Organizational Involvement with the rest of the Board of Education:

- Northfield Township Presidents - Dr. Allison Slade
- True North Educational Cooperative 804 - Dr. Allison Slade
- Illinois Association of School Boards - Jeffrey Steres
- ED Red - Not assigned
- Northbrook Economic Development Committee - Laura Greenberg
- Glenview Plan Commission - Meredith Estes
- District 31 Education Foundation and PTO - Melissa Choo Valentinas
- Safety Committee - Dr. Maria Vasilopoulos
- Calendar Committee - Daphne Frank
- Finance Committee - Dr. Allison Slade and Jeffrey Steres
- Policy Committee - Meredith Estes and Daphne Frank
- Buildings and Grounds - Dr. Maria Vasilopoulos and Jeffrey Steres
- Strategic Plan - Dr. Allison Slade and Dr. Maria Vasilopoulos

Superintendent Erin Murphy stated that the IASB Board Training will be held on July 15, 2021 which is our regular scheduled Board meeting date but only the consent agenda and public comments will be addressed. The Board of Education will then go into the training.

President Allison Slade reviewed with the Board of Education the policies and stated that they are first readings and they will be brought to the June Board meeting for approval.

Policies

- a) [Committees and Organizational Involvement](#)
- b) [Public Participation at Board Meetings and Petitions to the Board](#) - After some discussion, some wording changes were proposed to the remote meeting item.
- c) [Residency](#)

MOVE INTO CLOSED

Member Jeffrey Steres made a motion to move into closed session to consider pending litigation and the appointment, employment, compensation, or performance of specific employees. Secretary Daphne Frank seconded the motion.

Final Resolution:

Aye: 6

Nay: None.

The motion passed 6:0.

ACTION FROM CLOSED

Member Maria Vasilopoulos made a motion to approve Lisa Johnson's 12 week FMLA. Member Jeffrey Steres seconded the motion.

Final Resolution:

Aye: 6

Nay: None.

The motion passed 6:0.

ADJOURN

Member Maria Vasilopoulos made a motion to adjourn. Member Jeffrey Steres seconded the motion.

Final Resolution:

Aye: 6

Nay: None.

The motion passed 6:0 at 10:10pm.

Board President

Board Secretary

Date

ITEM VII B. OF THE CONSENT AGENDA – REFER TO CLOSED

**TO SCHOOL TREASURER
TOWNSHIP 42, RANGE 12 EAST
COOK COUNTY, ILLINOIS**

This will certify that the attached list of warrants for the **first half of May**, dated **May 14, 2021**, totaling **\$823,763.77** was on this day ordered paid. This list includes:

Warrants numbered 69630 through 69687, 20002826, and 202102740 through 202102754.

This will certify that the same attached list includes warrant numbered ____ in the amount of \$____ which was approved on __ were this day ordered canceled.

This will also certify that the same attached list includes imprest check numbered _____ in the amount of \$_____ which was approved on _____ was this day ordered canceled.

This will certify that the attached list of imprest checks for the **first half May**, dated __, totaling \$__ was on this day ordered paid. This list includes:

Warrants numbered

This will certify the attached payment to BMO Corporate MasterCard in the amount of \$ on .

The amended warrant total, which includes accounts payable, imprest account and BMO Corporate MasterCard payment is **\$823,763.77**.

BOARD OF EDUCATION, DISTRICT NO. 31

PRESIDENT _____

SECRETARY _____

DATED _____

Check Nbr	Vendor Name	Check Date	Check Amount
202102740	BATTAGLIA, JEFFREY	05/14/2021	265.00
202102741	BISHOP, KRISTINA	05/14/2021	32.75
202102742	DE LA FUENTE, WILLIAM	05/14/2021	700.00
202102743	DELGADO, DAVID	05/14/2021	925.00
202102744	DELVALLE, JOSE	05/14/2021	675.00
202102745	FARINELLA, RAY	05/14/2021	265.00
202102746	JEZUIT, DEBORAH	05/14/2021	28.62
202102747	KAPPEL, JAMES JOHN	05/14/2021	700.00
202102748	MC INERNEY, TOM	05/14/2021	200.00
202102749	MILLER, APRIL	05/14/2021	160.00
202102750	MILLER, MICHAEL J	05/14/2021	5.04
202102751	MODERT, STEPHEN	05/14/2021	400.00
202102752	MURPHY, ERIN K	05/14/2021	100.00
202102753	SHAMES, LORI B	05/14/2021	8.50
202102754	STONE, JULIE M	05/14/2021	75.00
15	ACH	Check(s) For a Total of	4,539.91

Check Nbr	Vendor Name	Check Date	Check Amount
69630	UNITED DISPATCH	05/14/2021	4,724.87
69631	ACCOMPLISHED MECHANICAL INDUST	05/14/2021	504.00
69632	ALLEGRA MARKETING PRINT SIGNS	05/14/2021	550.00
69633	ALONSO, AGRIPINA	05/14/2021	705.00
69634	Vendor Continued Check	05/14/2021	0.00
69635	Vendor Continued Check	05/14/2021	0.00
69636	AMAZON CAPITAL SERVICES	05/14/2021	1,182.40
69637	APPLE INC	05/14/2021	299.00
69638	Vendor Continued Check	05/14/2021	0.00
69639	BLICK ART MATERIALS	05/14/2021	2,931.44
69640	BOOKSOURCE.COM	05/14/2021	6,098.44
69641	CANDOR HEALTH EDUCATION	05/14/2021	1,001.00
69642	CANON FINANCIAL SERVICES	05/14/2021	5,069.63
69643	Vendor Continued Check	05/14/2021	0.00
69644	CDW GOVERNMENT INC	05/14/2021	4,380.00
69645	CHICAGO TRIBUNE	05/14/2021	43.48
69646	CITI CARDS	05/14/2021	715.92
69647	CITICARE SERVICES	05/14/2021	1,202.00
69648	CONSORTIUM FOR EDUCATIONAL CHA	05/14/2021	16,250.00
69649	DISTRICT 31 PTC	05/14/2021	925.00
69650	EDMENTUM	05/14/2021	1,250.00
69651	EMBRACE EDUCATION	05/14/2021	129.71
69652	FOLLETT	05/14/2021	142.12
69653	GENESIS TECHNOLOGIES, INC	05/14/2021	5,245.03
69654	GROOT INDUSTRIES INC	05/14/2021	1,320.80
69655	H-O-H WATER TECHNOLOGY	05/14/2021	135.20
69656	HAUSER, IZZO, PETRARCA, GLEASON&S	05/14/2021	1,357.00
69657	HIMES, PETRARCA & FESTER	05/14/2021	1,100.00
69658	HODGES, LOIZZI, EISENHAMMER, R	05/14/2021	57.24
69659	IASB	05/14/2021	980.00
69660	INTERPRENET LTD	05/14/2021	456.80
69661	ISCORP-INTEGRATED SYSTEMS CORP	05/14/2021	432.00
69662	IT SAVVY	05/14/2021	17,573.00

Check Nbr	Vendor Name	Check Date	Check Amount
69663	KELLY SERVICES, INC	05/14/2021	9,483.42
69664	LANGUAGE LINE SERVICES INC	05/14/2021	34.00
69665	NAWKAW INC	05/14/2021	7,088.79
69666	NICOR GAS	05/14/2021	1,302.09
69667	Vendor Continued Check	05/14/2021	0.00
69668	NORTH SHORE TRANSIT, INC	05/14/2021	53,081.15
69669	NSSD	05/14/2021	561,100.37
69670	OFFICE DEPOT	05/14/2021	329.80
69671	QUEST FOOD MANAGEMENT SERVICES	05/14/2021	81,307.11
69672	QUINLAN & FABISH MUSIC	05/14/2021	207.85
69673	RIVERSIDE INSIGHTS	05/14/2021	1,601.49
69674	RUSH NEUROBEHAVIORAL CENTER	05/14/2021	600.00
69675	SYSTEMIC EDUCATIONAL EQUITY	05/14/2021	4,750.00
69676	THE CHARMM'D FOUNDATION	05/14/2021	649.00
69677	Vendor Continued Check	05/14/2021	0.00
69678	THE HOME DEPOT PRO	05/14/2021	2,982.33
69679	THERAPY REHAB LTD	05/14/2021	650.00
69680	TOPLINE TRANSPORTATION CO.	05/14/2021	9,305.00
69681	TOTAL AUTOMATION CONCEPTS, INC	05/14/2021	1,321.00
69682	UNITED PARCEL SERVICE	05/14/2021	15.79
69683	VANGUARD ENERGY SERVICES, LLC	05/14/2021	1,020.30
69684	VILLAGE OF GLENVIEW	05/14/2021	2,700.05
69685	VILLAGE OF NORTHBROOK	05/14/2021	288.96
69686	VT SERVICES, INC	05/14/2021	510.00
69687	WALTER, JAMIE	05/14/2021	1,083.00
58	Computer	Check(s) For a Total of	818,172.58

Check Nbr	Vendor Name	Check Date	Check Amount
20002826	EDUCATIONAL BENEFIT COOPERATIV	05/06/2021	1,051.28
1	Manual	Check(s) For a Total of	1,051.28

	1	Manual	Checks For a Total of	1,051.28
	0	Wire Transfer	Checks For a Total of	0.00
	15	ACH	Checks For a Total of	4,539.91
	58	Computer	Checks For a Total of	818,172.58
Total For	74	Manual, Wire Tran, ACH & Computer	Checks	823,763.77
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	823,763.77

F U N D S U M M A R Y

Fund	Description	Balance Sheet	Revenue	Expense	Total
10	EDUCATION FUND	1,083.00	0.00	725,314.32	726,397.32
20	OPERATIONS & MAI	0.00	0.00	23,278.80	23,278.80
32	Capital Leases	0.00	0.00	5,069.63	5,069.63
40	TRANSPORTATION F	0.00	705.00	68,313.02	69,018.02

**TO SCHOOL TREASURER
TOWNSHIP 42, RANGE 12 EAST
COOK COUNTY, ILLINOIS**

This will certify that the attached list of warrants for the **second half of May**, dated May 27, 2021, totaling \$84,798.74 was on this day ordered paid. This list includes:

Warrants numbered 69690 through 69723, 20002835, and
20002836 and 202102755 through 202102757

This will certify that the same attached list includes warrant numbered ____ in the amount of \$ ____ which was approved on ____ were this day ordered canceled.

This will certify that the attached list of imprest checks for the **second half of May**, dated ____, totaling \$ ____ was on this day ordered paid. This list includes:

Warrant numbered

This will certify the attached payment to BMO Corporate MasterCard in the amount of \$5,005.42 on June 1, 2021.

The amended warrant total, which includes accounts payable, imprest account and BMO Corporate MasterCard payment is \$89,804.16.

BOARD OF EDUCATION, DISTRICT NO. 31

PRESIDENT _____

SECRETARY _____

DATED _____

Check Nbr	Vendor Name	Check Date	Check Amount
202102755	DEATON-LEV, JOAN	05/27/2021	31.37
202102756	KUJAWINSKI, SHERI L	05/27/2021	50.00
202102757	LEBENSON, CARLY	05/27/2021	75.47
3	ACH	Check(s) For a Total of	156.84

Check Nbr	Vendor Name	Check Date	Check Amount
69690	UNITED DISPATCH	05/27/2021	4,123.76
69691	Vendor Continued Check	05/27/2021	0.00
69692	AMAZON CAPITAL SERVICES	05/27/2021	1,020.94
69693	AMERICAN TAXI	05/27/2021	122.00
69694	BOOKSOURCE.COM	05/27/2021	529.36
69695	BUSINESS SOLVER	05/27/2021	74.25
69696	CALL ONE	05/27/2021	1,198.93
69697	CDW GOVERNMENT INC	05/27/2021	5,986.62
69698	CHILDHOOD VICTORIES, INC	05/27/2021	1,300.00
69699	COMCAST	05/27/2021	4,633.79
69700	DIRECT ENERGY BUSINESS	05/27/2021	15,922.60
69701	EVERYDAY SPEECH, LLC	05/27/2021	2,399.90
69702	FOLLETT SCHOOL SOLUTIONS INC	05/27/2021	421.13
69703	FRONTLINE TECHNOLOGIES INC	05/27/2021	7,920.00
69704	HOME DEPOT CREDIT SERVICES	05/27/2021	125.92
69705	IASB	05/27/2021	6,851.00
69706	IMAGE SPECIALTIES OF GLENVIEW	05/27/2021	204.00
69707	INTERPRENET LTD	05/27/2021	170.00
69708	IT SAVVY	05/27/2021	15,525.00
69709	KELLY SERVICES, INC	05/27/2021	3,034.78
69710	METRO PREP SCHOOL	05/27/2021	4,479.82
69711	MINUTEMAN PRESS	05/27/2021	56.28
69712	OFFICE DEPOT	05/27/2021	132.93
69713	OLIVERI LANDSCAPING	05/27/2021	1,450.00
69714	PAC-VAN, INC	05/27/2021	216.00
69715	QUENCH USA, INC	05/27/2021	175.00
69716	QUINLAN & FABISH MUSIC	05/27/2021	249.90
69717	RELIANCE STANDARD LIFE INSURAN	05/27/2021	742.56
69718	SKYWARD INC	05/27/2021	800.00
69719	THE HOME DEPOT PRO	05/27/2021	276.00
69720	UNITED PARCEL SERVICE	05/27/2021	18.79
69721	VERIZON WIRELESS	05/27/2021	1,431.14
69722	VT SERVICES, INC	05/27/2021	85.00

Check Nbr	Vendor Name	Check Date	Check Amount
69723	WPS	05/27/2021	255.00
34	Computer	Check(s) For a Total of	81,932.40

Check Nbr	Vendor Name	Check Date	Check Amount
20002835	EDUCATIONAL BENEFIT COOPERATIV	05/20/2021	2,571.27
20002836	GUARDIAN	05/20/2021	138.23
2	Manual	Check(s) For a Total of	2,709.50

	2	Manual	Checks For a Total of	2,709.50
	0	Wire Transfer	Checks For a Total of	0.00
	3	ACH	Checks For a Total of	156.84
	34	Computer	Checks For a Total of	81,932.40
Total For	39	Manual, Wire Tran, ACH & Computer	Checks	84,798.74
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	84,798.74

F U N D S U M M A R Y

Fund	Description	Balance Sheet	Revenue	Expense	Total
10	EDUCATION FUND	0.00	0.00	60,828.94	60,828.94
20	OPERATIONS & MAI	0.00	0.00	19,724.04	19,724.04
40	TRANSPORTATION F	0.00	0.00	4,245.76	4,245.76

TO SCHOOL TREASURER
TOWNSHIP 42, RANGE 12 EAST
COOK COUNTY, ILLINOIS

This will verify that employee salaries for the **first half of May**, dated **May 14, 2021**, in the amount of **\$502,312.30** as outlined in detail on this Payroll Summary, were this day ordered paid.

This approval includes:

- (1) Payroll checks numbered:
- (2) Direct deposit payroll checks numbered: 900068383 thru 900068545
- (3) Voided payroll checks numbered:
- (4) Payroll deduction checks numbered:
20002827 thru 20002834 and 69629
- (5) Wire transfer of FICA, Medicare, and F.I.T. Taxes and other deductions and benefits dated: May 14, 2021

This is to certify that I have reviewed this payroll and found it to be accurate and correct.


Assistant Superintendent of Finance and Operations/CSBO

May 18, 2021
Dated

BOARD OF EDUCATION, DISTRICT NO. 31

PRESIDENT _____

SECRETARY _____

DATED _____

CHK DATE: 05/14/2021 CHK NBR: 000069629 PAY POST DATE: 05/14/2021 RET POST DATE: 05/14/2021 BUD POST DATE: 05/14/2021

DEP NBR: 900068383 PAY POST QTR : 02

BANK : BNK1

<u>PAYMENTS</u>	<u>AMOUNT</u>	<u>DEDUCTIONS</u>	<u>AMOUNT</u>	<u>BASE GROSS</u>	<u>BENEFITS</u>	<u>AMOUNT</u>	<u>BASE GROSS</u>
After School Ac	3,186.82	LINCOLN 457	1,187.50	18,894.75	THIS ADMIN	542.49	55,322.55
ADMINISTRATOR	51,376.75	PLANMEMBER 457	816.07	3,650.92	TRS ADMIN	352.63	55,322.55
AMSS	416.67	AA CREDIT UNION	125.00	4,636.37	DENTAL PPO	43.89	8,625.00
AFT SCH ACTIVIT	1,142.82	AAEC CR UNION	1,700.00	7,055.35	EMPLOYER THIS	3,151.13	342,511.03
SPECIAL ED STIP	525.63	AXA PLANMEMBERb	7,931.07	45,577.78	FICA TAX	6,336.51	102,202.27
BOOKKEEPER	2,709.48	AXA EQUITABLE	4,330.50	94,651.75	HMO FAMILY ADM	559.85	5,407.50
Bonus	36,400.00	AXA Roth 403B	50.00	2,019.79	HMO SINGLE INS	10,076.48	87,002.38
BOARD SECRETARY	146.23	MORGAN/CHASE	5,275.00	24,653.67	IL MUNIC RETIRE	9,370.01	97,706.17
CERT NURSE	2,024.14	bank one %	189.22	1,892.18	TAXABLE LIFE IN	37.33	56,007.16
CLUB SPONOR	3,095.70	MORGAN CHASE	100.00	800.80	Life Insurance	234.42	416,781.95
COVID1-25	5.00	CONSUMERS CU	200.00	5,067.38	MEDICARE TAX	6,960.83	480,060.58
COVID 26+	247.50	DENTAL HMO	314.12	60,032.13	PPO SINGLE INS	60,413.06	312,315.83
CUSTODIAN-OVTM	914.35	DENTAL PPO	2,587.30	233,203.54	FAMILY PPO ADM	3,725.30	31,032.88
COMMUNICATIONS	1,438.50	DEPD CARE-S125	833.36	14,255.26	THIS ADMIN	728.63	55,322.55
CUSTODIAN-REG	244.13	UNION DUES	5,355.90	307,243.26	TEACHER RETIRE	1,986.55	342,511.03
CUSTODIAN-REG	11,721.62	EE PPO-S PAYMNT	925.66	219,296.48	TRS ADMIN BENEF	5,471.46	55,322.55
DEDUCT DYS/HR	-361.62	FICA TAX	6,336.51	102,202.27			
DEDUCT DYS/HR	-1,939.59	FIRST MIDWEST	905.00	4,176.38			
COACHING	5,830.50	FIRST MIDWEST 2	150.00	4,176.38			
LUNCH ROOM DUTY	2,214.25	FED ADD-ON AMT	1,625.15	0.00			
LUNCHROOM - T	3,733.89	FEDERAL TAX	45,247.83	425,427.48			
NURSE	750.00	GLENVIEW STATE	700.00	2,363.92			
OVERLOAD	3,308.35	HARRIS BK 2	505.78	9,399.16			
RETIREMENT	1,656.24	HMO-FAMILY	1,771.66	17,691.90			
SECRETARY/CLER	25,300.39	Huntington	600.00	1,464.56			
SECRETARY/CLERK	2,944.40	IL MUNIC RETIRE	4,396.78	97,706.17			
SUB TCH LG TERM	5,116.89	IMRF-CONTRIBUTI	224.57	4,995.18			
STIPEND	1,223.05	LINCOLN INVESTM	5,295.00	59,081.36			
SUBSTITUE TCHR	2,367.65	LEGAL SHIELD	7.98	4,062.38			
CLASS SUPPORT	1,520.53	LINCOLN R-403B	1,128.33	6,463.84			
TEACHER ASINT	267.05	MEDICARE TAX	6,960.83	480,060.58			
TEACHER ASINT	20,741.08	MORGAN CHASE	50.00	2,709.48			
TEACHER	308,835.44	MORG STANLEY	200.00	3,159.29			
TEACH EX DAYS	3,208.46	MED SPEND S125	531.02	24,628.34			
		NORTHSHORE	400.00	4,358.96			
		PPO-FAMILY	9,089.73	43,741.00			
		PRIEMIER CR UN	350.00	8,009.88			
		STATE ADD-ON IL	271.00	0.00			

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05.21.02.00.00-010121

WEST NORTHFIELD SCHOOL DIST 31
Check Register for Payroll Run: REGUL/REGUAR PAYROLL

1:54 PM 05/11/21
PAGE: 202

CHK DATE: 05/14/2021 CHK NBR: 000069629 PAY POST DATE: 05/14/2021 RET POST DATE: 05/14/2021 BUD POST DATE1: 05/14/2021

DEP NBR: 900068383 PAY POST QTR : 02 BANK : BNK1

<u>PAYMENTS</u>	<u>AMOUNT</u>	<u>DEDUCTIONS</u>	<u>AMOUNT</u>	<u>BASE GROSS</u>	<u>BENEFITS</u>	<u>AMOUNT</u>	<u>BASE GROSS</u>
		STATE TAX - IL	20,438.11	427,016.13			
		TRS THIS	4,247.08	342,511.03			
		Think Mutual	400.00	3,406.46			
		TERM LIFE	250.66	94,770.44			
		TEACHERS RETIRE	30,825.99	342,511.03			
		WELLS FARGO	100.00	3,233.13			

CHECKS	CUR GROSS	YTD GROSS	CUR DED	YTD DED	CUR BEN	YTD BEN
163	502,312.30	4,037,446.33	174,929.71	1,443,840.70	109,990.57	921,857.31

FED TX GRS	STA TX GRS	FICA GROSS	MED GROSS	NET PAY
427,016.13	427,016.13	102,202.27	480,060.58	327,382.59

CHK NET PAY +	DEP NET PAY	=	NET PAY	NET PAY	+	ACH DEDS	=	TOT NET PAY
0.00	327,382.59		327,382.59	327,382.59		11,950.00		339,332.59

NOTE: ABOVE YTD TOTALS REFLECT AMOUNTS PAID ONLY FOR PEOPLE INCLUDED IN THIS PAYROLL RUN

CHECK DATE 05/14/2021 - Check Number Sequence

EMPLOYEE NAME	EMPL TYPE	CHECK NUMBER	CONTRACT PAY	OTHER + PAY	TAXABLE + BENEFIT	FED TAX - SHELTER	FED TAX = GROSS	FEDERAL - TAX	STATE - TAX	SOC SEC - TAX	OTHER - DEDS	REIMBRS + DEDS	TAXABLE - BENEFIT	NET = PAY
AXIUM-GIBSON, DEENA	SEC	900068383	2,733.37	1,000.00		974.93	2,758.44	180.90	129.12	220.96				2,227.46
BLANKENHEIM, EDMUND M	MAINT	900068384	3,894.19	1,000.00	2.87	262.15	4,634.91	459.47	229.43	371.05			2.87	3,572.09
DEL BOCCIO, DAVID J	TECHN	900068385	4,630.41	1,000.00	2.87	753.37	4,879.91	499.86	241.56	430.73	250.00		2.87	3,454.89
GARARD, HAYLEY	COMMU	900068386		1,538.50			1,538.50		39.59	117.70				1,381.21
GRUHN, JANINE	AA	900068387	5,407.50	1,416.67	2.87	75.87	6,751.17	942.02	334.18	97.85			2.87	5,374.25
KORSHAK, CORY	CUS	900068388	1,516.79	1,052.30		125.91	2,443.18	248.33	120.94	195.71	155.83			1,722.37
KUJAWINSKI, SHERI L	BKK	900068389	2,709.48	1,000.00		177.23	3,532.25	270.16	168.23	282.95	1250.00			1,560.91
LAURIA, CATHERINE	AA	900068390	7,055.35	423.32	2.87	893.89	6,587.65	983.16	326.09	107.80	3150.00		2.87	2,017.73
LE-MON, JACQUELYN	TCH	900068391	2,911.03			312.25	2,598.78	279.54	123.74	42.00	54.10			2,099.40
LORKIEWICZ, ANDRE	CUS	900068392	1,768.54	1,299.83		148.38	2,919.99	246.90	137.40	233.90				2,301.79
MATHISON, REBECCA	AA	900068393	6,041.67	1,000.00	2.87	2006.63	5,037.91	331.41	243.44	96.57			2.87	4,363.62
MURPHY, ERIN K	AA	900068394	8,625.00	1,000.00	11.50	250.00	9,386.50	2055.31	459.18	139.56			11.50	6,720.95
NIELSEN, CHRISTINA M	SEC	900068395	3,526.25	1,000.00		289.03	4,237.22	609.41	203.49	339.42	68.74			3,016.16
PETERS, JAMES N	CUS	900068396	1,585.72	1,193.67		125.07	2,654.32	275.72	131.39	212.62				2,034.59
REDMOND, RITA	SEC	900068397	1,896.17	1,000.00		180.84	2,715.33	113.58	112.21	217.51				2,272.03
STEINBERG, WENDY	SEC	900068398	2,083.34	1,000.00		138.75	2,944.59	240.78	145.76	235.88				2,322.17
STONE, JULIE M	TCH	900068399	3,558.02			399.16	3,158.86	279.98	151.47	51.09	54.10			2,622.22
SWIFT, MEGHAN	SEC	900068400	1,987.59	1,000.00		144.75	2,842.84	310.70	140.72	227.72				2,163.70
BISHOP, KRISTINA	TCH	900068401	4,107.52			520.18	3,587.34	352.90	177.57	59.02	62.08			2,935.77
BLACKMAN, JACQUELINE	TCH	900068402	2,690.74	-785.67		281.61	1,623.46	148.62	75.79	27.09	54.10			1,317.86
BLACK, MADELINE	SEC	900068403		868.29		39.07	829.22	15.60	41.05	66.42				706.15
BRAJE, BARBARA	TCH	900068404	5,633.75	338.03		1648.04	4,323.74	749.07	214.02	86.06	54.10			3,220.49
BURNS, ALLISON	TCH	900068405	2,887.31	269.97		365.84	2,791.44	357.64	133.21	45.16	54.10			2,201.33
CARVELL, CASE	TCH	900068406	2,887.31			319.23	2,568.08	351.62	127.12	41.52	54.10			1,993.72
CERNIGLIA, ALLISON	AST	900068407		949.36		42.72	906.64	20.94	44.88	72.63	100.00			668.19
CERNIGLIA, KRISTINA	TCH	900068408	3,444.31	291.33		719.06	3,016.58	367.98	149.32	53.64	454.10			1,991.54
CHOI, JOENN I	TCH	900068409	3,724.43			814.34	2,910.09	387.45	139.15	53.82	54.10			2,275.57
COOPER, JUSTIN	AA	900068410	4,636.37	1,000.00	2.87	210.79	5,428.45	894.04	268.71	81.57	125.00		2.87	4,056.26
CUMBLAD, LISA	TCH	900068411	2,702.98	-549.51		257.04	1,896.43	178.03	88.97	30.70	54.10			1,544.63
DAMON, JONATHAN M	TCH	900068412	3,558.02	1,943.50		1423.78	4,077.74	235.12	171.40	71.28	54.10			3,545.84
ELLIS, ALEXIS	TCH	900068413	3,444.31			1211.29	2,233.02	279.10	110.53	37.86	54.10			1,751.43
FERNANDEZ, JULIA	TCH	900068414	3,524.81	86.43		1301.70	2,309.54	177.50	109.40	40.74	54.10			1,927.80
FREGA, MARTIN D	TCH	900068415	5,276.56	1,943.50		925.13	6,294.93	727.54	305.23	104.53	504.10			4,653.53
GANDHI, NISHA	TCH	900068416	2,333.90	54.06		289.06	2,098.90	109.78	89.20	33.98	54.10			1,811.84
GASTELUM, TANIA	NURSE	900068417	2,069.63	750.00		292.73	2,526.90	177.04	114.83	40.83	54.10			2,140.10

EMPLOYEE NAME	EMPL TYPE	CHECK NUMBER	CONTRACT PAY	OTHER + PAY	TAXABLE + BENEFIT	FED TAX - SHELTER	FED TAX = GROSS	FEDERAL - TAX	STATE - TAX	SOC SEC - TAX	OTHER - DEDS	REIMBRS + DEDS	TAXABLE - BENEFIT	NET = PAY
HILL, KAREN	AST	900068418	1,224.17	458.50		78.36	1,604.31	159.03	79.41	128.51				1,237.36
HULTING, MARY BETH	TCH	900068419	4,407.39	215.91		493.14	4,130.16	752.42	179.76	66.75	54.10			3,077.13
JACOBY, JULIE	TCH	900068420	2,628.01	215.91		1176.63	1,667.29	278.35	77.54	32.75	54.10			1,224.55
JEZUIT, DEBORAH	TCH	900068421	2,042.23			259.12	1,783.11	142.93	83.37	29.61	104.10			1,423.10
KIM, NANCY C	TCH	900068422	3,691.49			948.64	2,742.85	311.24	116.18	45.25	304.10			1,966.08
KOLODZIEJ, CAITLIN	TCH	900068423	2,754.94	80.93		438.35	2,397.52	274.68	118.68	40.93	54.10			1,909.13
KONDELA, DAVID J.	TCH	900068424	4,130.85			2000.14	2,130.71	215.99	100.57	47.90	54.10			1,712.15
LAUDER, KATHERINE T	TCH	900068425	3,067.12	118.80		759.58	2,426.34	214.66	120.10	43.17	54.10			1,994.31
MAHER, ELIZABETH	TCH	900068426	4,863.70			1579.63	3,284.07	509.14	162.56	59.19	54.10			2,499.08
MALONEY, ANNETTE	SEC	900068427	2,468.25	3,944.40		323.97	6,088.68	965.78	301.39	487.74	100.00			4,233.77
MENOLD, JESSE	TCH	900068428	2,517.24			257.76	2,259.48	193.55	111.84	36.50	54.10			1,863.49
MILLER, APRIL	AA	900068429	5,633.33	1,000.00	2.87	23.57	6,612.63	1199.20	321.60	95.84			2.87	4,993.12
MILLER, MICHAEL J	TCH	900068430	8,125.72	4,034.78		1268.81	10,891.69	2375.06	539.14	175.99	1137.43			6,664.07
MOON, SUEJIN	TCH	900068431	3,397.37			360.85	3,036.52	222.30	145.41	49.07	54.10			2,565.64
NAGY, KATHLEEN	TCH	900068432	2,628.01			381.04	2,246.97	280.98	111.22	37.57	54.10			1,763.10
NEWMAN, SANDI R	TCH	900068433	4,222.78	43.38		755.13	3,511.03	343.74	173.80	61.23	1109.10			1,823.16
PAULEY, ADAM	TCH	900068434	2,295.05			271.54	2,023.51	171.78	100.16	32.75	54.10			1,664.72
PEACHEY, ERIN	TCH	900068435	2,190.36	221.41		383.90	2,027.87	232.78	100.38	34.44	54.10			1,606.17
PETRILLO, KATHRYN	AST	900068436	905.15	579.89		66.83	1,418.21	59.31	62.47	113.60				1,182.83
PRINCIPI, MARGARET	TCH	900068437	2,348.69			277.03	2,071.66	202.99	102.55	33.53	54.10			1,678.49
ROCHE, TRISTAN	TCH	900068438	2,955.52	431.49		389.36	2,997.65	258.45	138.37	48.49	54.10			2,498.24
RUIZ, ERNESTO	TCH	900068439	2,242.10	194.22		559.35	1,876.97	107.91	88.14	31.78	54.10			1,595.04
SACKLEY, MICHAEL	TCH	900068440	3,194.39			350.86	2,843.53	263.64	140.75	45.97	254.10			2,139.07
SARRAFIAN, EDWIN	AST	900068441	960.23	512.12		109.33	1,363.02	23.73	59.45	93.11				1,186.73
SIMS, JEREMY	AST	900068442	974.64	458.50		96.08	1,337.06	114.19	66.18	107.10				1,049.59
SPRANDEL, THERESA	TCH	900068443	3,243.98	199.73		365.59	3,078.12	270.06	147.46	49.75	54.10			2,556.75
STODOLA, HEATHER MILES	TCH	900068444	2,970.64	1,943.50		626.96	4,287.18	697.30	207.32	70.91	54.10			3,257.55
VOGELSBURG, KAI	TCH	900068445	2,042.23			209.12	1,833.11	148.93	90.74	29.61	399.10			1,164.73
WOLNEY, PAMELA J	TCH	900068446	3,898.63			606.07	3,292.56	471.59	158.08	55.71	54.10			2,553.08
EGAN, AMBER	SUB	900068447		2,523.79		258.43	2,265.36	198.00	112.14	36.59				1,918.63
MATGOUS, EMILY	LUNCH	900068448		763.00			763.00	16.50	37.77	58.37				650.36
MUNIZ, FRANK	LUNCH	900068449		580.25			580.25		28.72	44.39				507.14
PASHOS, GEORGIA	AST	900068450		343.35			343.35		17.00	26.27				300.08
PIERRE, ASTRIDE	LUNCH	900068451		686.50			686.50		16.90	52.51				617.09
THOMAS, DESMOND	LUNCH	900068452		584.50			584.50	36.15	28.93	44.72				474.70

CHECK DATE 05/14/2021 - Check Number Sequence

	EMPL	CHECK	CONTRACT	OTHER	TAXABLE	FED TAX	FED TAX	FEDERAL	STATE	SOC SEC	OTHER	REIMBRS	TAXABLE	NET
EMPLOYEE NAME	TYPE	NUMBER	PAY	+ PAY	+ BENEFIT	- SHELTER	= GROSS	- TAX	- TAX	- TAX	- DEDS	+ DEDS	- BENEFIT	= PAY
TOMA, DALARA	SUB	900068453		2,793.10		286.01	2,507.09	220.51	124.10	40.50				2,121.98
WEIL, SUSAN	SUB	900068454		1,190.00		121.86	1,068.14	69.97	47.12	17.26				933.79
WEISS, ANITA I	SUB	900068455		840.00			840.00	3.23	35.82	12.18				788.77
ZARE, ARASH	SUB	900068456		130.00		13.31	116.69		5.78	1.89				109.02
ALLEYA, KELLY	TCH	900068457	2,649.87			308.22	2,341.65	181.91	111.01	37.89	54.10			1,956.74
ALVAREZ, NINO	AA	900068458	4,666.67	1,000.00	2.87	323.57	5,345.97	878.97	258.66	81.82			2.87	4,123.65
AMREIN, ALEXANDRA	TCH	900068459	2,754.94			388.95	2,365.99	267.75	117.12	39.12	54.10			1,887.90
ANZALDI, JESSICA BLAIR	TCH	900068460	3,423.58			612.10	2,811.48	365.75	129.37	49.11	54.10			2,213.15
AYDT, ALICIA A	TCH	900068461	3,558.02			1191.48	2,366.54	407.28	117.14	39.60	54.10			1,748.42
BARBANENTE, LAURA R	TCH	900068462	3,423.58			453.53	2,970.05	278.82	147.02	49.45	54.10			2,440.66
BAUMANN, JACKELINE J	TCH	900068463	3,669.28			422.24	3,247.04	290.56	160.73	53.01	54.10			2,688.64
BERGEN, KATHLEEN P	SEC	900068464	2,760.51	1,000.00		191.73	3,568.78	498.08	176.65	285.88				2,608.17
BERKOWSKY, JENNA	TCH	900068465	2,139.85			219.12	1,920.73	209.21	95.08	31.03	54.10			1,531.31
BORDLEY, HEATHER	TCH	900068466	2,628.01			927.53	1,700.48	154.52	79.28	29.50	154.10			1,283.08
BORST, SHAUN	CUS	900068467	1,489.22	1,000.00		134.52	2,354.70	166.27	108.54	188.62				1,891.27
BYRNE, GINA	TCH	900068468	2,459.74			302.34	2,157.40	187.85	106.79	34.93	54.10			1,773.73
CHANKIN, ERIN	TCH	900068469	3,444.31	313.02		421.28	3,336.05	517.54	165.13	53.95	54.10			2,545.33
CHERKASSKY, GEORGIY	AST	900068470	945.99	457.63		63.16	1,340.46		58.29	107.37				1,174.80
CHINITZ, LISA G	TCH	900068471	4,836.78	290.21		525.00	4,601.99	661.81	262.80	74.34	54.10			3,548.94
CHLEBEK, ALYSSA	TCH	900068472	2,390.19			244.76	2,145.43	219.22	106.20	34.66	54.10			1,731.25
CISS, ALYSSA	TCH	900068473	2,090.47	253.46		242.01	2,101.92	209.65	99.15	33.96	54.10			1,705.06
DASKAS-SAMARINIOTIS, CHR	AST	900068474	1,019.16	400.00		90.87	1,328.29	48.79	65.75	106.40				1,107.35
DEATON-LEV, JOAN	TCH	900068475	2,690.74			2425.54	265.20	17.68	12.15	39.02	54.10			142.25
DIMOPOULOS-GRANDE, DEMET	TCH	900068476	2,517.24			424.29	2,092.95	173.57	103.60	35.97	54.10			1,725.71
DNHA, ZHEEN NZAR	AST	900068477	907.11	400.00		58.82	1,248.29		36.93	99.99				1,111.37
EWALD, KALLIE	TCH	900068478	2,820.71			439.52	2,381.19	310.51	117.87	39.66	54.10			1,859.05
FALZONE, CHRISTINA	TCH	900068479	2,980.50	1,547.85		1431.84	3,096.51	450.63	153.28	53.58	54.10			2,384.92
FIORENZA, DAVID	CUS	900068480	1,289.04	1,261.11		137.27	2,412.88	244.34	119.44	193.29				1,855.81
FISHER, KARRIE	TCH	900068481	3,288.81			383.10	2,905.71	386.49	138.93	47.02	54.10			2,279.17
GEARY, MICHELLE	TCH	900068482	2,911.03	161.85		595.45	2,477.43	252.85	122.63	44.40	54.10			2,003.45
GEBERT, ALLISON G	TCH	900068483	4,407.39			1234.91	3,172.48	281.61	152.14	52.55	554.10			2,132.08
GILLESPIE, ALEXANDRIA	TCH	900068484	1,808.16			228.57	1,579.59	119.31	73.35	25.59				1,361.34
GLEN, CHARLES	CUS	900068485	1,289.04	1,155.57		120.31	2,324.30	232.65	98.89	186.19				1,806.57
GOMBODORJ, ARIUNZAYA	AST	900068486	960.23	400.00		61.21	1,299.02		64.30	104.05				1,130.67
GOOCH, TRISHA	TCH	900068487	3,269.05			521.28	2,747.77	391.16	136.01	46.87	154.10			2,019.63

EMPLOYEE NAME	EMPL TYPE	CHECK NUMBER	CONTRACT PAY	OTHER + PAY	TAXABLE + BENEFIT	FED TAX - SHELTER	FED TAX = GROSS	FEDERAL - TAX	STATE - TAX	SOC SEC - TAX	OTHER - DEDS	REIMBRS + DEDS	TAXABLE - BENEFIT	NET = PAY
GOTT, VERONICA	TCH	900068488	2,995.63			480.51	2,515.12	202.73	119.60	43.09	279.10			1,870.60
GREENE, CALI	TCH	900068489	3,050.15			348.86	2,701.29	225.07	128.82	43.70	54.10			2,249.60
GREENFIELD, LISA H	TCH	900068490	4,821.74			1486.31	3,335.43	477.77	165.10	55.52	309.88			2,327.16
GRIVA, OURANIA	AST	900068491	932.06	400.00		59.94	1,272.12	41.86	62.97	101.90				1,065.39
GUGGENHEIM, JANICE	AST	900068492	1,081.69	400.00		93.68	1,388.01	26.96	60.74	111.18				1,189.13
HEUBERGER, ALLISON	TCH	900068493	3,194.39			375.86	2,818.53	406.72	139.52	45.97	54.10			2,172.22
HONG, DEBORAH N	TCH	900068494	3,243.98			868.72	2,375.26	269.79	112.68	46.51	243.32			1,702.96
ITURRALDE, RENE	CUS	900068495	1,337.29	1,196.00		136.51	2,396.78	134.58	94.34	191.99				1,975.87
JENKINS, QUINCY	TCH	900068496	3,444.31			469.83	2,974.48	219.09	132.67	48.24	54.10			2,520.38
JOHNSON, LISA	TCH	900068497	2,628.01			770.06	1,857.95		82.17	30.84	54.10			1,690.84
KALOTIHOS, KATHY	TCH	900068498	3,930.65	1,547.85		778.08	4,700.42	543.82	232.67	78.25	54.10			3,791.58
KIM, KYUNG SHIN	AST	900068499	1,039.24	400.00		64.77	1,374.47	119.21	68.04	110.10				1,077.12
KULBEDA, MELISSA	TCH	900068500	2,589.33			1092.29	1,497.04		230.51	25.55	54.10			1,186.88
LAPALERMO, ELIZABETH A	TCH	900068501	2,517.25	-331.94		242.74	1,942.57	232.67	96.16	31.41	54.10			1,528.23
LEBLANC, JAMES M	TCH	900068502	2,903.54	323.70		624.04	2,603.20	355.31	128.86	46.45	54.10			2,018.48
LEE, SCOTT	SEC	900068503	1,896.17	1,000.00		152.84	2,743.33	287.10	135.79	219.75				2,100.69
LEPINE, KATHRYN	TCH	900068504	2,711.12			327.62	2,383.50	208.44	117.98	39.31	54.10			1,963.67
LES, DIANE	AST	900068505	1,034.44	458.50		67.18	1,425.76	60.75	70.58	114.21				1,180.22
LEVY, KELLI L	TCH	900068506	3,898.63			1266.36	2,632.27	365.75	130.30	44.54	54.10			2,037.58
LIST, GABRIELLE	TCH	900068507	2,472.42			295.31	2,177.11	275.61	117.77	35.24	1354.10			394.39
LIVADITIS, ANASTASIA	AST	900068508	947.02	400.00		60.62	1,286.40		48.06	103.05				1,135.29
MACINO, DANIELLE	TCH	900068509	2,754.94	-272.47		290.73	2,191.74	185.43	108.49	35.47	54.10			1,808.25
MARTINEZ, ALINA	TCH	900068510	2,042.23			222.08	1,820.15	147.38	90.10	29.42	54.10			1,499.15
MCGRATH, KAREN	TCH	900068511	2,995.63			886.80	2,108.83	196.46	99.61	40.10	404.10			1,368.56
MERRILL, LYNN	PSY	900068512	3,288.81			373.30	2,915.51	428.06	144.32	47.16	54.10			2,241.87
MIRON, ADELINE	TCH	900068513	2,305.80			322.19	1,983.61	117.45	88.39	32.19	54.10			1,691.48
MOUARAKI, SARAH	AST	900068514	861.98	400.00		97.31	1,164.67	56.41	49.09	93.29				965.88
MUELLER, COLLEEN	AST	900068515	960.23	400.00		61.21	1,299.02	45.25	64.30	104.05				1,085.42
NORMAN, JENNA	TCH	900068516	2,517.24			294.29	2,222.95	236.28	105.14	35.97	54.10			1,791.46
PALANCK, ERIC	TCH	900068517	2,390.19	291.33		537.33	2,144.19	221.98	101.30	37.03	754.10			1,029.78
PAUL, LISA	AST	900068518	946.50	400.00		60.59	1,285.91	43.61	63.65	103.00				1,075.65
PEARCE, GINA	TCH	900068519	3,288.81			374.73	2,914.08	272.11	144.25	47.50	54.10			2,396.12
PERRYMAN, JENNIFER	TCH	900068520	2,754.94	32.37		483.38	2,303.93	304.09	164.04	40.23	54.10			1,741.47
REDMOND, LESLIE	TCH	900068521	3,288.81			381.30	2,907.51	347.46	139.02	47.04	54.10			2,319.89
REYES, KAREN	TCH	900068522	3,558.02			579.34	2,978.68	441.96	147.44	51.59	54.10			2,283.59

EMPLOYEE NAME	EMPL TYPE	CHECK NUMBER	CONTRACT PAY	OTHER + PAY	TAXABLE + BENEFIT	FED TAX - SHELTER	FED TAX = GROSS	FEDERAL - TAX	STATE - TAX	SOC SEC - TAX	OTHER - DEDS	REIMBRS + DEDS	TAXABLE - BENEFIT	NET = PAY
RICORDATI, JANE H	TCH	900068523	4,589.94			1067.97	3,521.97	482.65	169.44	66.37	54.10			2,749.41
RISTIC, GORDANA	AST	900068524	1,050.46	482.20		68.97	1,463.69	36.67	64.64	117.24				1,245.14
RIXIE, CLAIRE	TCH	900068525	2,252.58			367.19	1,885.39	155.21	88.43	32.13	54.10			1,555.52
RIZKALLA, ROSE MERY	AST	900068526	989.26	458.50		65.15	1,382.61	55.55	68.44	110.75				1,147.87
RODZIEWICZ, NANCY A	AST	900068527	1,066.22	400.00		65.98	1,400.24	57.68	69.31	112.17				1,161.08
ROHRER, BETH	TCH	900068528	5,633.75	338.03		635.08	5,336.70	691.18	259.27		54.10			4,332.15
ROSENZWEIG, ALEXA	TCH	900068529	1,808.16			201.02	1,607.14	122.13	79.55	25.99				1,379.47
RUDOLPH, AMY	TCH	900068530	2,690.74			275.54	2,415.20	212.24	119.55	39.02	54.10			1,990.29
SACK, AMY R	TCH	900068531	2,925.78			315.26	2,610.52	171.18	129.22	42.20	54.10			2,213.82
SCOTT, DANIEL	TCH	900068532	2,754.94	291.33		-495.20	3,541.47	563.11	175.30	57.32	54.10			2,691.64
SHAMES, LORI B	TCH	900068533	3,755.01			1337.71	2,417.30	213.32	119.66	52.41	54.10			1,977.81
SHOEMAKER, CAROLYN K	TCH	900068534	3,243.98			1113.78	2,130.20	156.54	100.55	35.70	54.10			1,783.31
SMOCZYNSKI, ANNE	TCH	900068535	3,140.34	107.79		623.14	2,624.99	323.17	129.94	46.51	54.10			2,071.27
SOLOVY, ROSE	TCH	900068536	2,042.23			245.65	1,796.58	144.55	84.03	29.08	54.10			1,484.82
SONEN, HEIDI	AST	900068537	989.26	458.50		65.15	1,382.61	26.40	60.47	110.75				1,184.99
SULLIVANT, KATHRYN	SEC	900068538	1,464.56	1,000.00		110.91	2,353.65	255.21	107.38	188.54	600.00			1,202.52
SYMONS, TARA	TCH	900068539	2,589.33			286.11	2,303.22	134.30	99.31	37.24	54.10			1,978.27
URGO, ANTHONY	CUS	900068540	1,445.98	1,000.00		141.94	2,304.04	229.92	114.05	184.56				1,775.51
VANNAVONG, LIDDA	TCH	900068541	2,042.23			245.65	1,796.58	75.07	84.03	29.08	54.10			1,554.30
WILKIN, CLARE	TCH	900068542	2,955.52			2289.18	666.34	53.72	31.17	42.33	54.10			485.02
WOJCIECHOWSKI, AMANDA	TCH	900068543	3,691.49			2023.10	1,668.39	101.55	82.59	53.34	54.10			1,376.81
WOLVERTON, SHATON	AA	900068544	5,416.67	1,000.00	2.87	43.89	6,375.65	846.42	304.06	92.41			2.87	5,129.89
YEE, ELENA	AST	900068545	946.04	444.91		72.93	1,318.02		32.80	95.24				1,189.98
SUMMARY TOTALS			\$430,473.46		\$37.33		\$427,016.13		\$20,709.11		\$18,716.78		\$37.33	
				\$71,838.84		\$75,333.50		\$46,872.98		\$13,297.34				\$327,382.59
0 CHECK(S) REPORTED			\$0.00											
163 DEPOSIT(S) REPORTED			\$327,382.59											
TOTAL			\$327,382.59											

***** End of report *****

Check Nbr	Vendor Name	Check Date	Check Amount
69629	NORTH SUBURBAN TEACHERS UNION	05/14/2021	5,355.90
1	Computer	Check(s) For a Total of	5,355.90

Check Nbr	Vendor Name	Check Date	Check Amount
20002827	EDUCATIONAL BENEFIT COOPERATIV	05/14/2021	87,084.15
20002828	GUARDIAN	05/14/2021	2,945.31
20002829	IL DEPT OF REVENUE	05/14/2021	20,709.11
20002830	NORTHBROOK BANK & TRUST CO	05/14/2021	73,467.66
20002831	TEACHER'S HEALTH INSURANCE SEC	05/14/2021	8,669.33
20002832	TEACHERS RETIREMENT SYSTEM	05/12/2021	38,680.01
20002833	TSA CONSULTING	05/14/2021	20,738.47
20002834	WEST NORTHFIELD SD FSA ACCOUNT	05/14/2021	1,364.38
8	Manual	Check(s) For a Total of	253,658.42

	8	Manual	Checks For a Total of	253,658.42
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	5,355.90
Total For	9	Manual, Wire Tran, ACH & Computer	Checks	259,014.32
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	259,014.32

F U N D S U M M A R Y

Fund	Description	Balance Sheet	Revenue	Expense	Total
10	EDUCATION FUND	234,900.43	0.00	43.38	234,943.81
20	OPERATIONS & MAI	10,773.17	0.00	0.00	10,773.17
51	FICA -SOCIAL SEC	13,297.34	0.00	0.00	13,297.34

TO SCHOOL TREASURER
TOWNSHIP 42, RANGE 12 EAST
COOK COUNTY, ILLINOIS

This will verify that employee salaries for the **second half of May**, dated **May 27, 2021**, in the amount of **\$461,489.83** as outlined in detail on this Payroll Summary, were this day ordered paid.

This approval includes:

- (1) Payroll checks numbered:
- (2) Direct deposit payroll checks numbered: **900068546** thru **900068711**
- (3) Voided payroll checks numbered:
- (4) Payroll deduction checks numbered:
20002837 thru **20002845** and **69688** and **69689**
- (5) Wire transfer of FICA, Medicare, and F.I.T. Taxes and other deductions and benefits dated: **May 27, 2021**

This is to certify that I have reviewed this payroll and found it to be accurate and correct.

Catherine M. Lauria
Assistant Superintendent of Finance and Operations/CSBO

May 27th, 2021
Dated

BOARD OF EDUCATION, DISTRICT NO. 31

PRESIDENT _____

SECRETARY _____

DATED _____

CHK DATE: 05/27/2021 CHK NBR: 000069688 PAY POST DATE: 05/27/2021 RET POST DATE: 05/27/2021 BUD POST DATE: 05/27/2021
DEP NBR: 900068546 PAY POST QTR : 02 BANK : BNK1

<u>PAYMENTS</u>	<u>AMOUNT</u>	<u>DEDUCTIONS</u>	<u>AMOUNT</u>	<u>BASE GROSS</u>	<u>BENEFITS</u>	<u>AMOUNT</u>	<u>BASE GROSS</u>
ADMINISTRATOR	51,376.75	LINCOLN 457	1,187.50	18,894.75	THIS ADMIN	474.36	48,322.55
AMSS	416.67	PLANMEMBER 457	816.07	3,650.92	TRS ADMIN	308.02	48,322.55
AFT SCH ACTIVIT	415.32	AA CREDIT UNION	125.00	4,636.37	DENTAL PPO	43.89	8,625.00
SPECIAL ED STIP	525.63	AAEC CR UNION	1,700.00	7,055.35	EMPLOYER THIS	3,143.92	341,724.81
BOOKKEEPER	2,709.48	AXA PLANMEMBERb	7,931.07	45,577.78	FICA TAX	4,288.27	69,166.02
BOARD SECRETARY	146.23	AXA EQUITABLE	4,330.50	94,651.75	HMO FAMILY ADM	559.85	5,407.50
CERT NURSE	2,024.14	AXA Roth 403B	50.00	2,019.79	HMO SINGLE INS	10,076.48	87,002.38
COVID1-25	25.96	MORGAN/CHASE	4,575.00	24,653.67	IL MUNIC RETIRE	6,331.19	66,018.62
COVID 26+	258.47	bank one %	189.22	1,892.18	TAXABLE LIFE IN	37.33	56,007.16
CUSTODIAN-OVTM	509.05	MORGAN CHASE	100.00	800.80	Life Insurance	234.42	416,781.95
COMMUNICATIONS	1,459.05	CONSUMERS CU	300.00	5,067.38	MEDICARE TAX	6,355.49	438,313.31
CUSTODIAN-REG	400.38	DENTAL HMO	314.12	60,032.13	PPO SINGLE INS	60,413.06	312,315.83
CUSTODIAN-REG	11,721.62	DENTAL PPO	2,587.30	233,203.54	FAMILY PPO ADM	3,725.30	31,032.88
CURRICULUM-WRTG	1,331.20	DEPD CARE-S125	833.36	14,255.26	THIS ADMIN	637.20	48,322.55
DEDUCT DYS/HRS	-716.49	UNION DUES	5,355.90	307,243.26	TEACHER RETIRE	1,982.02	341,724.81
DEDUCT DYS/HRS	-1,939.59	EE PPO-S PAYMNT	925.66	219,296.48	TRS ADMIN BENEF	4,779.15	48,322.55
DIST LEADERSHIP	500.00	FICA TAX	4,288.27	69,166.02			
COACHING	5,830.50	FIRST MIDWEST	905.00	4,176.38			
LUNCH ROOM DUTY	1,445.00	FIRST MIDWEST 2	150.00	4,176.38			
LUNCHROOM - T	3,285.89	FED ADD-ON AMT	1,440.15	0.00			
MEN	5,500.00	FEDERAL TAX	40,616.60	385,713.91			
RETIREMENT	1,656.24	GLENVIEW STATE	700.00	2,363.92			
SECRETARY/CLER	25,300.39	HARRIS BK 2	505.78	9,399.16			
SECRETARY/CLERK	82.88	HMO-FAMILY	2,696.46	14,967.23			
SUB TCH LG TERM	4,847.58	Huntington	600.00	1,464.56			
SCH LEADERSHIP	4,750.00	IL MUNIC RETIRE	2,970.86	66,018.62			
SUBSTITUE TCHR	2,983.04	IMRF-CONTRIBUTI	241.48	5,230.59			
CLASS SUPPORT	1,520.53	LINCOLN INVESTM	6,356.33	59,081.36			
TEACHER ASTNT	276.53	LEGAL SHIELD	7.98	4,062.38			
TEACHER ASTNT	20,741.08	LINCOLN R-403B	1,128.33	6,463.84			
TEACHER	308,835.44	MEDICARE TAX	6,355.49	438,313.31			
TUTOR	62.40	MORGAN CHASE	50.00	2,709.48			
TEACH EX DAYS	3,208.46	MORG STANLEY	200.00	3,159.29			
		MED SPEND S125	531.02	24,628.34			
		NORTHSHORE	400.00	4,358.96			
		PPO-FAMILY	9,089.73	43,741.00			
		PRIEMIER CR UN	350.00	8,009.88			
		STATE ADD-ON IL	271.00	0.00			

CHK DATE: 05/27/2021 CHK NBR: 000069688 PAY POST DATE: 05/27/2021 RET POST DATE: 05/27/2021 BUD POST DATE: 05/27/2021

DEP NBR: 900068546 PAY POST QTR : 02 BANK : BNK1

<u>PAYMENTS</u>	<u>AMOUNT</u>	<u>DEDUCTIONS</u>	<u>AMOUNT</u>	<u>BASE GROSS</u>	<u>BENEFITS</u>	<u>AMOUNT</u>	<u>BASE GROSS</u>
		STATE TAX - IL	18,449.78	385,713.91			
		TRS THIS	4,237.37	341,724.81			
		Think Mutual	400.00	3,406.46			
		TERM LIFE	250.66	94,770.44			
		TEACHERS RETIRE	30,755.24	341,724.81			
		WELLS FARGO	100.00	3,233.13			
CHECKS	CUR GROSS	YTD GROSS	CUR DED	YTD DED	CUR BEN	YTD BEN	
166	461,489.83	4,497,171.05	165,368.23	1,608,979.85	103,389.95	1,024,998.62	
	FED TX GRS	STA TX GRS	FICA GROSS	MED GROSS	NET PAY		
	385,713.91	385,713.91	69,166.02	438,313.31	296,121.60		
	CHK NET PAY +	DEP NET PAY	=	NET PAY	NET PAY	+ ACH DEDS	= TOT NET PAY
	0.00	296,121.60		296,121.60	296,121.60	11,350.00	307,471.60

NOTE: ABOVE YTD TOTALS REFLECT AMOUNTS PAID ONLY FOR PEOPLE INCLUDED IN THIS PAYROLL RUN

Check Summary (Gross and Net Amounts) for Payroll Run Number REGUL / REGUAR PAYROLL

CHECK DATE 05/27/2021 - Check Number Sequence

EMPLOYEE NAME	EMPL TYPE	CHECK NUMBER	CONTRACT PAY	OTHER + PAY	TAXABLE + BENEFIT	FED TAX - SHELTER	FED TAX = GROSS	FEDERAL - TAX	STATE - TAX	SOC SEC - TAX	OTHER - DEDS	REIMBRS + DEDS	TAXABLE - BENEFIT	NET = PAY
AXIUM-GIBSON, DEENA	SEC	900068546	2,733.37			929.93	1,803.44	118.09	84.41	144.46				1,456.48
BLANKENHEIM, EDMUND M	MAINT	900068547	3,894.19		2.87	217.15	3,679.91	364.01	182.16	294.55			2.87	2,836.32
DEL BOCCIO, DAVID J	TECHN	900068548	4,630.41		2.87	708.37	3,924.91	397.36	194.28	354.23	250.00		2.87	2,726.17
GARARD, HAYLEY	COMMU	900068549		1,459.05			1,459.05		37.93	111.62				1,309.50
GRUHN, JANINE	AA	900068550	5,407.50	416.67	2.87	75.87	5,751.17	799.13	284.68	83.35			2.87	4,581.14
KORSHAK, CORY	CUS	900068551	1,516.79	204.83		87.78	1,633.84	168.02	80.88	130.88	171.08			1,082.98
KUJAWINSKI, SHERI L	BKK	900068552	2,709.48			132.23	2,577.25	191.47	122.68	206.45	550.00			1,506.65
LAURIA, CATHERINE	AA	900068553	7,055.35	423.32	2.87	893.89	6,587.65	983.16	326.09	107.80	3150.00		2.87	2,017.73
LE-MON, JACQUELYN	TCH	900068554	2,911.03	583.20		371.97	3,122.26	348.82	148.88	50.46	54.10			2,520.00
LORKIEWICZ, ANDRE	CUS	900068555	1,768.54	55.91		92.40	1,732.05	136.80	80.84	138.75				1,375.66
MATHISON, REBECCA	AA	900068556	6,041.67		2.87	2006.63	4,037.91	263.41	195.07	82.07			2.87	3,494.49
MURPHY, ERIN K	AA	900068557	8,625.00		11.50	250.00	8,386.50	1832.14	410.23	125.06			11.50	6,007.57
NIELSEN, CHRISTINA M	SEC	900068558	3,526.25	82.88		247.76	3,361.37	483.03	161.42	269.27	70.40			2,377.25
PETERS, JAMES N	CUS	900068559	1,585.72	54.69		73.82	1,566.59	159.95	77.55	125.50				1,203.59
REDMOND, RITA	SEC	900068560	1,896.17			135.84	1,760.33	71.45	72.44	141.01				1,475.43
STEINBERG, WENDY	SEC	900068561	2,083.34			93.75	1,989.59	161.17	98.48	159.38				1,570.56
STONE, JULIE M	TCH	900068562	3,558.02	83.20		407.68	3,233.54	288.94	155.16	52.29	54.10			2,683.05
SWIFT, MEGHAN	SEC	900068563	1,987.59			99.75	1,887.84	201.97	93.45	151.22				1,441.20
BISHOP, KRISTINA	TCH	900068564	4,107.52			520.18	3,587.34	352.90	177.57	59.02	62.08			2,935.77
BLACKMAN, JACQUELINE	TCH	900068565	2,690.74	-1,140.49		245.27	1,304.98	119.18	60.90	21.95	54.10			1,048.85
BLACK, MADELINE	SEC	900068566		776.38		34.94	741.44	14.17	36.70	59.40				631.17
BRAJE, BARBARA	TCH	900068567	5,633.75	338.03		1648.04	4,323.74	749.07	214.02	86.06	54.10			3,220.49
BURNS, ALLISON	TCH	900068568	2,887.31	527.42		392.20	3,022.53	389.67	144.28	48.90	54.10			2,385.58
CARVELL, CASE	TCH	900068569	2,887.31			319.23	2,568.08	351.62	127.12	41.52	54.10			1,993.72
CERNIGLIA, ALLISON	AST	900068570		857.45		38.59	818.86	19.14	40.53	65.59	100.00			593.60
CERNIGLIA, KRISTINA	TCH	900068571	3,444.31	325.98		722.61	3,047.68	375.49	150.86	54.14	454.10			2,013.09
CHOI, JOENN I	TCH	900068572	3,724.43			1875.67	1,848.76	198.73	87.48	53.82	54.10			1,454.63
COOPER, JUSTIN	AA	900068573	4,636.37		2.87	210.79	4,428.45	826.50	219.21	67.07	125.00		2.87	3,187.80
CUMBLAD, LISA	TCH	900068574	2,702.98	-549.51		257.04	1,896.43	178.03	88.97	30.70	54.10			1,544.63
DAMON, JONATHAN M	TCH	900068575	3,558.02	1,943.50		1423.78	4,077.74	235.12	171.40	71.28	54.10			3,545.84
ELLIS, ALEXIS	TCH	900068576	3,444.31	583.20		1271.01	2,756.50	388.14	136.45	46.31	54.10			2,131.50
FERNANDEZ, JULIA	TCH	900068577	3,524.81	138.71		1307.06	2,356.46	183.08	111.72	41.49	54.10			1,966.07
FREGA, MARTIN D	TCH	900068578	4,548.36	2,310.25		888.11	5,970.50	645.26	289.06	99.29	504.10			4,432.79
GANDHI, NISHA	TCH	900068579	2,333.90	126.25		296.45	2,163.70	117.56	92.41	35.03	54.10			1,864.60
GASTELUM, TANIA	NURSE	900068580	2,069.63			215.93	1,853.70	101.86	81.96	29.95	54.10			1,585.83

Check Summary (Gross and Net Amounts) for Payroll Run Number REGUL / REGUAR PAYROLL

CHECK DATE 05/27/2021 - Check Number Sequence

EMPLOYEE NAME	EMPL TYPE	CHECK NUMBER	CONTRACT PAY	OTHER + PAY	TAXABLE + BENEFIT	FED TAX - SHELTER	FED TAX = GROSS	FEDERAL - TAX	STATE - TAX	SOC SEC - TAX	OTHER - DEDS	REIMBRS + DEDS	TAXABLE - BENEFIT	NET = PAY
HILL, KAREN	AST	900068581	1,224.17	58.50		60.36	1,222.31	123.03	60.50	97.91				940.87
HULTING, MARY BETH	TCH	900068582	4,407.39	172.53		488.69	4,091.23	747.96	177.87	66.12	54.10			3,045.18
JACOBY, JULIE	TCH	900068583	2,628.01	151.17		1170.01	1,609.17	273.01	74.69	31.81	54.10			1,175.56
JEZUIT, DEBORAH	TCH	900068584	2,042.23	43.05		263.54	1,821.74	147.57	85.28	30.24	104.10			1,454.55
KIM, NANCY C	TCH	900068585	3,691.49	570.25		1007.05	3,254.69	416.67	141.03	53.52	304.10			2,339.37
KOLODZIEJ, CAITLIN	TCH	900068586	2,754.94			430.06	2,324.88	258.70	115.08	39.76	54.10			1,857.24
KONDELA, DAVID J.	TCH	900068587	4,130.85	541.60		2055.60	2,616.85	275.79	123.72	55.76	54.10			2,107.48
LAUDER, KATHERINE T	TCH	900068588	3,067.12	83.20		755.93	2,394.39	211.01	118.52	42.66	54.10			1,968.10
MAHER, ELIZABETH	TCH	900068589	4,863.70			1579.63	3,284.07	509.14	162.56	59.19	54.10			2,499.08
MALONEY, ANNETTE	SEC	900068590	2,468.25			146.47	2,321.78	297.44	114.93	185.98	100.00			1,623.43
MENOLD, JESSE	TCH	900068591	2,517.24			257.76	2,259.48	193.55	111.84	36.50	54.10			1,863.49
MILLER, APRIL	AA	900068592	5,633.33		2.87	23.57	5,612.63	1015.41	272.93	81.34			2.87	4,240.08
MILLER, MICHAEL J	TCH	900068593	4,444.05	266.65		505.94	4,204.76	745.52	208.14	67.96	1137.43			2,045.71
MOON, SUEJIN	TCH	900068594	3,397.37			360.85	3,036.52	222.30	145.41	49.07	54.10			2,565.64
NAGY, KATHLEEN	TCH	900068595	2,628.01			381.04	2,246.97	280.98	111.22	37.57	54.10			1,763.10
NEWMAN, SANDI R	TCH	900068596	4,222.78			750.69	3,472.09	339.07	171.87	60.60	1109.10			1,791.45
PAULEY, ADAM	TCH	900068597	2,295.05			271.54	2,023.51	171.78	100.16	32.75	54.10			1,664.72
PEACHEY, ERIN	TCH	900068598	2,190.36	194.22		381.11	2,003.47	227.41	99.17	34.04	54.10			1,588.75
PETRILLO, KATHRYN	AST	900068599	905.15	177.30		48.71	1,033.74	41.97	45.42	82.81				863.54
PRINCIPI, MARGARET	TCH	900068600	2,348.69			277.03	2,071.66	202.99	102.55	33.53	54.10			1,678.49
ROCHE, TRISTAN	TCH	900068601	2,955.52			345.18	2,610.34	214.16	119.41	42.24	54.10			2,180.43
RUIZ, ERNESTO	TCH	900068602	2,242.10	151.17		554.94	1,838.33	103.34	86.23	31.15	54.10			1,563.51
SACKLEY, MICHAEL	TCH	900068603	3,194.39			350.86	2,843.53	263.64	140.75	45.97	254.10			2,139.07
SARRAFIAN, EDWIN	AST	900068604	960.23	85.31		82.10	963.44	13.84	41.81	69.14				838.65
SIMS, JEREMY	AST	900068605	974.64	58.50		78.08	955.06	80.96	47.28	76.50				750.32
SPRANDEL, THERESA	TCH	900068606	3,243.98			345.15	2,898.83	248.78	138.59	46.85	54.10			2,410.51
STODOLA, HEATHER MILES	TCH	900068607	2,970.64	2,443.50		678.16	4,735.98	799.69	229.45	78.16	54.10			3,574.58
VOGELSBURG, KAI	TCH	900068608	2,042.23			209.12	1,833.11	148.93	90.74	29.61	399.10			1,164.73
WOLNEY, PAMELA J	TCH	900068609	3,898.63	41.60		610.33	3,329.90	479.81	159.93	56.31	54.10			2,579.75
ALVARADO, SUSANNA	SUB	900068610		65.00		6.66	58.34			0.94				57.40
EGAN, AMBER	SUB	900068611		2,423.79		248.19	2,175.60	190.03	107.69	35.14				1,842.74
EISENSTADT, LOWELL	SUB	900068612		260.00		26.62	233.38		6.65	3.77				222.96
HAGGIS, GEORGE A	SUB	900068613		280.00		28.67	251.33			4.06				247.27
LEBENSON, CARLY	SUB	900068614		90.00		9.22	80.78		4.00	1.31				75.47
MCMILLIN, MEGHAN	SUB	900068615		195.00		19.97	175.03		3.77	2.83				168.43

EMPLOYEE NAME	EMPL TYPE	CHECK NUMBER	CONTRACT PAY	OTHER + PAY	TAXABLE + BENEFIT	FED TAX - SHELTER	FED TAX = GROSS	FEDERAL - TAX	STATE - TAX	SOC SEC - TAX	OTHER - DEDS	REIMBRS + DEDS	TAXABLE - BENEFIT	NET = PAY
MUNIZ, FRANK	LUNCH	900068616		425.00			425.00		21.04	32.51				371.45
PASHOS, GEORGIA	AST	900068617		243.35			243.35		12.05	18.62				212.68
PIERRE, ASTRIDE	LUNCH	900068618		663.00			663.00		18.12	50.72				594.16
THOMAS, DESMOND	LUNCH	900068619		357.00			357.00	36.15	17.67	27.31				275.87
TOMA, DALARA	SUB	900068620		2,423.79		248.19	2,175.60	183.49	107.69	35.14				1,849.28
WEIL, SUSAN	SUB	900068621		1,082.32		110.83	971.49	58.38	42.33	15.69				855.09
WEISS, ANITA I	SUB	900068622		840.00			840.00	3.23	35.82	12.18				788.77
ALLEYA, KELLY	TCH	900068623	2,649.87			308.22	2,341.65	181.91	111.01	37.89	54.10			1,956.74
ALVAREZ, NINO	AA	900068624	4,666.67		2.87	323.57	4,345.97	711.41	210.23	67.32			2.87	3,354.14
AMREIN, ALEXANDRA	TCH	900068625	2,754.94	500.00		440.15	2,814.79	323.21	139.33	46.37	54.10			2,251.78
ANZALDI, JESSICA BLAIR	TCH	900068626	3,423.58	41.60		616.37	2,848.81	373.97	131.22	49.72	54.10			2,239.80
AYDT, ALICIA A	TCH	900068627	3,558.02			1191.48	2,366.54	407.28	117.14	39.60	54.10			1,748.42
BARBANENTE, LAURA R	TCH	900068628	3,423.58			453.53	2,970.05	278.82	147.02	49.45	54.10			2,440.66
BAUMANN, JACKELINE J	TCH	900068629	3,669.28			422.24	3,247.04	290.56	160.73	53.01	54.10			2,688.64
BERGEN, KATHLEEN P	SEC	900068630	2,760.51			146.73	2,613.78	361.68	129.38	209.38				1,913.34
BERKOWSKY, JENNA	TCH	900068631	2,139.85	500.00		270.32	2,369.53	263.12	117.29	38.28	54.10			1,896.74
BORDLEY, HEATHER	TCH	900068632	2,628.01			927.53	1,700.48	154.52	79.28	29.50	254.10			1,183.08
BORST, SHAUN	CUS	900068633	1,489.22			89.52	1,399.70	96.92	64.39	112.12				1,126.27
BYRNE, GINA	TCH	900068634	2,459.74			302.34	2,157.40	187.85	106.79	34.93	54.10			1,773.73
CHANKIN, ERIN	TCH	900068635	3,444.31	1,280.65		520.37	4,204.59	681.00	208.13	67.98	54.10			3,193.38
CHERKASSKY, GEORGIY	AST	900068636	945.99	57.63		45.16	958.46		41.57	76.77				840.12
CHINITZ, LISA G	TCH	900068637	4,836.78	290.21		525.00	4,601.99	661.81	262.80	74.34	54.10			3,548.94
CHLEBEK, ALYSSA	TCH	900068638	2,390.19			244.76	2,145.43	219.22	106.20	34.66	54.10			1,731.25
CISS, ALYSSA	TCH	900068639	2,090.47	194.22		235.95	2,048.74	197.95	96.51	33.10	54.10			1,667.08
DASKAS-SAMARINIOTIS, CHR	AST	900068640	1,019.16	13.38		77.49	955.05	34.55	47.27	72.48				800.75
DEATON-LEV, JOAN	TCH	900068641	2,690.74			2425.54	265.20	17.68	12.15	39.02	54.10			142.25
DIMOPOULOS-GRANDE, DEMET	TCH	900068642	2,517.24			424.29	2,092.95	173.57	103.60	35.97	54.10			1,725.71
DNHA, ZHEEN NZAR	AST	900068643	907.11			40.82	866.29		25.25	69.39				771.65
EWALD, KALLIE	TCH	900068644	2,820.71	562.40		497.11	2,886.00	386.10	142.86	47.81	54.10			2,255.13
FALZONE, CHRISTINA	TCH	900068645	2,980.50			1273.35	1,707.15	176.82	84.50	31.14	54.10			1,360.59
FIORENZA, DAVID	CUS	900068646	1,289.04	255.58		92.02	1,452.60	146.27	71.90	116.37				1,118.06
FISHER, KARRIE	TCH	900068647	3,288.81	500.00		434.30	3,354.51	449.89	160.46	54.27	54.10			2,635.79
GEARY, MICHELLE	TCH	900068648	2,911.03	1,145.67		696.19	3,360.51	433.51	166.34	58.67	54.10			2,647.89
GEBERT, ALLISON G	TCH	900068649	4,407.39	624.80		1298.89	3,733.30	346.89	179.80	61.60	554.10			2,590.91
GILLESPIE, ALEXANDRIA	TCH	900068650	1,808.16			228.57	1,579.59	119.31	73.35	25.59				1,361.34

	EMPL	CHECK	CONTRACT	OTHER	TAXABLE	FED TAX	FED TAX	FEDERAL	STATE	SOC SEC	OTHER	REIMBRS	TAXABLE	NET
EMPLOYEE NAME	TYPE	NUMBER	PAY	+ PAY	+ BENEFIT	- SHELTER	= GROSS	- TAX	- TAX	- TAX	- DEDS	+ DEDS	- BENEFIT	= PAY
GLEN, CHARLES	CUS	900068651	1,289.04	214.82		77.98	1,425.88	143.06	60.78	114.22				1,107.82
GOMBODORJ, ARIUNZAYA	AST	900068652	960.23			43.21	917.02		45.39	73.45				798.18
GOOCH, TRISHA	TCH	900068653	3,269.05	500.00		572.48	3,196.57	458.38	158.23	54.12	154.10			2,371.74
GOTT, VERONICA	TCH	900068654	2,995.63			480.51	2,515.12	202.73	119.60	43.09	279.10			1,870.60
GREENE, CALI	TCH	900068655	3,050.15			348.86	2,701.29	225.07	128.82	43.70	54.10			2,249.60
GREENFIELD, LISA H	TCH	900068656	4,821.74	500.00		1537.51	3,784.23	576.51	187.32	62.77	309.88			2,647.75
GRIVA, OURANIA	AST	900068657	932.06			41.94	890.12	28.01	44.06	71.30				746.75
GUGGENHEIM, JANICE	AST	900068658	1,081.69			75.68	1,006.01	18.10	43.92	80.58				863.41
HEUBERGER, ALLISON	TCH	900068659	3,194.39	500.00		427.06	3,267.33	500.46	161.73	53.22	54.10			2,497.82
HONG, DEBORAH N	TCH	900068660	3,243.98			868.72	2,375.26	269.79	112.68	46.51	243.32			1,702.96
ITURRALDE, RENE	CUS	900068661	1,337.29	115.29		87.88	1,364.70	69.95	52.65	109.32				1,132.78
JENKINS, QUINCY	TCH	900068662	3,444.31			469.83	2,974.48	219.09	132.67	48.24	54.10			2,520.38
JOHNSON, LISA	TCH	900068663	2,628.01			770.06	1,857.95		82.17	30.84	54.10			1,690.84
KALOTIHOS, KATHY	TCH	900068664	3,930.65			619.58	3,311.07	319.74	163.90	55.80	54.10			2,717.53
KIM, KYUNG SHIN	AST	900068665	1,039.24			46.77	992.47	85.45	49.13	79.50				778.39
KULBEDA, MELISSA	TCH	900068666	2,589.33	83.20		1100.81	1,571.72		234.21	26.76	54.10			1,256.65
LAPALERMO, ELIZABETH A	TCH	900068667	2,517.25	-331.94		242.74	1,942.57	232.67	96.16	31.41	54.10			1,528.23
LEBLANC, JAMES M	TCH	900068668	2,903.54	280.65		619.63	2,564.56	347.30	126.95	45.83	54.10			1,990.38
LEE, SCOTT	SEC	900068669	1,896.17			107.84	1,788.33	186.56	88.52	143.25				1,370.00
LEPINE, KATHRYN	TCH	900068670	2,711.12			327.62	2,383.50	208.44	117.98	39.31	54.10			1,963.67
LES, DIANE	AST	900068671	1,034.44	58.50		49.18	1,043.76	43.38	51.67	83.61				865.10
LEVY, KELLI L	TCH	900068672	3,898.63	624.80		1330.34	3,193.09	484.01	158.06	53.60	54.10			2,443.32
LIST, GABRIELLE	TCH	900068673	2,472.42	83.20		303.83	2,251.79	292.04	121.46	36.45	1354.10			447.74
LIVADITIS, ANASTASIA	AST	900068674	947.02	8.38		46.73	908.67		33.88	69.05				805.74
MACINO, DANIELLE	TCH	900068675	2,754.94	-272.47		290.73	2,191.74	185.43	108.49	35.47	54.10			1,808.25
MARTINEZ, ALINA	TCH	900068676	2,042.23			222.08	1,820.15	147.38	90.10	29.42	54.10			1,499.15
MCGRATH, KAREN	TCH	900068677	2,995.63	500.00		938.00	2,557.63	247.03	121.66	47.35	404.10			1,737.49
MERRILL, LYNN	PSY	900068678	3,288.81			373.30	2,915.51	428.06	144.32	47.16	54.10			2,241.87
MIRON, ADELINE	TCH	900068679	2,305.80			322.19	1,983.61	117.45	88.39	32.19	54.10			1,691.48
MOUARAKI, SARAH	AST	900068680	861.98			79.31	782.67	37.02	32.86	62.69				650.10
MUELLER, COLLEEN	AST	900068681	960.23			43.21	917.02	30.70	45.39	73.45				767.48
NORMAN, JENNA	TCH	900068682	2,517.24			294.29	2,222.95	236.28	105.14	35.97	54.10			1,791.46
PALANCK, ERIC	TCH	900068683	2,390.19	791.33		588.53	2,592.99	273.57	122.60	44.28	754.10			1,398.44
PAUL, LISA	AST	900068684	946.50			42.59	903.91	29.39	44.74	72.40				757.38
PEARCE, GINA	TCH	900068685	3,288.81			374.73	2,914.08	272.11	144.25	47.50	54.10			2,396.12

EMPLOYEE NAME	EMPL TYPE	CHECK NUMBER	CONTRACT PAY	OTHER + PAY	TAXABLE + BENEFIT	FED TAX - SHELTER	FED TAX = GROSS	FEDERAL - TAX	STATE - TAX	SOC SEC - TAX	OTHER - DEDS	REIMBRS + DEDS	TAXABLE - BENEFIT	NET = PAY
PERRYMAN, JENNIFER	TCH	900068686	2,754.94	80.93		488.35	2,347.52	313.68	166.20	40.93	54.10			1,772.61
REDMOND, LESLIE	TCH	900068687	3,288.81			381.30	2,907.51	347.46	139.02	47.04	54.10			2,319.89
REYES, KAREN	TCH	900068688	3,558.02			579.34	2,978.68	441.96	147.44	51.59	54.10			2,283.59
RICORDATI, JANE H	TCH	900068689	4,589.94			1067.97	3,521.97	482.65	169.44	66.37	54.10			2,749.41
RISTIC, GORDANA	AST	900068690	1,050.46	91.68		51.40	1,090.74	26.57	48.11	87.37				928.69
RIXIE, CLAIRE	TCH	900068691	2,252.58	83.20		375.71	1,960.07	163.71	92.09	33.34	54.10			1,616.83
RIZKALLA, ROSE MERY	AST	900068692	989.26	58.50		47.15	1,000.61	39.06	49.53	80.15				831.87
RODZIEWICZ, NANCY A	AST	900068693	1,066.22			47.98	1,018.24	40.82	50.40	81.57				845.45
ROHRER, BETH	TCH	900068694	5,633.75	338.03		635.08	5,336.70	691.18	259.27		54.10			4,332.15
ROSENZWEIG, ALEXA	TCH	900068695	1,808.16			201.02	1,607.14	122.13	79.55	25.99				1,379.47
RUDOLPH, AMY	TCH	900068696	2,690.74	64.74		282.16	2,473.32	219.22	122.43	39.95	54.10			2,037.62
SACK, AMY R	TCH	900068697	2,925.78			315.26	2,610.52	171.18	129.22	42.20	54.10			2,213.82
SCOTT, DANIEL	TCH	900068698	2,754.94	796.83		481.37	3,070.40	424.94	151.98	51.24	54.10			2,388.14
SHAMES, LORI B	TCH	900068699	3,755.01			1337.71	2,417.30	213.32	119.66	52.41	54.10			1,977.81
SHOEMAKER, CAROLYN K	TCH	900068700	3,243.98			1113.78	2,130.20	156.54	100.55	35.70	54.10			1,783.31
SMOCZYNSKI, ANNE	TCH	900068701	3,140.34	190.99		631.66	2,699.67	339.64	133.63	47.72	54.10			2,124.58
SOLOVY, ROSE	TCH	900068702	2,042.23			245.65	1,796.58	144.55	84.03	29.08	54.10			1,484.82
SONEN, HEIDI	AST	900068703	989.26	58.50		47.15	1,000.61	17.56	43.65	80.15				859.25
SULLIVANT, KATHRYN	SEC	900068704	1,464.56			65.91	1,398.65	160.79	63.63	112.04	600.00			462.19
SYMONS, TARA	TCH	900068705	2,589.33			286.11	2,303.22	134.30	99.31	37.24	54.10			1,978.27
URGO, ANTHONY	CUS	900068706	1,445.98	8.31		97.31	1,356.98	134.80	67.17	108.70				1,046.31
VANNAVONG, LIDDA	TCH	900068707	2,042.23			245.65	1,796.58	75.07	84.03	29.08	54.10			1,554.30
WILKIN, CLARE	TCH	900068708	2,955.52			2289.18	666.34	53.72	31.17	42.33	54.10			485.02
WOJCIECHOWSKI, AMANDA	TCH	900068709	3,691.49			2023.10	1,668.39	101.55	82.59	53.34	54.10			1,376.81
WOLVERTON, SHATON	AA	900068710	5,416.67		2.87	43.89	5,375.65	709.20	256.30	77.91			2.87	4,329.37
YEE, ELENA	AST	900068711	946.04	44.91		54.93	936.02		22.82	64.64				848.56
SUMMARY TOTALS			\$426,063.59		\$37.33		\$385,713.91		\$18,720.78		\$18,133.69		\$37.33	
				\$35,426.24		\$75,813.25		\$42,056.75		\$10,643.76				\$296,121.60
0 CHECK(S) REPORTED			\$0.00											
166 DEPOSIT(S) REPORTED			\$296,121.60											
TOTAL			\$296,121.60											

***** End of report *****

Check Nbr	Vendor Name	Check Date	Check Amount
69688	LEGAL SHIELD	05/27/2021	15.96
69689	NORTH SUBURBAN TEACHERS UNION	05/27/2021	5,355.90
2	Computer	Check(s) For a Total of	5,371.86

Check Nbr	Vendor Name	Check Date	Check Amount
20002837	EDUCATIONAL BENEFIT COOPERATIV	05/27/2021	88,008.95
20002838	GUARDIAN	05/27/2021	2,945.31
20002839	IL DEPT OF REVENUE	05/27/2021	18,720.78
20002840	IL MUNICIPAL RETIREMENT FUND	05/27/2021	23,534.89
20002841	NORTHBROOK BANK & TRUST CO	05/27/2021	63,344.27
20002842	TEACHER'S HEALTH INSURANCE SEC	05/27/2021	8,492.85
20002843	TEACHERS RETIREMENT SYSTEM	05/24/2021	37,867.81
20002844	TSA CONSULTING	05/27/2021	21,799.80
20002845	WEST NORTHFIELD SD FSA ACCOUNT	05/27/2021	1,364.38
9	Manual	Check(s) For a Total of	266,079.04

	9	Manual	Checks For a Total of	266,079.04
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	2	Computer	Checks For a Total of	5,371.86
Total For	11	Manual, Wire Tran, ACH & Computer	Checks	271,450.90
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	271,450.90

F U N D S U M M A R Y

Fund	Description	Balance Sheet	Revenue	Expense	Total
10	EDUCATION FUND	233,970.77	0.00	43.38	234,014.15
20	OPERATIONS & MAI	11,091.79	0.00	0.00	11,091.79
50	IL MUNICIPAL RET	15,701.20	0.00	0.00	15,701.20
51	FICA -SOCIAL SEC	10,643.76	0.00	0.00	10,643.76

RECORDS DISPOSAL CERTIFICATE

APPLICATION #: 95:027C

TO: Local Records Commission
Margaret Cross Norton Building
Springfield, IL 62756
217-782-7075

COUNTY: Cook

FROM: West Northfield SD 31

(Agency Division)
3131 Techny Rd

(Street, P.O. Box)
Northbrook, IL 60062

(ZIP Code)

CONTACT TELEPHONE: (847) 313-4414

CONTACT EMAIL: mswift@district31.net

Directions:

1. Fill in all blanks and columns.
2. Application item numbers must be listed in numerical order.
3. Record series titles must be listed as they appear on application.
4. Sign and send certificate to above address sixty (60) days prior to disposal date.
5. Retain records until approved copy is returned.
6. This form can be found online at <http://www.cyberdriveillinois.com/>.

RECEIVED
JUN - 4 2021

LOC. REC. COMM.

APPLICATION ITEM NO.	RECORD SERIES TITLE	INCLUSIVE DATES (MONTH/YEAR)	VOLUME OF RECORDS (Cu. Ft. or MB/GB)
139	Temporary school records	2015-2016	10
DISPOSITION APPROVED			Total Volume from all pages
			Cu. Ft. 10 MB/GB

If any of the above records are microfilmed, I hereby certify that they have been reproduced in compliance with standards given in Sections 4000.50 and 4500.50 of the Regulations of the Local Records Commissions.

If the records are digitized, I certify that they have been reproduced in compliance with standards given in Sections 4000.70 / 4500.70 and will be maintained in compliance with standards given in Sections 4000.80 / 4500.80 of the Regulations of the Local Records Commissions.

I hereby certify that, in compliance with authorization received from the Local Records Commission, the records listed above will be disposed of on or after:

6/4/21

Date

Signature

Meghan Swift admin assistant - Student Services

Print name and title on line above

7/7/2021

Approved by ILSOS

Date

(Signature required only if records have been microfilmed or digitized)

Prepared by:

West Northfield School District 31

Personnel Report

Prepared for June, 2021

Appointments - Ratify/Approve

Last Name	First Name	Position	Location	FTE	Lane/Step	Annual Base Salary	Anticipated Total Cost	Effective Hire Date
Poulsen	Nicole	Administrative Assistant to the Principal	Field	1.0		\$50,000 prorated to \$48,271.07 due to start date	\$68,914.77	7/14/2021
Barker	Kristine	Special Education Teacher	Winkelman	1.0	Lane 1, Step 4	\$53,211 plus 4 days \$54,393.48	\$68,450.60	8/16/2021
Harder	Amy	EL Coordinator	Winkelman	1.0	Lane IV, Step 17	\$85,659 plus 4 days and 20 days (coord) - \$97,080.12	\$112,396.50	8/16/2021
Fayyaz	Nisa	EL Teacher	D/W/F	1.0	Lane 1, Step 4	\$53,211 plus 4 days - \$54,393.48	\$68,449.73	8/16/2021
Santiago	Anadel	Admin Asst to Director of EC and Specialized Svs	Winkelman	1.0		\$45,000 prorated for two days \$44,655.23	\$64,719.84	7/5/2021

Resignations

Last Name	First Name	Position	Location	FTE	Effective Date of Resignation

Voluntary Termination Program (Intent to Retire Notification)

Last Name	First Name	Position	Location	FTE	Effective Date of Retirement

FMLA Requests (not to exceed 12 weeks)/Leave of Absence

Last Name	First Name	Position	Location	FTE	Length of Leave Requested	Anticipated Start Day of Leave	Reasons or Remarks

WEST NORTHFIELD SCHOOL DISTRICT 31

Donations

Reported at:

Board of Education Meeting

June 17, 2021

Name	Address	Amount/ Approximate Value	Reason
NorthShore Univeristy HealthSystem - Glenbrook Hospital	2100 Pfingsten Road, Glenview, IL 60026	TBD	Chi Hand Sanitizer - 48 Cases of 26 ounce bottles

Submitted for Approval at the June 17, 2021 Board of Education Meeting

Committees and Organizational Involvement

School Board

The School Board may establish committees to assist with the Board's governance function and, in some situations, to comply with State law requirements. These committees are known as Board committees and report directly to the Board. Committee members may include both Board members and non-Board members depending on the committee's purpose. The Board President makes all Board committee appointments unless specifically stated otherwise. Board committee meetings shall comply with the Open Meetings Act. A Board committee may not take final action on behalf of the Board – it may only make recommendations to the Board.

Special Board Committees

A special committee may be created for specific purposes or to investigate special issues. A special committee is automatically dissolved after presenting its final report to the Board or at the Board's discretion.

Standing Board Committees

A standing committee is created for an indefinite term although its members will fluctuate. Standing committees are:

1. Board Policy Committee. This committee researches policy issues, and provides information and recommendations to the Board.
2. Buildings and Grounds Committee. The Buildings and Grounds Committee shall be concerned with matters relating to the physical property of the District, including acquisition, additions, remodeling, maintenance, repair, and disposal. The committee shall confer with the Superintendent and/or business manager regarding matters of general housekeeping and grounds keeping, in order to keep the routine maintenance under the auspices of the Superintendent's office.
3. Finance Committee. The Finance Committee shall be concerned with matters relating to financial aspects of the District, including budgets, salaries, levies, bond issues, approval of monthly invoices, expenditures of capital funds, and the general financial condition of the District.

Superintendent Committees

The Superintendent shall create Superintendent committees as he or she deems necessary and shall make all appointments. Superintendent committees report to the Superintendent. The Board has delegated to the Superintendent responsibility for coordinating the work of the Parent-Teacher Advisory Committee and Behavior Interventions Committee..

Organizational Involvement

The School Board may establish representatives for local and professional organizations. This may include, but is not limited to the Illinois Association of School Boards, EdRed, and involvement in appropriate municipal organizations. In addition, the Board may designate a member of its membership to report any relevant information to the Board of Education from the District 31 Educational Foundation and Parent Teacher Organization.

The Board of Education is also required to send a representative to sit on the Leadership Council of the True North Educational Cooperative per the recognized Articles of Agreement.

The Board President makes all Board organizational appointments unless specifically stated otherwise. A Board organizational representative may not take final action on behalf of the Board – it may only make recommendations to the Board.

Submitted for Approval at the June 17, 2021 Board of Education Meeting

Public Participation at School Board Meetings and Petitions to the Board

School Board

Participation Guidelines

The following Guidelines are issued by the Board of Education of West Northfield School District #31 and shall govern the public participation portion of a Board meeting and are subject to change at the Board's discretion. At each regular and special meeting of the Board, for an overall maximum of 30 minutes, any person may comment to or ask questions of the School Board, subject to the reasonable constraints established and recorded in this policy's guidelines below.

1. At the beginning of your comment, please state your name. There is a three (3) minute time limit for your remarks. Please be aware that the board is not required to respond to your remarks during the course of their meeting. For the duration of the meeting, you are welcome to observe until the closed session (if scheduled), but should not actively participate.
2. Anonymous statements are not permitted during board meetings.
3. To ensure equity of access to address the Board, an individual may not speak at two (2) consecutive Board Meetings, unless there are no additional speakers requesting to speak at the meeting. In the event an individual registers to speak at a consecutive Board Meeting, it will be at the discretion of the Board President if the individual will be called to address the Board.
4. The board reserves the right to limit the total number of speakers at a meeting.
5. **Order of Speakers:** The Board President may group speakers according to a particular topic and may call certain speakers out of numerical order so that all comments regarding a particular topic may be heard together, and for a maximum of 20 minutes in length. Speakers called by the Board President may not cede their time to another person.
6. **Speaker Groups:** The Board President may place speakers in groups who are addressing a single issue to permit sufficient time for the Board to hear from both sides of the same issue. Groups of individuals may appear in support or opposition to a particular topic; however, a maximum of two representatives will be called to speak from those who have signed up on the topic. Speaker support groups are limited to 15 persons in a speaking area. An individual may not appear more than once during a meeting as either a speaker or as part of a speaker support group.
7. **Speaker Remarks and Submissions:** When called by the Board President, a speaker shall have three minutes to present their remarks and materials to the Board. Speakers shall end their presentation upon the request of the Board President when their time is up to allow the next speaker to begin. All public presentations must be limited to issues of concern before the Board. Comments of a personal nature directed towards individual Board members, employees of the Board or any other individual are not permitted. It is the meeting chair's prerogative to limit the discussion of any speaker to allow for broad and diverse public participation. Speakers may submit materials, written testimony,

pictures, posters etc., to the Board Recording Secretary for the Board members' consideration.

8. **Behavior:** Courteous, respectful and civil behavior is expected from all speakers and all persons attending a Board meeting, be it remote or in person. Unsolicited comments and disruptive behavior are prohibited. Individuals who are disruptive may be given a warning and also, may, if necessary, be removed from the meeting. If any individual is removed from a meeting as a result of disruptive behavior, then the individual may forfeit their right of reentry to future District 31 Board Meetings. Visitors should also visit the policy: *Visitors to and Conduct on School Property* for further information on expectations.
9. **Restrictions:** Current or prospective vendors wishing to present products or services for purchase should not use the public participation portion of a Board meeting for this purpose. Hand-held posters and placards are not allowed in the Board Room.
10. **Remote Meetings:** In the event that a meeting is held remotely, a public comment link will be provided to ensure public participation opportunities as required by law. The guidelines laid out in this policy apply to remote comments.
11. **Public Comment Link:** If the meeting is NOT being held remotely, any comments submitted via the link will be shared with the Board of Education, although they will not be read aloud.

Petitions or written correspondence to the Board shall be presented to the Board in the next regular Board packet, or as soon as practicable, but within 60 days from the board's receipt of the request.

Submitted for Approval at the June 17, 2021 Board of Education Meeting

Residency

Students

Resident Students

Only students who are residents of the District may attend a District school without a tuition charge, except as otherwise provided below or in State law. A student's residence is the same as the person who has legal custody of the student.

A person asserting legal custody over a student, who is not the child's natural or adoptive parent, shall complete a signed statement, stating: (a) that he or she has assumed and exercises legal responsibility for the child, (b) the reason the child lives with him or her, other than to receive an education in the District, and (c) that he or she exercises full control over the child regarding daily educational and medical decisions in case of emergency. If the District knows the current address of the child's natural or adoptive parent, the District shall request in writing that the person complete a signed statement or Power of Attorney stating: (a) the role and responsibility of the person with whom their child is living, and (b) that the person with whom the child is living has full control over the child regarding daily educational and medical decisions in case of emergency.

A student whose family moves out of the District during the school year will be permitted to attend school for the remainder of the year without payment of tuition.

When a student's change of residence is due to the military service obligation of the student's legal custodian, the student's residence is deemed to be unchanged for the duration of the custodian's military service obligation if the student's custodian made a written request. The District, however, is not responsible for the student's transportation to or from school. If, at the time of enrollment, a dependent child of military personnel is housed in temporary housing located outside of the District, but will be living within the District within 60 days after the time of initial enrollment, the child is allowed to enroll, subject to the requirements of State law, and must not be charged tuition.

Requests for Nonresident Student Admission

Nonresident students may attend District schools upon the approval of a request submitted by the student's parent(s)/guardian(s) for nonresident admission. The Superintendent may approve the request subject to the following:

1. The student will attend on a year-to-year basis. Approval for any one year is not authorization to attend a following year.
2. The student will be accepted only if there is sufficient room.
3. The student's parent(s)/guardian(s) will be charged the maximum amount of tuition as allowed by State law.
4. The student's parent(s)/guardian(s) will be responsible for transporting the student to and from school.

Admission of Nonresident Students Pursuant to an Agreement or Order

Nonresident students may attend District schools tuition-free pursuant to:

1. A written agreement with an adjacent school district to provide for tuition-free attendance by a student of that district, provided both the Superintendent or designee and the adjacent district determine that the student's health and safety will be served by such attendance.
2. A written agreement with cultural exchange organizations and institutions supported by charity to provide for tuition-free attendance by foreign exchange students and nonresident pupils of charitable institutions.
3. According to an intergovernmental agreement.
4. Whenever any State or federal law or a court order mandates the acceptance of a nonresident student.

Homeless Children

Any homeless child shall be immediately admitted, even if the child or child's parent/guardian is unable to produce records normally required to establish residency. School Board policy *Education of Homeless Children*, and its implementing administrative procedure, govern the enrollment of homeless children.

Challenging a Student's Residence Status

If the Superintendent or designee determines that a student attending school on a tuition-free basis is a nonresident of the District for whom tuition is required to be charged, he or she on behalf of the School Board shall notify the person who enrolled the student of the tuition amount that is due. The notice shall detail the specific reasons why the Board believes that the student is a nonresident of the District¹ and shall be given by certified mail, return receipt requested. The person who enrolled the student may challenge this determination and request a hearing as provided by the School Code, 105 ILCS 5/1020.12b.

Delayed Residency

It is the intent of the District to provide an opportunity for parent(s)/guardian(s) who are moving into the District during the first trimester to enroll their child(ren) at the beginning of the school year, even though residency will not be established by the first day of school. This policy does not create a tuition-paying system for student(s) who live outside the District, and is available only to those families that meet the conditions established herein. In exigent situations, authority is delegated to the Superintendent to admit students to school and bypass delayed residency requirements.

Upon the Superintendent's approval of the application of the parent(s)/guardian(s) of a non-resident student(s) who have taken steps indicating a desire and intention to move into the District, such parent(s)/guardian(s) may, upon fulfilling the requirements herein contained, be permitted to enroll the prospective student(s) in the District schools upon depositing with the Business Office an advance monetary guarantee amount as set forth herein.

To be eligible for enrollment, the parent(s)/guardian(s) must submit the following documentation to verify that the family reasonably expects to have established a residence, within the District, into which they will be moving prior to the end of the first trimester:

1. Home purchase contract including set guaranteed confirmation for occupancy date that falls during the first trimester, or;
2. If new construction, the parent(s)/guardians) must also provide written verification from the contractor/builder regarding closing date of the purchase and transfer of title and occupancy that falls during the first trimester, or;
3. Executed rental agreement including verification date for beginning of the lease (must be before the end of the first trimester) and continuing to at least the end of the current school year; and

In addition, the parent(s)/guardian must provide written authority for the District to contact the representative of the Seller, Landlord, or Contractor/Builder who will be contacted for confirmation before any approval.

If the parent(s)/guardian(s) cannot submit proof that they will be moving into the District by the last day of the first trimester, early entrance is not an option and will not be approved.

If the proposed early entrance is approved, the parents shall, for each enrolled child, submit to the District, in the form of a Cashier's Check, a guarantee deposit in the amount of one-third ($1/3$) of the yearly tuition charge per student, as documented in the District's most recent Annual Financial Report, applicable to the first trimester period, which may be deposited and held by the District until the end of the first trimester period. The parent(s)/guardian(s) will also sign an Agreement that the District will return the deposit if the family permanently moves in to the designated residence within the first trimester period, but if residency is not established during that time, the deposit will be forfeited and the District will permanently retain the funds.

The continuation of the student(s) in the District for the second trimester will be contingent upon the Superintendent's approval of the documentation that the family will establish residency in the District during the second trimester and the deposit of a similar Cashier's Check with the District, subject to similar conditions noted above, for one-third ($1/3$) of the yearly tuition charge per student, applicable to the second trimester period. The parents will sign an Agreement that the District will return the deposit if the family permanently moves in within the second trimester period, but if the residency is not established during that time, the deposit will be forfeited and the District will permanently retain the funds.

The continuation of the student(s) in the District for the third trimester will be subject to the same conditions as outlined for the first and second trimesters.



West Northfield School District 31
Office of the Assistant Superintendent – Finance & Operations

Regular Meeting – Thursday, June 17, 2021

TO: Dr. Erin K. Murphy
FROM: Catherine M. Lauria
RE: Food Service Agreement

RECOMMENDATION

We are recommending the Board of Education for West Northfield School District 31 approve the Food Service Management Agreement with Quest Food Management Services, Inc.

BACKGROUND DATA

The district is currently in contract with Quest and is recommending we continue the partnership Quest can provide for us. As needs changed, addendums were approved to adjust to changing conditions. For the current year, this was also the case as the pandemic also required a Memo of Understanding, which was approved in August. This was needed due to anticipated reductions in enrollment which resulted in the school district needing to assume some of the cost for management fees.

Enforcing the MOU was short-lived as new adjustments were needed when the Summer Food Service Program (SFSP) became available to all districts. SFSP made meals available to all members of the community, 18 or younger and required adjustments to almost every aspect of the meals program. Quest, with the assistance of the high school, partnered with our district and successfully provided meals to in-person and remote students throughout the school year, including weekends and holidays, and will continue to do so during the summer through August 2nd. As August 2nd will be the last day for pickup and deliveries, 9 breakfasts and 9 lunches are being provided to those participating. This will allow time for Quest to prepare for next year.

The district has partnered with Quest Food Management Services for years and this year, in particular, has been an experience shared that otherwise would have been very difficult to manage, if at all. This partnership is valued and provides flexibility and a team approach to serving students.

The agreement has remained largely unchanged from the 2019-2020 contract. Financial information is on Page 5 as well as Addendum A. To our benefit, Quest is comparing changes in enrollment, student waivers, number of meals serviced, and other indicators to the 2019-2020 school year.

As we are moving towards the realm of normalcy for next school year, we are requesting the Board to approve this three year agreement, effective July 1st, for the 2021-2022 school year with an option to renew for two more years. Meal pricing has increased overall by 4%. See Attachments.

FOOD SERVICE MANAGEMENT AGREEMENT

This AGREEMENT entered into this ____ day of _____ between West Northfield School District 31, with its principal office located at 3131 Techny Road, Northbrook, IL 60062 (hereinafter District 31) and Quest Food Management Services, Inc. (Hereinafter Quest), A Food Service Corporation with its principal office located at 2500 S Highland Suite 250, Lombard, IL 60148.

WITNESSETH

WHEREAS, District 31 seeks to employ a qualified and experienced Food Service Management Company to manage operation of District 31's Food Service Facilities; and

WHEREAS, District 31 intends to enter into a written Contract with Quest incorporating the terms and conditions set forth in the School's specifications and Quest's proposal.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, District 31 and Quest Management agree as follows:

1. Term of Agreement

This agreement shall be effective on July 1, 2021 and shall continue for three (3) school years, with board approval, 2 additional one-year renewal options, unless terminated by Quest at the end of the school year with sixty (60) days written notice or by District 31 with 60-day notice. The agreement may be extended beyond the above specified time by mutual agreement of both parties.

2. Employment

A. Relationship of Parties

1. Agency. The parties agree that the relationship created by this Agreement with respect to (i) purchasing goods and supplies related to the food service program, and (ii) establishing the selling price of all food and beverages offered for sale within the facilities, (iii) and selling food and beverages within the facilities (collectively, the "Services"), subject to the general supervision and control of District 31, is that of a limited agent.

2. Independent Contractor. Except for the limited agency relationship expressly created pursuant to Section 2(A)(1), the parties agree that Quest shall be an independent contractor and shall retain control over its employees and agents, and shall manage, operate, direct and exercise control over District 31's food service facilities. Nothing in this Agreement shall be deemed to create a partnership, agency, joint venture or landlord-tenant relationship between District 31 and Quest, with the exception of Quest acting as a limited agent on behalf of District 31, regarding the Services as set forth above.

Contract for District 31

3. Powers. Subject to such limitations as may be imposed by law or this Agreement, Quest is hereby authorized and empowered, in the name of and on behalf of District 31 without further authorization of District 31 to (i) hire employees (provided employees have passed required background checks), (ii) purchase food, beverages and related supplies, and (iii) sell food and beverages, insofar as such actions relate to the Services. Notwithstanding anything to the contrary herein, without the prior written authority of District 31, Quest shall not have the authority to take any action, or incur any obligations, on behalf of District 31 unrelated to the Services.

B. School's Rights

District 31 may supervise and control Quest's daily operation of District 31's food services to monitor compliance with Quest's obligations under this Agreement. District 31 may make reasonable rules and regulations governing food service operations and Quest shall comply with any such regulations promptly upon District 31's prior notice. District 31 shall have the right to inspect the food service facilities at any time without prior notice to Quest.

3. Food and Beverage Services

Quest shall prepare meals and directly supervise the food service operations of District 31 in accordance with the following terms and conditions.

A. Selling Price

District 31 will establish the selling price of all foods and beverages offered for sale within the facilities, with direction from Quest as agent for District 31. Quest reserves the right to request that District 31 increase prices from the previous year based on CPI indexes, wage indexes or other metrics. Should District 31 decide not to increase prices, Quest may modify the financial commitment to District 31. All charges for meals and beverages served as part of the program shall be done to the credit of Quest on behalf of District 31. Quest shall own all food for sale in the course of providing the Services and all sales shall be made as directed by District 31, subject to Quest's consent. All receipts from the sale of food shall be deposited in a bank account in the name of Quest DBA as District 31 out of which the disbursements hereinafter provided should be made. District 31 may make reasonable rules and regulations governing its food service operations, and Quest shall comply with any such regulation promptly upon District 31's prior notice. District 31 shall have the right to inspect its food service facilities at any time without prior notice to Quest. Quest shall keep and maintain for the District 31 complete records and books of accounts relating to the operation of the Services. Quest will provide a monthly operating statement to District 31 of all monthly and year to date revenues received to operate the food service program.

B. Extension of Credit

It is understood and agreed to by Quest that from time to time Quest will be asked to provide special services beyond the normal scope of the Food Service operation. Quest will extend credit to District 31 and to any other parties designated by the School for these functions. District 31 will guarantee payment within thirty (30) days of receipt of invoice. In the event invoices are not paid within thirty (30) days interest will be charged at the rate of 1 and 1/2 % per month.

C. Regulations

Quest agrees to comply with all applicable health regulations promulgated by Federal, State, County and City Governments.

4. Management and Personnel

A. Quest's Personnel

Quest shall provide qualified management and hourly personnel to provide the services necessary to properly fulfil its obligations under this Agreement. Upon request by District 31, Quest will promptly replace any Quest employee, who in the opinion of District 31 administration fails to adequately perform services or engages in misconduct during the term of this Agreement. District 31 shall run fingerprint criminal background checks on Quest employees working on school premises and require the replacement of any Quest employee whose background check results are not satisfactory to the District. Quest will reimburse the district for the cost of the criminal background check.

Quest shall comply with all, federal, state and local laws and regulations related to wages and hours of employment and health and safety with respect to any of its employees involved in the District's food service operations. Quest shall also comply with Executive Order 11246, entitled "Equal Employment Opportunity," as amended by Executive Order 11375, and any other Federal and State non-discrimination laws and regulations.

B. Quest agrees that no employees of District 31 will be hired by Quest without specific written permission of District 31 for the term of this contract and six (6) months thereafter. District 31 agrees that without specific written permission of Quest, former managers (Employees of Quest that perform food service managerial roles), of Quest working under this Agreement will not be hired by District 31 for the term of this Agreement and six (6) months thereafter, either individually or through a company owned or operated by said former manager. In the event that either party breaches its duties under this section, it shall pay to the other the sum of Thirty Five Thousand Dollars (\$35,000.00). This provision will survive the termination of this Agreement.

5. Facilities and Equipment

A. Schools Responsibilities

District 31 shall furnish the necessary food service equipment including dishware, glassware, serving utensils and similar items. District 31 shall also supply the following services:

1. Janitorial services for the food service area, consisting solely of cleaning of floors, walls and fixtures of kitchens and floors, walls and draperies of cafeteria areas.
2. Equipment maintenance and repair services.
3. All utilities, including telephone service.
4. Physical facilities for male and female employees.
5. Extermination services.
6. Printing and copying services.

7. Disposal services for waste materials deposited in appropriate containers by Quest's employees.
8. District 31 will provide suitable and secure office space, including, but not limited to desk, chairs, four-door file cabinet, safe, calculator and phone.
9. District 31 shall, without cost to Quest, provide Quest with the necessary space for the operation of said services, and shall furnish without cost to Quest all utilities and facilities reasonable and necessary for the efficient performance of this agreement by Quest, including but not limited to the following: heat, hot and cold water, steam, gas, lights, and electric current, garbage removal services, exterminator services, sewage removal, office space and equipment, computer software and telephone service.

B. Quest's Obligations

1. Quest shall be responsible for cleaning of food preparation, food serving and dishwashing equipment and materials and maintaining the food service areas in a sanitary condition.
2. Quest shall provide laundry services for all linen, aprons, uniforms and similar items.
3. All food preparations and serving equipment owned by District 31 must remain on District 31 premises.
4. District 31's facilities may not be used by Quest to prepare food, meals or provide related services for other organizations without the approval of the School.
5. Quest must have state and local health certification for any facility outside the School in which it proposes to prepare meals and Quest must maintain its health certification for the duration of the contract. Quest must meet all applicable state and local health regulations in preparing and serving meals to the school.
6. Upon termination of the contract, Quest will surrender to the school all equipment and furnishings in the food service facilities in the same good condition, ordinary wear and tear accepted. Quest shall reimburse the School for any damage or loss to the school equipment or furnishings caused by Quest's negligence.
7. Quest shall provide disposable supplies used for serving lunches.

6. License and Taxes

- A. District 31 is exempt from all applicable state and local sales tax. District 31 will provide a tax-exempt certificate if so required by Quest.
- B. It is mutually understood and agreed by the parties hereto that the financial considerations for this Agreement has been determined based on the interpretation of applicable sales, use, occupation or similar taxes, including real or personal property taxes, if any. In the event any portion of authority or the responsibility for any tax is shifted or altered, either of which results in a substantially increased cost to Quest, then the financial consideration herein set forth shall be equitably adjusted in an amount equal to such change in cost, retroactively to the date of such change. District 31 reserves the right to contest or protest any such tax.

7. Financial

- A. Quest will pay no rent to District 31.
- B. Quest will offer breakfast service at both Field and Winkelman, and Quest will be reimbursed \$1.50/meal for breakfasts served to free-eligible students and \$1.10/meal for breakfasts served to reduced-eligible students.
- C. Quest will serve lunch (menu mutually agreed upon by both Quest and District 31) for students who accrue more than three meals' worth of negative balances and will be reimbursed \$3.00/meal by D31 for each meal beyond the three meals' worth of negative balances.
- D. Quest will provide weekly negative balance reports to District 31. District 31 will assist Quest in the collection of student negative balances and District 31 will assume the responsibility of collecting staff/faculty negative balances. Quest will retain primary responsibility for collection of student negative balances.
- E. District 31 shall not limit the sale of beverages by having an exclusive beverage contract.
- F. No later than June 1st, Quest shall submit to the board the basic menu and pricing recommendations for the upcoming school year.

8. Assignment

Quest shall not sell, subcontract, transfer or otherwise assign this Agreement or any portion hereof without District 31's prior written approval.

9. Insurance

Quest shall obtain and keep in force during the term of this Agreement, for the protection of School, a certificate of insurance naming District 31 its agents and employees as additionally insured, comprehensive general bodily injury and property damage liability insurance in the combined single limit of not less than One Million Dollars (\$1,000,000.00) including but not limited to personal injury liability, covering the operations of Quest under this Agreement.

The insurance policy shall contain a provision that coverage shall not be cancelled, modified or revised unless thirty (30) days prior written notice is provided to District 31. Quest shall submit a certificate of insurance evidencing that the required coverages are in effect prior to commencing performance of services under this Agreement.

10. Attorney Fees

If any action or proceedings is necessary to enforce the provisions of this agreement, the prevailing party shall be entitled to reasonable attorney's fees, costs and necessary disbursements in addition to any other relief to which it may otherwise be entitled.

11. Indemnity

Quest shall, at all times, fully indemnify, hold harmless, and defend District 31 from and against any and all claims and demands, actions, causes of action, and costs and fees of any character whatsoever made by anyone whomsoever on account of or in any way growing out of the performance of this Contract by Quest and its employees, or because of any act or omission, neglect or misconduct of Quest.

Nothing contained herein shall be construed as prohibiting District 31 from defending itself from any claims, actions, or suits brought against them.

12. Entire Agreement

This Agreement between the parties and there are no additional Agreements or Understandings other than those contained herein unless mutually agreed to in writing as an amendment to the contract.

IN WITNESS WHEREOF, the parties have executed this Agreement the day and year first above written.

District 31

BY: _____

DATE _____

ATTEST: _____

DATE _____

QUEST FOOD MANAGEMENT SERVICES, INC.

BY: _____

President

DATE _____

ADDENDUM A

- A. The District will be responsible for paying for any catering provided by Quest to the District.
- B. Consulting services outlined in this proposal – assistance with facility design, equipment specification, nutrition support, etc. – will be included as part of our arrangement at no cost, unless the time commitment becomes extreme. In this case, we will work to come to a mutual agreement with the District on a scope and cost for additional services. We believe providing these services as part of our agreement is part of what builds the partnership in a more holistic way over time, and as such, we are often grateful for opportunities to engage in these efforts.
- C. Assumptions: The financial terms contained in this Agreement are based upon existing conditions at the District. In the event the foregoing condition are not met during the school year, Quest's guarantee obligation shall be reduced by an amount equivalent to any increased cost of loss of revenue attributable to the changes in such conditions:
 - The student enrollment for the Term of this Agreement will not be more than 7.5% less than the 2019-2020 school year average (850)
 - The number of free/reduced eligible students will not increase by more than 7.5% over the life of the contract from the 2019-2020 school year average (220).
 - The number of meal service days during the school year will not be less than 165.
 - The number of serving periods, locations, serving times and types of service will not change materially.
 - The staffing level required to operate the program will not exceed those from the 2019-2020 school year, unless mutually agreed upon by both parties.
 - Federal or State legislation regarding required compensation for employees will not materially change.
 - The cost responsibilities will not vary materially from those listed in this agreement.
 - The selling prices of the meals and a la carte items will not be less than prices for the 2020-2021 school year.
 - Service will not be interrupted due to fire, work stoppage, strike or school closing.
 - The District is responsible for the point of sale system, should revenue be lost due to system failure Quest has the right to adjust the guarantee by a reasonable agreed upon amount.
 - Quest shall make suggestions to the District on pricing based on food inflation conditions as a means to help meet the annual guarantee, and the District will negotiate with Quest in good faith on such increases. The District may lower prices at any time, but Quest reserves the right to quantify the variances and adjust the guarantee.
 - The District and its representatives, including but not limited to, school principals, teachers, and employees shall fully cooperate with Quest in the implementation of the food service program. The District shall fully cooperate with Quest to limit the expansion of competitive food sales in order to maximize participation and other non-cash sales of the food service program.

Item	19-20 Selling Price	20-21 Selling Price	Proposed 2021-22 Selling Price	% increase	Price Difference
Snacks					
Bagels	\$ 1.50	\$ 1.50	\$ 1.60	6%	\$ 0.10
Cream Cheese	\$ 0.50	\$ 0.50	\$ 0.50	0%	\$ -
Yogurt Parfait (9oz cup)	\$ 2.75	\$ 2.75	\$ 2.75	0%	\$ -
Whole Fruit	\$ 1.00	\$ 1.00	\$ 1.00	0%	\$ -
Cookie Large	\$ 1.25	\$ 1.50	\$ 1.50	0%	\$ 0.25
Cookie small	\$ 0.80	\$ 1.00	\$ 1.00	0%	\$ 0.20
Baked Chips	\$ 1.25	\$ 1.35	\$ 1.40	4%	\$ 0.15
Yogurt cup	\$ 1.00	\$ 1.00	\$ 1.10	9%	\$ 0.10
Graham Crackers	\$ 1.00	\$ 1.00	\$ 1.10	9%	\$ 0.10
Goldfish	\$ 1.00	\$ 1.00	\$ 1.10	9%	\$ 0.10
Fruit snack	\$ 1.25	\$ 1.25	\$ 1.35	7%	\$ 0.10
Large rice krispy treat	\$ 1.25	\$ 1.25	\$ 1.35	7%	\$ 0.10
Small rice krispy treat	\$ 0.50	\$ 0.50	\$ 0.60	17%	\$ 0.10
Poptart	\$ 1.25	\$ 1.25	\$ 1.35	7%	\$ 0.10
Donuts	\$ 2.00	\$ 2.00	\$ 2.10	5%	\$ 0.10
Muffins	\$ 2.25	\$ 2.25	\$ 2.35	4%	\$ 0.10
Cereal	\$ 1.25	\$ 1.50	\$ 1.50	0%	\$ 0.25
Beverages					
Milk Carton	\$ 0.50	\$ 0.50	\$ 0.50	0%	\$ -
4 oz Juice	\$ 1.00	\$ 1.00	\$ 1.00	0%	\$ -
Gatorade Large	\$ 3.00	\$ 3.00	\$ 3.10	3%	\$ 0.10
Gatorade Small	\$ 2.00	\$ 2.00	\$ 2.10	5%	\$ 0.10
Water 8 oz	\$ 0.80	\$ 0.80	\$ 0.90	11%	\$ 0.10
Water 16 oz	\$ 1.00	\$ 1.00	\$ 1.10	9%	\$ 0.10
Tropicana 100% 15.2 oz	\$ 3.00	\$ 3.00	\$ 3.10	3%	\$ 0.10
Tropicana 100% 10 oz	\$ 2.00	\$ 2.00	\$ 2.10	5%	\$ 0.10
Sparkling Ice	\$ 3.00	\$ 3.00	\$ 3.10	3%	\$ 0.10
V8 Splash Juice	\$ 2.50	\$ 2.50	\$ 2.60	4%	\$ 0.10
Izze sparkling can	\$ 2.25	\$ 2.25	\$ 2.35	4%	\$ 0.10
Fruit shoot 10 oz	\$ 2.00	\$ 2.00	\$ 2.10	5%	\$ 0.10
Entrees					
Lunch	\$ 4.15	\$ 4.25	\$ 4.40	3%	\$ 0.25
2nd entrée	\$ 2.00	\$ 2.25	\$ 2.40	6%	\$ 0.40
Fruit & Veggie bar(unlimited)	\$ 2.00	\$ 2.50	\$ 2.50	0%	\$ 0.50
Reduce Lunch	\$ 0.40	\$ 0.40	\$ 0.40	0%	\$ -
Deli wrap	\$ 3.50	\$ 3.75	\$ 3.85	3%	\$ 0.35
Deli Sandwich	\$ 3.50	\$ 3.75	\$ 3.85	3%	\$ 0.35
Panini Combo w/fries	\$ 6.00	\$ 6.00	\$ 6.10	2%	\$ 0.10
Large Salad	\$ 5.00	\$ 5.00	\$ 5.10	2%	\$ 0.10
Small Salad	\$ 4.00	\$ 4.00	\$ 4.10	2%	\$ 0.10
Chicken Sandwhich	\$ 3.00	\$ 3.25	\$ 3.35	3%	\$ 0.35

Soft Pretzel w/ cheese cup	\$ 2.25	\$ 2.25	\$ 2.35	4%	\$ 0.10
Hamburger	\$ 3.75	\$ 3.75	\$ 3.75	0%	
Cheeseburger	\$ 3.75	\$ 3.75	\$ 3.75	0%	
Grilled Chicken Sandwich	\$ 3.75	\$ 3.75	\$ 3.75	0%	
Spicy Chicken Sandwich on Bun	\$ 3.75	\$ 3.75	\$ 3.75	0%	
Mozzarella sticks w/marinara	\$ 3.25	\$ 3.25	\$ 3.35	3%	\$ 0.10
2 piece chicken tenders	\$ 3.25	\$ 3.25	\$ 3.35	3%	\$ 0.10
Onion rings (per oz)	\$ 2.75	\$ 2.75	\$ 2.75	0%	\$ -
Fries (per oz)	\$ 2.50	\$ 2.50	\$ 2.50	0%	\$ -
2 Bosco Sticks w/marinara	\$ 3.25	\$ 3.25	\$ 3.35	3%	\$ 0.10
Pizza Slice	\$ 3.00	\$ 3.25	\$ 3.35	3%	\$ 0.35
Hot Dog with Bun	\$ 2.75	\$ 2.75	\$ 2.85	4%	\$ 0.10
Soup					
8 oz cup w/ crackers	\$ 2.00	\$2.00	\$ 2.10	5%	\$ 0.10
Average Increase				4%	

			Infosnap report	as of 6/14/2021	10 am.		
School	Imported/Added (raw)	Notified/Not Started (raw)	On Hold (raw)	Started (raw)	Submitted (raw)	Discarded (raw)	Total
Totals for Selected Schools	14	247	70	11	548	29	919
Field Middle School	0	108	25	2	161	12	308
NSSSED	1	7	0	0	5	0	13
Winkelman Elementary School	13	132	45	9	382	17	598
		Enrollment update as of:					
		June 14, 2021					
Grade	Total	Notified/Not Started	On Hold	Started	Submitted	NSSSED	
PREK	31	3	0	1	27	0	
KDG.	68	10	1	2	55	6	
1	94	21	10	1	62	1	
2	100	27	11	1	61	1	
3	84	16	11	1	56	0	
4	91	25	6	2	58	0	
5	100	30	6	1	63	0	
6	91	32	10	1	48	0	
7	89	33	8	0	48	0	
8	114	43	7	1	63	0	
NSSSED							
PREK	7	2	0	0	5		
KDG	0	0	0	0	0		
1	0	0	0	0	0		
2	1	1	0	0	0		
3	1	1	0	0	0		
4	0	0	0	0	0		
5	1	1	0	0	0		
6	1	1	0	0	0		
7	3	1	0	0	2		
8	0	0	0	0	0		
Totals		247	70	11	548		
	NSSSED students at Winkelman (included in column C-F totals)						
	Includes one (1) student from District 27 (SLE).						

Student Enrollment 2020-2021

Grade	Aug 2020 (day 1)	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	# of Classes	In- Person	Remote	Class Size K-5 Oct	Class Size Guide
Pre-K	45 ²	46 ²	51 ²	55 ²	54 ²	56 ²	58 ²	58 ²	58 ²	58 ²	58 ²					N/A
K	80	83	84	84	85	85	86	85	85	85	85	6	56	28	13,14,14,14,15,15	19
1	99	97	96	98	97	98	98	98	98	98	98	7	58	38	10,16, 15,15,15,12, 15	20
2	83	82	82	83	81	82	82	82	82	83	83	6	59	22	15,15,15, 8, 15, 14	20
3	91	90	90	90	90	91	91	90	90	90	90	7	58	33	15, 11,14,13,7,18,12	22
4	98	98	98	99	99	99 ³	100	100	100	100	100	6	64	36	17, 16,16,16,16, 19	23
5	88	90	90	90	90	91	92	91	91	92	92	7	58	33	16,10,12,16,16, 9, 12	23
Pre-K-5 Total	584 ²	586 ²	591 ²	599 ²	596 ²	602 ²	607 ²	604 ²	604 ²	606 ²	606 ²					
6	88	88	88	88	88	88	88	87	89	89	89		59	32		
7	117	117	118	118	118	117	116	116	116	116	116		60	58		
8	85	85	86	87	87	87	87	87	89	89	89		56	34		
6-8 Total	290	290	292	293	293	292	291	290	294	294	294		175	124		
Pre K-8 Total	874 ²	876 ²	883	892 ²	889	894	898	894	898	898	898					
Out of Dist K-8	24 ³	24 ³	24 ³	24 ³	24 ³	23 ³	23 ³	24 ³	24 ³							
Pre K-8 Total	898 ²	900 ²	907	916	913	917	921	918	922							

2: 32-in-District. 24 out of District, an additional 2 speech/language only - The students are assigned within AM half day, PM half day, 1 full day, and extended blended classrooms.

Out-of-District G 4-1Female

3: PK-2, K-3*, 1st - 2*, 2nd -1, 3rd -3*, 4th -1*, 2, 5th -1* ,1, 6th -3, 7th -0, 8th -3 *Serviced at Winkelman



West Northfield School District 31

By the Numbers

Spring 2021 Highlights

- 🎉 District 31 partnered with Radan Wellness and Glenbrook Hospital to offer Covid-19 vaccine clinics for the community including students 12 and older.
- 🎉 Field Graduation took place in-person for our 8th graders on June 4 at GBN.
Field had 89 graduates.
Speakers: Sean Fallon and Maha Zulfiqar.
Award Recipients:
Three year award of Excellence - Anna Bozarth, Noah Delgado, Neel Gandhi, Sophia Hsing, Maha Zulfiqar
John B. Lichtenheld - Neel Gandhi & Anna Bozarth, Noah Delgado & Maha Zulfiqar (Honorable Mention)
American Legion - Anna Bozarth & Noah Delgado, Lauren House & Neel Gandhi (Honorable Mention)
- 🎉 Farewell to 5th Grade took place at Winkelman and included trivia, socially distanced relays, montages, yearbook signing, Kona Ice, and time with family and friends.
- 🎉 A room assignment reconfiguration is underway that will bring the PreK and Kindergarten students into the primary hallway. Planning is underway and will include storage, seating, cubbies, and an outdoor area for dramatic play, reading, and coloring.
- 🎉 Winkelman students participated in a Math Olympiad.
Winners: Eva Margulies and Anisha Suchlecha (1st), Akshath Hariharan and Nooreen Makda (2nd), Ethan Yoon (3rd), Dev Gandhi and Aiden Anto (4th), Milan Martinez, Elise Rothstein and Daniel Kwon, Henry Fauss, James Mathew and Ilana Silverman

Next Steps

- 🎉 School and district leadership teams will be setting goals and action around the Humanex data over the summer and early fall for implementation during the FY22 school year.
- 🎉 The Strategic Plan Orientation Meeting took place in May. A data retreat was held in June. The first community feedback session is scheduled for July 1. The team will meet again in July for the Vision retreat, which sets the direction for the strategic plan. A final strategic plan will be presented to the BOE in August.



October 2020 → June 2021

Families We Serve

51 → 51

Early Childhood Students

540 → 547

Winkelman Students

292 → 294

Field Students



K-9 Students **24 → 24**
Enrolled Out of District

169 → 185
Students Eligible
for Free and
Reduced Lunch



179 →

173
English
Language
Learners



104 → 102

Students with
IEPS and
504 Plans

SIX → SIX

Homeless Students
in Accordance
with McKenney Vento



Semester 1 Substitute Fill Rate **73%**

Semester 2 Substitute Fill Rate **84%**

Four → Four
Discipline
Suspensions



Teacher
Attendance
96.5% →
97.2%

Student
Attendance
95.5% →
95.5%

Attendance Data

100% of Teachers
Proficient or
Excellent for
School Year 19-20,
20-21, and 21-22

Full Time Teachers

96 School Year 19-20

101 School Year 20-21

112* School Year 21-22

** Includes 5 sections more than "normal," reinstatement of Winkelman Accelerated Teacher, reinstatement of Intervention, reinstatement/addition of coordinators, approved extra math teacher at Field, and absorption of NSSED programs such as Early Childhood.*

Teacher Retention

82% School Year 19 - 20

79% School Year 20 - 21

92% School Year 21 - 22

Administrator Retention

62% School Year 19 - 20

3 new admin/reassigned out of 8

62% School Year 20 - 21

3 new admin/reassigned out of 8)

100% School Year 21 - 22

Active Substitutes

NA School Year 19 - 20

33 School Year 20 - 21

Teacher & Admin Engagement/ Feedback



5 Essential Survey Data

Field - Well Organized for Improvement
Winkelman - Partially Organized for Improvement

Humanex Survey Data

Staff participation - 82%

Dream Box 73.91% - high engagement/
satisfaction (89.2% - Top right corner)



Contact Superintendent Dr. Erin Murphy at emurphy@district31.net.

[illegible]

[illegible]

[illegible]

Student Transfer Locations Summer 2019 Through Present							
In State		Out of State		Out of Country			
Unknown	4						
Northbrook Jr.	1						
Holmes Jr	1						
D23	1						
D27	1						
Football Middle	1						
Guardian Angels	1						
Total	10		0			0	

May 2021 Financial Budget Review – Thursday, June 17, 2021

TREASURER'S REPORT

Bank Reconciliation Report –

Overall fund balance, last five months: Jan \$13.6MM - Feb \$14.5MM - Mar \$18.1MM – Apr \$18.2MM - **May \$17.6MM**

May 2020's fund balance was \$17.1MM reflecting a decrease of \$500K from prior year.

Investment Summary – Investments at end of May are just under \$15.7MM, \$500K less than April, and \$1.6MM more than May of 2020. Average interest rate remains at .057. Interest earned to date is \$27.8K which will remain far below the \$120K budgeted.

The General Ledger Summary - The balances for operating funds at the end of May are \$2.8MM over the balances at year end, June 30, 2020. This is due to revenues meeting the amounts developed for the budget and expenses currently less than anticipated. History shows June as an extremely low month for property tax receipts but a high month for salaries and benefits which will close the gap. As mentioned last month, the reallocation of property taxes will take place and be reflected in the June numbers, but has not yet been received as of June 11th. Since it is only a reallocation, total fund balances are not affected. The deferred revenues on this report, represent fees collected for next year. The current month has brought in \$45,000 in additional fee receipts.

Monthly Budget Summary –

Revenues – Total operating revenues increased 7% from the prior month and are almost 8% higher than prior year. The tax refund we were expecting did come to fruition. Those additional dollars helped our numbers since tax receipts in general are lower than budgeted to date by \$558K. June typically does not bring much, if any, in property tax distributions other than refunds. Large refunds for June with no reimbursement during this fiscal year, would change the picture for this year but would assist with FY22. Additional CPPRT also helped receipts as we were able to add \$162K that we were not anticipating to the Education Fund. School fees and local fees (impact fees) collected are also higher than anticipated. State revenues are 8% lower but federal revenues are 67% higher due to meal expenses reimbursed from the Summer Food Service Program, Title I and IDEA grants.

Expenses – Operating expenses continue to be about 8% lower than the prior year, again mainly due to less transportation expenses, to date \$593K vs. \$1.104MM budgeted. O&M is slightly higher while IMRF is lower due to personnel changes. For non-operating expenses, debt service payments met budget and capital leases had a reduction in number of payments.

Bar Chart – Blue and orange bars reflect revenues. FY21 revenues are above prior year which did not meet budget, as well as above prior month. The expenses, yellow and dark blue bars, had a 10% increase in May but remain under budget.

TREASURER'S REPORT FOR THE MONTH OF May 2021

Bank Reconciliation Summary

<i>Northbrook Bank & Trust</i>	
Payroll/Vendor	906,051.62
Reconciling Item	-
AP Liability	-
Money Market	465,539.25
Imprest Fund	1,899.93
Flexible Spending	9,842.05
<i>Illinois Bank - Acct 201</i>	
Credit Card Account	233,885.87
Deposits in Transit	-
<i>ISDLAF</i>	
ISDLAF - Acct 111 Liq	1,186,041.91
Property Tax deposit in transit	-
ISDLAF deposit in transit	-
Investment purchase in transit	(775,000.00)
ISDLAF - Acct 218 Liq	2.49
ISDLAF - Acct 218 MAX	67,911.00
ISDLAF - Acct 219 Liq	-
ISDLAF - Acct 219 MAX	0.56
MM	3,250,000.00
CDs	7,648,100.00
IL Trust Term Series	3,275,000.00
PMA	1,499,900.84
<i>Northbrook Bank</i>	
ISDLAF	-
Deferred Revenues	(191,983.00)
Ending Fund Balance	<u>17,577,192.52</u>



Catherine M. Lauria
Asst. Superintendent of Finance & Operations


Dr. Erin K. Murphy
Superintendent

Investment Summary as of May 31, 2021

Type	Purchase Date	Maturity Date	# of Days Invested	Purchase Amount	Interest%	Total Interest	Total
Treasury Bill	2/12/2021	6/10/2021	118	999,936.67	0.020	64.65	1,000,001.32
Treasury Bill	2/26/2021	7/8/2021	132	499,964.17	0.020	36.16	500,000.33
TOTAL PMA				<u>1,499,900.84</u>	0.020	<u>100.81</u>	<u>1,500,001.65</u>
CD	3/12/2021	6/14/2021	94	1,250,000.00	0.010	32.19	1,250,032.19
CD	2/26/2021	6/14/2021	108	1,250,000.00	0.010	36.99	1,250,036.99
CD	3/12/2021	6/29/2021	109	500,000.00	0.010	14.93	500,014.93
CD	3/12/2021	7/14/2021	124	250,000.00	0.010	8.49	250,008.49
ISDLAF	3/12/2021	8/3/2021	171	249,900.00	0.041	48.00	249,948.00
CD	3/12/2021	8/12/2021	153	1,500,000.00	0.010	62.88	1,500,062.88
ISDLAF	3/12/2021	8/30/2021	171	249,900.00	0.010	11.71	249,911.71
ISDLAF	3/12/2021	8/30/2021	171	249,900.00	0.060	70.25	249,970.25
ISDLAF	3/12/2021	9/14/2021	186	249,800.00	0.112	142.57	249,942.57
ISDLAF	3/12/2021	9/14/2021	186	249,900.00	0.070	89.14	249,989.14
ISDLAF	3/12/2021	9/14/2021	186	249,800.00	0.110	140.02	249,940.02
ISDLAF	3/12/2021	9/14/2021	186	249,600.00	0.250	317.98	249,917.98
ISDLAF	3/12/2021	9/14/2021	186	249,700.00	0.202	257.03	249,957.03
ISDLAF	3/31/2021	10/14/2021	197	249,900.00	0.050	67.44	249,967.44
ISDLAF	3/31/2021	10/14/2021	197	249,700.00	0.050	202.15	249,902.15
ISDLAF	4/30/2021	10/28/2021	181	150,100.00	0.060	44.66	150,144.66
ISDLAF	4/30/2021	10/28/2021	181	249,900.00	0.060	74.35	249,974.35
TOTAL CD/ISDLAF				<u>7,648,100.00</u>	0.066	<u>1,620.78</u>	<u>7,649,720.78</u>
Savings Deposit	3/16/2021	8/30/2021	167	1,250,000.00	0.050	285.96	1,250,285.96
Max Safe MM	3/31/2021	9/4/2021	157	500,000.00	0.040	86.03	500,086.03
Max Safe MM	3/31/2021	9/29/2021	182	1,500,000.00	0.040	299.18	1,500,299.18
TOTAL MM				<u>3,250,000.00</u>	0.043	<u>671.17</u>	<u>3,250,671.17</u>
IL Trust Liq	5/14/2021	10/28/2021	167	1,000,000.00	0.040	183.01	1,000,183.01
IL Trust Liq	5/14/2021	11/10/2021	180	500,000.00	0.040	98.63	500,098.63
IL Trust Liq	5/28/2021	7/29/2021	62	775,000.00	0.040	52.66	775,052.66
IL Trust Liq	4/30/2021	10/14/2021	167	1,000,000.00	0.040	183.01	1,000,183.01
Total IL TRUST				<u>3,275,000.00</u>	0.040	<u>517.31</u>	<u>3,275,517.31</u>
				<u>15,673,000.84</u>		<u>2,910.07</u>	<u>15,675,910.91</u>
			PMA =	1,499,900.84			
			CDs =	7,648,100.00			
			MM=	3,250,000.00			
			IL TRUST=	3,275,000.00			
				<u>15,673,000.84</u>	0.057		

**West Northfield School District 31
General Ledger Summary**

May 31, 2021

FUND	DEBT SERVICE												TOTAL
	10	20	30	31	32	40	50	51	60	70	79	80	
	Education	Operations & Maintenance	Bond Issuance	Bond Issuance	Capital Leases	Transportation	IMRF	FICA/MED SS	Capital Projects	Working Cash	Escrow	Tort	
Beginning Fund Balance	6,596,028.26	900,258.68	(1,264,680.17)	1,974,067.80	(381,687.85)	448,639.17	118,431.88	41,608.79	514,467.12	5,844,370.71	-	33.76	14,791,538.15
Receipts	16,559,738.27	1,490,673.05	-	834,641.99	150,000.00	1,179,023.40	156,298.10	236,013.37	102,557.76	883.39	-	-	20,709,829.33
Expenses	14,557,800.69	1,192,579.62	825,912.50	1,075.00	145,392.16	593,498.98	144,461.59	216,935.20	246,519.22	-	-	-	17,924,174.96
Balance	2,001,937.58	298,093.43	(825,912.50)	833,566.99	4,607.84	585,524.42	11,836.51	19,078.17	(143,961.46)	883.39	-	-	2,785,654.37
Abatement from WC to ED	-	-	-	-	-	-	-	-	-	-	-	-	-
Abatement from WC to O&M	-	-	-	-	-	-	-	-	-	-	-	-	-
Add'l transfer O&M to Capital Projects	-	-	-	-	-	-	-	-	-	-	-	-	-
Ending Fund Balance	8,597,965.84	1,198,352.11	(2,090,592.67)	2,807,634.79	(377,080.01)	1,034,163.59	130,268.39	60,686.96	370,505.66	5,845,254.10	-	33.76	17,577,192.52
Cash 1010	32,796,107.60	(12,036,512.89)	(3,522,191.80)	(4,056,564.62)	(1,787,382.21)	(5,247,290.96)	(1,454,128.12)	(2,131,332.28)	(5,398,203.97)	3,771,113.87	-	(27,563.00)	906,051.62
Cash 3105	(1,112,664.81)	466,224.52	-	-	58,000.00	311,057.27	379.65	1.60	742,541.02	-	-	-	465,539.25
Cash 3130	(91,148.67)	120.00	-	-	-	324,914.54	-	-	-	-	-	-	233,885.87
Cash 3145	(38,621,293.64)	12,744,071.98	1,285,796.23	6,863,473.41	1,352,302.20	5,635,785.27	1,486,043.49	2,192,017.64	4,870,231.61	2,670,527.77	-	-	478,955.96
Imprest 1050	3,612.43	(1,712.50)	-	-	-	-	-	-	-	-	-	-	1,899.93
FSA 1051	9,842.05	-	-	-	-	-	-	-	-	-	-	-	9,842.05
Investments 1803	15,750,783.88	26,161.00	145,802.90	726.00	-	64,407.47	97,973.37	-	155,937.00	(596,387.54)	-	27,596.76	15,673,000.84
Loans	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfer	-	-	-	-	-	-	-	-	-	-	-	-	-
Liability	-	-	-	-	-	-	-	-	-	-	-	-	-
Accounts Payable	-	-	-	-	-	-	-	-	-	-	-	-	-
Defer. Rev Preschool FY22 - Cumulative	(24,269.00)	-	-	-	-	-	-	-	-	-	-	-	(24,269.00)
Cumulative Deferred Revenue FY22	(96,004.00)	-	-	-	-	(54,710.00)	-	-	-	-	-	-	(150,714.00)
Center for Gifted Summer - Deferred	(17,000.00)	-	-	-	-	-	-	-	-	-	-	-	(17,000.00)
Refund of Fees	-	-	-	-	-	-	-	-	-	-	-	-	-
Total	8,597,965.84	1,198,352.11	(2,090,592.67)	2,807,634.79	(377,080.01)	1,034,163.59	130,268.39	60,686.96	370,505.66	5,845,254.10	-	33.76	17,577,192.52

Monthly Budget Summary - 2020-2021

YTD May 31, 2021

% of Fiscal Yr

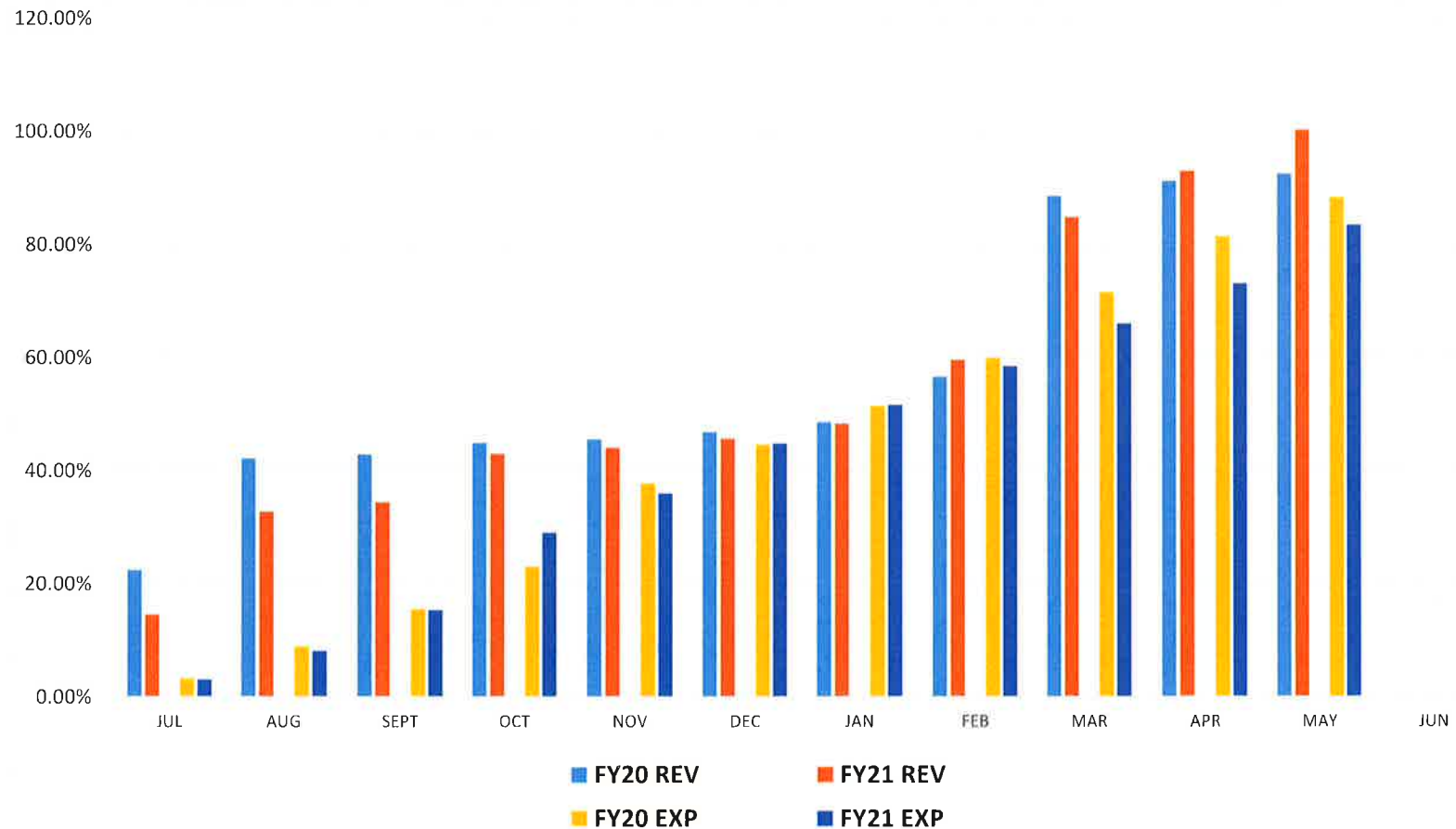
83.33%

BASED ON FINAL BUDGET

REVENUES by Fund	FUND	2019-2020 Current Year			2020-2021 Prior Year		
		BUDGET	YTD RECEIPTS	% of Budget	BUDGET	YTD RECEIPTS	% of Budget
Education	10	16,341,049.00	15,159,791.80	92.77%	16,405,738.00	16,559,738.27	100.94%
Operations & Maintenance	20	1,501,247.00	1,330,303.56	88.61%	1,499,420.00	1,490,673.05	99.42%
Transportation	40	960,974.00	941,003.38	97.92%	1,222,730.00	1,179,023.40	96.43%
IL Municipal Retirement Fund	50	219,731.00	173,382.90	78.91%	164,427.00	156,298.10	95.06%
Social Security - FICA/MED	51	210,731.00	207,520.66	98.48%	248,618.00	236,013.37	94.93%
Working Cash	70	30,527.00	28,436.20	93.15%	20,603.00	883.39	4.29%
Tort Immunity	80	0.00	0.00	N/A	0.00	0.00	0.00%
		<u>19,264,259.00</u>	<u>17,840,438.50</u>	<u>92.61%</u>	<u>19,561,536.00</u>	<u>19,622,629.58</u>	<u>100.31%</u>
Debt Service - Property Tax Levy	30/31	855,802.00	784,300.84	91.65%	889,154.00	834,641.99	93.87%
Debt Service - Capital Leases	32	150,000.00	134,264.20	89.51%	150,000.00	150,000.00	100.00%
Capital Projects	60	1,090,000.00	1,197,050.10	109.82%	75,000.00	102,557.76	136.74%
		<u>2,095,802.00</u>	<u>2,115,615.14</u>	<u>100.95%</u>	<u>1,114,154.00</u>	<u>1,087,199.75</u>	<u>97.58%</u>
Total Revenue Budget	Total	<u>21,360,061.00</u>	<u>19,956,053.64</u>	<u>93.43%</u>	<u>20,675,690.00</u>	<u>20,709,829.33</u>	<u>100.17%</u>
EXPENSES by Fund							
	FUND	BUDGET	YTD EXPENSES	% of Budget	BUDGET	YTD EXPENSES	% of Budget
Education	10	15,754,209.03	13,795,775.92	87.57%	16,936,323.00	14,557,800.69	85.96%
Operations & Maintenance	20	1,537,993.00	1,182,720.47	76.90%	1,512,496.00	1,192,579.62	78.85%
Transportation	40	868,750.00	977,103.33	112.47%	1,104,000.00	593,498.98	53.76%
IL Municipal Retirement Fund	50	150,151.00	135,691.76	90.37%	180,193.00	144,461.59	80.17%
Social Security - FICA/MED	51	252,453.00	210,169.85	83.25%	258,818.00	216,935.20	83.82%
Working Cash	70	1,000,000.00	1,000,000.00	100.00%	0.00	0.00	N/A
Tort Immunity	80	0.00	0.00	N/A	0.00	0.00	N/A
		<u>19,563,556.03</u>	<u>17,301,461.33</u>	<u>88.44%</u>	<u>19,991,830.00</u>	<u>16,705,276.08</u>	<u>83.56%</u>
Debt Service - Property Tax Levy - Bonds	30/31	896,848.00	817,102.54	91.11%	826,988.00	826,987.50	100.00%
Debt Service - Capital Leases	32	179,953.00	179,954.21	100.00%	178,505.00	145,392.16	81.45%
Capital Projects	60	6,550,000.00	6,167,476.53	94.16%	300,000.00	246,519.22	82.17%
		<u>7,626,801.00</u>	<u>7,164,533.28</u>	<u>93.94%</u>	<u>1,305,493.00</u>	<u>1,218,898.88</u>	<u>93.37%</u>
Excludes \$1MM O&M Transfers and includes \$1MM in Working Cash Transfers	Total	<u>27,190,357.03</u>	<u>24,465,994.61</u>	<u>89.98%</u>	<u>21,297,323.00</u>	<u>17,924,174.96</u>	<u>84.16%</u>
		<u>6,550,000.00</u>	<u>6,167,476.53</u>				
		<u>20,640,357.03</u>	<u>18,298,518.08</u>				

WEST NORTHFIELD SCHOOL DISTRICT 31 - OPERATING BUDGET
2019-2020 & 2020-2021 Budget Summary Comparison

	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
FY20 REV	22.41%	42.15%	42.93%	44.92%	45.61%	46.92%	48.65%	56.69%	88.68%	91.35%	92.61%	
FY21 REV	14.55%	32.82%	34.48%	43.04%	44.13%	45.70%	48.36%	59.66%	84.91%	93.06%	100.31%	
FY20 EXP	3.33%	8.96%	15.59%	23.10%	37.83%	44.73%	51.54%	60.02%	71.65%	81.56%	88.44%	
FY21 EXP	3.11%	8.15%	15.36%	23.06%	36.03%	44.35%	51.66%	58.85%	65.09%	73.15%	83.56%	





A part of BMO Financial Group

05 JE 02

INVOICE

May 05, 2021

Amalia 5/10/21
go 5/15/21

West Northfield Dist 31
3131 Techny Road
Northbrook, IL 60062
ATTN:

Invoice Number: 0702521-2105

Invoice Amount: \$ 5,005.42

This invoice amount represents the total balances of all Corporate Card accounts for the billing period ending May 05, 2021.

Your payment is due **June 01, 2021**.

Payment will be automatically withdrawn from your bank account if your organization has pre-arranged payment. If not, please remit payment by electronic means or by mailing a cheque for the Invoice amount to the appropriate address below. Payments must be sent with a detailed breakdown of how the payment needs to be applied, including the 16 digit card numbers and the total amount to be paid to each individual card.

BMO Harris Accounts	Diners Club Accounts
Payment By Mail	Payment By Mail
BMO Harris P.O. Box 5732 Carol Stream, IL 60197-5732	Diners Club P.O. Box 5732 Carol Stream, IL 60197-5732
Payment By Overnight Delivery	Payment By Overnight Delivery
FIS BMO Harris Bank Attn: Lockbox# 5732 270 Remington Blvd, Suite B Bolingbrook, IL 60440	FIS BMO Harris Bank Attn: Lockbox# 5732 270 Remington Blvd, Suite B Bolingbrook, IL 60440

If you have any questions regarding this invoice or supporting documents, please contact Corporate Client Services:

BMO Harris Accounts	Diners Club Accounts
By Phone: 1-855-825-9234	By Phone: 1-800-2-DINERS (1-800-234-6377)
By e-mail: corporate.clientservices@bmo.com	By e-mail: dinersclub.service@bmo.com

Thank you for your continued business.



Please attach a copy of this invoice or the information below this line with your cheque payment.

West Northfield Dist 31
3131 Techny Road
Northbrook, IL 60062

Invoice Number: 0702521-2105
Amount Paid: \$ 5,005.42
Payment Due Date: June 01, 2021

RUN DATE: 05/11/2021

P-Card Expense Report

PURPOSE: Summary Report

P-CARD N	<u>5550-0800-0081-7432</u>	BILLING PERIOD:	From	<u>4/6/2021</u>
			To	<u>5/5/2021</u>

EMPLOYEE IN
Name Dave Del Boccio *3/11/21*

Position _____ SSN _____

Supervisor _____

[illegible]

APPROVED: Catherine Lauria *Catherine M. Lauria 5/11/21*

NOTES: _____

Subtotal	\$2,297.79
Advances	
Total	

P-Card Expense Report

Cardholder: Catherine Lauria

Last 4 # of P-Card: 2478

Billing Cycle: April 5 - May 6, 2021

Page: 1 of 1

Date of Purchase	Account Number	Vendor	Purchaser	Description of purchase	Grant (X)	Supplies	Meals	PD/ Subscript	Travel	Misc.	Total
4.19.21	10E002 2220 4400 00 002220	NY Times Digital	Cerniglia	New York Times digital subscription				\$ 7.50			\$ 7.50
4.20.21	10E000 2210 3320 00 004620	Nat'l Business Institute	Nielsen	Burns PD 5.3.2021 GRANT	X			\$ 349.00			\$ 349.00
4.27.2021	10E000 2130 3190 00 002130	Raden Wellness	Murphy	COVID-19 TESTS District (Erin)						\$ 150.00	\$ 150.00
											\$ -
											\$ -
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											\$ -
											\$ -
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						\$ -	\$ -	\$ 356.50	\$ -	\$ 150.00	
											Page 1 total \$ 506.50
											Page 2 total \$ -
											Grand Total \$ 506.50

Approved and Date: Catherine M. Lauria 5/11/21
 District Approved and Date: [Signature] 5/19/21

Cardholder: April Miller	Last 4 # of P-Card: 1334
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Billing Cycle: **April 6 -May 5**

1334

Page: 1 of 1

04
04

April Miller 5-12-21
C. M. Gauria 5/12/21

\$ - [2]	\$ -	\$ -	\$ -	\$ -
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Page 1 total	\$ 255.00
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Page 2
total

Grand Total	\$ 255.00
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P-Card Expense Report

Cardholder: Erin Murphy

Last 4 # of P-Card: 0645

Billing Cycle: April 6 - May 5, 2021

Page: 1 of X

Date of Purchase	Account Number	Vendor	Purchaser	Description of purchase	Grant (X)	Supplies	Meals	PD	Travel	Misc.	Total
4/5/21	10E000 2320 4100 00 002320	Walgreens	Tina	2 \$50.00 Gift Cards <i>5 Essential Survey</i>		\$100.00					\$ 100.00
4/6/21	10E000 2320 4400 00 002320	Education Week	Erin	6 Months Subscription - Digital (Erin)		\$ 44.00					\$ 44.00
4/13/21	10E000 2310 4135 00 002310	<i>Bundt</i> Nothing Bundt Cakes	Tina	Board of Ed - Outgoing Mbrs - Thank you Treat		\$129.80					\$ 129.80
4/13/21	10E000 2310 4100 00 002310	IASB	Tina	Board of Ed - Coming to Order Books (New Brd Mrbs and Updated book)		\$142.00					\$ 142.00
4/13/21	10E000 2310 4135 00 002310	The Master Teacher	Tina	Retirement Apple rewards - Barb Braje, Beth Rohrer		\$132.90					\$ 132.90
4/27/21	10E000 2320 4100 00 002320	Grub Hub	Tina	Get Well Soon - Ed B.		\$ 50.00					\$ 50.00
4/27/21	10E000 2320 4100 00 002320	Edible Arrangements	Tina	Get Well Soon - Meghan Swift		\$ 70.48					\$ 70.48
4/28/21	10E000 2310 4100 00 002310	Jewel	Tina	Board of Ed Organization Meeting			\$ 21.62				\$ 21.62
4/29/21	10E000 2310 4135 00 002310	<i>Bundt</i> Nothing Bundt Cakes	Tina	Teacher Appreciation Week		\$750.00					\$ 750.00
4/22/21	10E000 2320 4100 00 002320 <i>10E000 2320 4100 00 002320</i>	4Imprint	Tina	Blankes for staff for Teacher's Appreciation Day - REFUNDED TAX from 1,941.00 from March purchase		\$ (114.18)					\$ (114.18)
4/15/21	<i>10E001 1100 4100 00 001000</i>	Inc		??Disputing - No receipt. When you call the # on the P-Card statement it is a personal number and the man says he has been getting so many calls like this. He checked into his number and it is reported as went to "dark web". BMO shows the only description as elementary secondary school purchase. They will be refunding \$395.00 within 10-14 business days and sending a new card. The confirmation #202110590658. Spoke to Eli, EE ID#POUE01 1-866-418-8154 REFUNDED FROM LAST MONTH		\$ (395.00)					\$ (395.00)
											\$ -
						\$ 910.00	\$ 21.62	\$ -	\$ -	\$ -	\$ 931.62

Approved and Date:

District Approved and Date:

Catherine M. Lauria 5/11/21

Page 1 total \$ 931.62
Page 2 total \$ -
Grand Total \$ 931.62

P-Card Expense Report

Cardholder: Shaton Wolverton

Last 4 # of P-Card: 6587

Billing Cycle: April 6 -May 5, 2021

Page: 1 of 1 X

[illegible]

Approved
and Date:
District
Approved
and Date:

Shitah Luch 5/14/01

Catherine M. Lucia 5/18/21

Page 1 total	\$	640.31
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Page 2 total	\$	-
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Grand Total	\$ 640.31
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P-Card Expense Report

Cardholder: Janine Gruhn

Last 4 # of P-Card: 1619

Billing Cycle: April 6 - May 5, 2021

Page: 1 of 1

Date of Purchase	Account Number	Vendor	Purchaser	Description of purchase	Grant (X)	Supplies	Meals	PD/ Subscript	Travel	Misc.	Total
4/9/21	10E000 1800 4100 00 003305	greek feast	Janine	EL team lunch	X		\$ 88.24				\$ 88.24
4/17/21	10-E-000-1220-4100-00-004620	cowriter	Janine	writing program	X			\$ 19.96			\$ 19.96
4/26/21	10E000 2140 3127 00 002140	psychological assessment	Janine	pysch assessment BRIEF 2 (35)						\$ 266.00	\$ 266.00
				reports + admin forms							\$ -
											\$ -
											\$ -
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						\$ -	\$ 88.24	\$ 19.96	\$ -	\$ 266.00	

Approved and Date: Catherine M. Lauria 5/18/21
 District Approved and Date: Joe 5/18/2021

Page 1 total \$ 374.20
 Page 2 total \$ -
Grand Total \$ 374.20

To: West Northfield School District 31
 From: Dr. Erin K. Murphy
 Date: June 7, 2021
 Subject: Equity Next Steps

At the May Board of Education meeting, it was requested that the administrative team bring proposals of the different scopes of work that could be done as we work on year one of implementing recommendations from the equity audit. Please note, that no matter what proposal we select, we would continue to work on professional development for staff in the area of equity, reflecting the recommendation, "Train all staff on educational equity."

Dr. Ivette Dubiel Systemic Equity	Jill Engel CEC	Dr. Allison Park Blink Consulting	Dr. Kurt Schneider NSSED/True North
Proposal: Work with a District 31 Equity Leadership Team to build an equity action plan for the FY23 school that has actionable goals for all recommendations in the equity audit. The creation of this team, as well as professional development would also occur during the FY22 school year.	Proposal: Take a targeted recommendation, developing a student voice, from the equity audit. The CEC would work with us on developing a student advisory committee. This committee, one at each school, would allow student voice in a multitude of areas.	Proposal: (Anticipated based on work done with a neighboring district) Work on developing a District 31 equity and vision statement that would be adopted by the Board of Education. Dr. Murphy is scheduled to meet with Blink Consulting on 6/17	Proposal: TBD Dr. Murphy is scheduled to meet with True North on June 21.
Aligned to equity audit recommendation: Develop and actively collaborate with a community equity advisory committee. Develop transparent, intentional, measurable and accountable equity goals.	Aligned to equity audit recommendation: Develop a student advisory committee.	Aligned to equity audit recommendation: Anticipated Develop common language around equity and communicate it to all stakeholders. Develop and actively collaborate with a community equity advisory committee.	Aligned to equity audit recommendation: TBD
Financial Impact: \$10000	Financial Impact: \$19,500	Financial Impact: TBD	Financial Impact: TBD

Note: A request to get a proposal from Corrie Wallace was not successful.

RECOMMENDATION:

Focus on audit recommendations of "develop a student equity advisory committee" and "develop common language around equity and communicate it to all stakeholders." Use the appropriate consultants as needed. Ensure that appropriate professional development and measurable goals are developed in the process. Funding would come from the Title grants.

To: West Northfield School District 31
From: Dr. Erin K Murphy
Date: June 1, 2021
Subject: Recommendations regarding vaccine requirement

It is recommended that the District 31 School Board does not mandate Covid-19 vaccines at this time.

Staff members who choose not to be vaccinated will not receive accommodations, beyond those required by ADA, and will be required to follow any additional guidelines issued by the CCDPH and IDPH required of unvaccinated individuals.

Rationale:

According to our attorney John Fester, "That is the question of the day. Will the Board go so far as to discipline and ultimately dismiss a staff member who refuses to get vaccinated? Once the vaccines receive full FDA approval, I believe it will be easier to require staff vaccinations (subject to medical and religious exceptions). I think ultimately you could fire someone for refusing to get vaccinated (without a valid excuse). The question is what do you do if that means firing good staff members, or firing lots of staff members. Before you go down the mandatory road, remember we'll need to inform the union of the Board's intentions and give them an opportunity to bargain the matter."

I also reached out to WNTA president Dave Kondela to get his perspective on this question. He advised that the Illinois Federation of Teachers has decided that requiring vaccinations for staff in the fall is **not** advisable. They report that no other IFT represented districts across the state are exploring a requirement that staff be vaccinated. At this time there is no requirement from ISBE, IDPH, or a governor's order that staff be vaccinated. There are currently no other vaccinations that all school staff are required to have as a condition of employment. Perhaps the most compelling reason to not require staff vaccinations is that the vaccines have only "emergency approval" from the FDA.

The lack of full approval could put the district at risk of legal action should a staff member suffer complications of the vaccine they were required to get.

In addition, in conversations with other Northfield Township schools, only District 34 will be requiring the vaccine as a condition of employment.

Based on reported numbers during the initial vaccination eligibility period, we are over 90% vaccinated with current staff. We are currently collecting vaccine cards from returning staff and new staff to confirm numbers. Staff that confirm vaccination status no longer need to perform the daily self-certification.

Student Vaccine Requirements

According to ISBE, students CANNOT be required to get the COVID 19 vaccine at this point. This may change once the vaccines receive full approval from the FDA. Thus, this cannot even be a consideration of the Board of Education at this time. However, we will be asking families for vaccine information as it will impact close contact rules regarding quarantine.